

**TOWN OF MALONE**  
**REGULAR MEETING**  
**October 23, 2024**

A regular meeting of the Town Board of the Town of Malone, County of Franklin and State of New York was held at the Town Offices, 27 Airport Road, Malone, NY on the 23rd day of October 2024 at 6:00 p.m.

**PRESENT:**

Andrea Stewart, Supervisor  
Jody Johnston, Councilor  
Paul Walbridge, Councilor

Terrence Maguire, Deputy Supervisor  
Brian Taylor, Councilor

**ALSO PRESENT:**

Abby Monica, Town Clerk  
Michael Andrews, Highway Superintendent  
Bruce Burditt, Airport Manager

Denice Hudson, Budget Officer  
John Manley, Deputy Highway Superintendent  
Alex Violo, Malone Telegram

**CALL TO ORDER: Supervisor Stewart called the Regular Meeting to order at 6:00 PM with the Pledge of Allegiance.**

**MINUTES: For review and approval**

**RESOLUTION 270 -2024 – Minutes**

Upon motion by Deputy Maguire, second by Councilor Johnston the following resolution was ADOPTED Ayes 5 Johnston, Stewart, Taylor, Walbridge, Maguire

Nays 0

Approval of October 4, 2024 Special Meeting, October 7, 2024 Budget Work Session, October 9, 2024 Budget Work Session and October 9, 2024 Regular Meeting Minutes.

**Reports:**

**RESOLUTION 271-2024- Reports**

Upon motion by Councilor Walbridge, second by Deputy Maguire the following resolution was ADOPTED Ayes 5 Stewart, Taylor, Johnston, Walbridge, Maguire

Nays 0

Resolved to approve the following reports

*Judge Main- September 2024*

**OLD BUSINESS:**

Budget Officer Hudson gave an update on the 2025 Budget, she states The 2025 Preliminary Budget for the Town of Malone has been completed.

**The Preliminary tax rate for the Town is \$9.71** per thousand assessed value (\$9.714656), an increase of \$.01 per thousand over the 2024 rate. A house assessed at \$50,000.00 will pay \$485.50 in town taxes (an increase of \$.50 from 2024).

**The Preliminary tax rate for the Village is \$5.27** per thousand of assessed value (\$5.27112), an increase of \$.03 per thousand over the 2024 rate. A house assessed at \$50,000.00 will pay \$263.50 in town taxes (an increase of \$1.50 from 2024).

In accordance with New York State Law, taxpayers within the Village of Malone only pay taxes for the General Fund, Highway Town-wide Fund, Town-wide Fire Protection and Town-wide Ambulance District as they also pay a Village tax for services that are provided to the Town – outside Village – taxpayers through this town budget.

The Town was tasked with reducing its 2025 levy by \$112,953.00 at the outset of budget work. After three work sessions and numerous discussions, the 2025 Preliminary Tax Levy is \$3,505,509.00, \$138,042.00 over the State mandated negative tax cap, less than 1% over the 2024 tax levy of \$3,480,420.00. The Town adopted a Local Law for Tax Cap override, which was filed with the Department of State October 15<sup>th</sup>.

**RESOLUTION 272-2024- Agreement for Expenditure of Highway Monies**

Upon motion by Supervisor Stewart, second by Councilor Johnston the following resolution was ADOPTED Ayes 5 Stewart, Taylor, Johnston, Walbridge, Maguire

Nays 0

Approval to sign the updated Agreement for Expenditure of Highway Monies.

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**EXECUTIVE SESSION:**

**RESOLUTION 273-2024- Enter Executive Session**

Upon motion by Supervisor Stewart, second by Councilor Walbridge the following resolution  
was

ADOPTED Ayes 5 Stewart, Taylor, Johnston, Walbridge, Maguire

Nays 0

Permission to enter executive session at 6:02 p.m. to discuss personal matters.

**RESOLUTION 274-2024- Agreement for Expenditure of Highway Monies**

Upon motion by Supervisor Stewart, second by Councilor Johnston the following resolution was

ADOPTED Ayes 5 Stewart, Taylor, Johnston, Walbridge, Maguire

Nays 0

Permission to exit executive session at 6:15 p.m., to action was taken at this time.

**SUPERVISORS REPORTS:**

**RESOLUTION 275-2024- Taxiway A Rehabilitation Contract**

Upon motion made by Councilor Taylor seconded by Councilor Johnston the following  
resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Walbridge, Taylor

Nays 0

Permission for Supervisor Stewart to sign Taxiway A Rehabilitation Contract with Bud Awardee  
Luck Bros., Inc. Pre-Construction meeting scheduled for 9:00 a.m. tomorrow morning, October  
24.

**RESOLUTION 273-2024- Taxiway A Rehabilitation Contract**

Upon motion made by Councilor Walbridge seconded by Deputy Maguire the following  
resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Walbridge, Taylor

Nays 0

Permission for Supervisor Stewart to sign Agreement with Symquest for new copier for Justice  
Court as per budgetary decisions.

**RESOLUTION 276-2024- MCF Physical**

Upon motion made by Councilor Johnston seconded by Deputy Maguire the following resolution  
was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Walbridge, Taylor

Nays 0

Permission for Supervisor Stewart to sign MCF Physical for Paul Langdon and add him to the  
Franklin County Self Insurance Plan.

***Letter of Support Foothills Art Society:***

**RESOLUTION 277-2024- Public Hearings**

Upon motion made by Councilor Johnston seconded by Deputy Maguire the following resolution  
was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Walbridge, Taylor

Nays 0

Permission for Town Clerk Monica to Schedule Public hearings for Budget Process for Monday  
November 4, 2024 as follows:

5:00 p.m.- West Water District

5:10 p.m.- East Water District

5:20 p.m.- Ambulance District

5:30 p.m.- 2025 Town of Malone Budget

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**SUPERINTENDENT OF HIGHWAY REPORTS:**

Superintendent Andrews states the auction had to be put off, the guy who originally does all of it for us has been out of office, but fortunately all items should be placed on the website tomorrow. Andrews states all the concrete has been poured for the salt shed; the trusses will be in within one to two weeks. The roof and siding has been ordered as well. All the plow trucks have been serviced, inspected and passed for the snow season. Andrews stated he went to Boces Industry Night and could not thank the Town of Malone enough. They are so appreciative for us taking in their students and having them work with us. Superintendent Andrews has also asked the board for permission to post the seasonal road closure notice.

**RESOLUTION 278-2024- Seasonal Road Closure**

Upon motion made by Deputy Maguire seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Walbridge, Taylor

Nays 0

Permission for Town Clerk Monica to post Seasonal Road Closure Starting December 1, 2024 till April 1, 2025.

**CORRESPONDENCE:**

**RESOLUTION 279-2024- Notary Public Exam**

Upon motion made by Councilor Walbridge seconded by Deputy Maguire the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Walbridge, Taylor

Nays 0

Permission for Town Clerk Monica and Deputy Clerk McCaffrey to attend the Notary Public Exam on November 12, 2024 and to close the office at Noon that day.

***From NYS Department of Ag and Markets: Municipal Shelter Inspection Report***

***From Abbas Khan:*** Purchase FOIL Request dated September 20, 2024 and Response dated October 11, 2024

***From Abbas Khan:*** FOIL Request dated October 14, 2024 and Response dated October 21, 2024

***From NYS DEC:*** Upstone Materials, Inc. (Malone Quarry) Application Completed.

**NEW BUSINESS:**

**RESOLUTION 280-2024- Journal Entry**

Upon motion made by Councilor Johnston seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Walbridge, Taylor

Nays 0

Permission for Budget Officer to make the following Journal Entry for road repair expenditures: From DB5130.2 (Machinery Equipment) to DB5110.4 (General Road Repairs) \$20,000.00.

**RESOLUTION 281-2024- ARPA Funds**

Upon motion made by Deputy Maguire seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Walbridge, Taylor

Nays 0

**WHEREAS**, the American Rescue Plan (ARPA) Coronavirus Local Fiscal Recovery Fund, enacted in June, 2021 provides funding to State, Local and Tribal governments to address the myriad of economic, financial, and public safety needs due to the Covid 19 pandemic, and **WHEREAS**, the Town of Malone submitted a request to receive funds under this program, and

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**WHEREAS**, the Town of Malone has been allocated \$869,535.84 as follows: \$434,767.91 was received in July, 2021 and July 2022, respectively, by the Office of the NYS Comptroller, and

**WHEREAS**, specific criteria for use of these monies include a response to the public health emergency and its negative economic impacts and loss of revenue, capital improvements in public facilities to meet pandemic operational needs and/or mitigation tactics, with monies to be obligated by the end of 2024, and expended by the end of 2026, and

**WHEREAS**, on May 10, 2023, \$317,425.37 of remaining ARPA Funds were designated to Capital Improvements to Town of Malone facilities, roads, and infrastructure.

**NOW, THEREFORE**, be it

**RESOLVED**, that the Town Board of the Town of Malone does hereby designate \$14,200.00 of these designated funds for the purchase and installation of a Mini Split in the Town Office Building.

**BILLS FOR AUDIT & PAYMENT:**

	<i>Batch No. 1560, 1561</i>
<i>General Fund (A)</i>	<i>Voucher Nos. 829-864 (No 840)</i>
<i>Part Town General Fund (B)</i>	<i>\$33,393.46</i>
<i>Highway Outside (DB)</i>	<i>580.66</i>
<i>Trust &amp; Agency (T)</i>	<i>3,398.86</i>
<i>Sewer Fund (G)</i>	<i>35,183.90</i>
<i>East Side Water (FE)</i>	<i>11,820.00</i>
<i>West Water (FW)</i>	<i>46.83</i>
<b>GRAND TOTAL</b>	<b>\$84,470.54</b>

**RESOLUTION 282-2024 Bills**

Upon Motion by Deputy Maguire, second by Councilor Taylor the following resolution was.

ADOPTED Ayes 5 Stewart, Johnston, Taylor, Walbridge, Maguire

Nays 0

Permission to pay the bills listed above.

**RESOLUTION 283-2024 Adjourn**

Upon Motion of Councilor Walbridge and seconded by Councilor Taylor the following resolution

Was ADOPTED Ayes 5 Stewart, Johnston, Taylor, Walbridge, Maguire

Nays 0

Resolved to adjourn the regular meeting at 6:46 p.m. The next Regular Board Meeting will be on November 20, 2024 at 6:00 p.m. at 27 Airport Rd. Malone, NY 12953.

RESPECTFULLY SUBMITTED,

  
Abby Monica, Town Clerk