

**TOWN OF MALONE**  
**REGULAR MEETING**  
**April 10, 2024**

A regular meeting of the Town Board of the Town of Malone, County of Franklin and State of New York was held at the Town Offices, 27 Airport Road, Malone, NY on the 10th day of April 2024 at 6:00 p.m.

**PRESENT:**

Terrence Maguire, Deputy Supervisor  
Paul Walbridge, Councilor  
Brian Taylor, Councilor

**ALSO PRESENT:**

Abby Monica, Town Clerk  
Denice Hudson, Budget Officer  
Michael Andrews, Highway Superintendent  
John Manley, Deputy Highway Superintendent  
Bruce Burditt, Airport Manager  
Alex Violo, Malone Telegram

**CALL TO ORDER: Deputy Supervisor Maguire called the Regular Meeting to order at 6:00 PM with the Pledge of Allegiance.**

**MINUTES: For review and approval**

**RESOLUTION 102-2024 – Minutes**

Upon motion by Councilor Taylor, second by Councilor Walbridge the following resolution was ADOPTED Ayes 3 Taylor, Walbridge, Maguire

Nays 0

Approval of March 27, 2024 Regular and Public Hearing Meeting Minutes

**Reports:**

**RESOLUTION 103-2024- Reports**

Upon motion by Councilor Walbridge, second by Councilor Taylor the following resolution was ADOPTED Ayes 3 Taylor, Walbridge, Maguire

Nays 0

Resolved to approve the following reports

*Airport Manager- March 2024*

*Code Office- March 2024*

*Justice Fisher- March 2024*

*Town Clerk- March 2024*

*Supervisors Report- March 2024*

*Budget to Actual- March 2024*

**OLD BUSINESS:**

**RESOLUTION 104-2024- Sand and Gravel Bid**

Upon motion by Deputy Maguire, second by Councilor Taylor the following resolution was ADOPTED Ayes 3 Taylor, Walbridge, Maguire

Nays 0

Accept Sand Bid from Titus Mountain and Gravel Bid from Crestline Sand & Gravel.

*Town Clerk to Report on Opening of Airport Bid- Perimeter Fence*

*Town Clerk to Report on Opening of Airport Bid- Taxiway A*

**SUPERVISORS REPORTS:**

Reminder *US Army Corps of Engineers Annual Salmon River Inspection* is Thursday, April 25<sup>th</sup> beginning at 8:30 a.m. at the Town Offices.

**RESOLUTION 105-2024- Time Extension**

Upon motion by Councilor Walbridge, second by Councilor Taylor the following resolution was ADOPTED Ayes 3 Taylor, Walbridge, Maguire

Nays 0

Permission for Supervisor Maguire to sign extension of time for closing on code truck purchase.

**RESOLUTION 106-2024- Budgetary Adjustments**

Upon motion by Councilor Walbridge, second by Councilor Taylor the following resolution was ADOPTED Ayes 3 Taylor, Walbridge, Maguire

Nays 0

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Budgetary adjustments for purchase of Code Officer Vehicle as follows: Approval of \$25,000.00 Interfund Loan from Highway Fund Outside to Part Town General Fund in the amount of \$25,000.00 with no interest pursuant to General Municipal Law Section 9-a; Increase expenditure (B3620.2 Safety Inspection Equipment) \$23,170.54)

**RESOLUTION 107-2024- Energy Enforcement Training NCR**

Upon motion by Councilor Taylor, second by Councilor Walbridge the following resolution was ADOPTED Ayes 3 Taylor, Walbridge, Maguire

Nays 0

Permission for Code Officer McMahon to attend Energy Enforcement Training North Country Region, all expenses paid by the Town.

**RESOLUTION 108-2024- Taxiway "A" Rehabilitation**

Upon motion by Councilor Walbridge, second by Councilor Taylor the following resolution was ADOPTED Ayes 3 Taylor, Walbridge, Maguire

Nays 0

Accept Luck Bros, Inc Base Bid for Taxiway "A" Rehabilitation.

**RESOLUTION 109-2024- Grant Application**

Upon motion by Councilor Taylor, second by Councilor Walbridge the following resolution was ADOPTED Ayes 3 Taylor, Walbridge, Maguire

Nays 0

Permission to sign Grant Application for Taxiway "A" Rehabilitation for a total grant of \$992,339.00

**RESOLUTION 110-2024- Letter**

Upon motion by Councilor Walbridge, second by Councilor Taylor the following resolution was ADOPTED Ayes 3 Taylor, Walbridge, Maguire

Nays 0

Permission to send letters for three Independent Fee Examinations pertaining to Engineering cost for the Taxiway "A" Rehab project.

**RESOLUTION 111-2024- Re-Bid Opening**

Upon motion by Councilor Taylor, second by Councilor Walbridge the following resolution was ADOPTED Ayes 3 Taylor, Walbridge, Maguire

Nays 0

Permission to set Re-Bid opening for Tuesday, April 23<sup>rd</sup> at 2:00 p.m., to be published one-time in the Malone Telegram.

**BOARD MEMBER/COMMITTEE ITEMS:**

Superintendent Andrews states he would like to update everyone on baseball as Councilor Johnston is not here. He stated the schedule has been made for the season and the first game of the year will be on June 7<sup>th</sup>. The new scoreboard arrived on Monday, my crew and the baseball committee are getting it put together and ready to be put up for the first game. The first game they will be revealing it. Andrews states the Plattsburgh team will now be called the North Country Thunderbirds as they are a travel team now and do not have a set home base.

**SUPERINTENDENT OF HIGHWAY REPORTS:**

Andrews states he would like to thank Deputy Manley for everything he did while he was gone. Stated he has some of the crew working on sweeping roads, and getting culverts put in a couple months early, that way they can settle before paving season starts. Superintendent Andrews has asked the board permission to advertise for the seasonal labor position working twenty (20) hours a week.

**RESOLUTION 112-2024- Seasonal Labor**

Upon motion by Deputy Maguire, second by Councilor Taylor the following resolution was

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ADOPTED Ayes 3 Taylor, Walbridge, Maguire

Nays 0

Permission to advertise the open position for seasonal labor working twenty hours a week on social media, sign board and website.

**CORRESPONDENCE:**

*From NYS Homes and Community Renewal: Comprehensive Monitoring Report NYS CDBG Project #689HR313-19.*

**NEW BUSINESS:**

**RESOLUTION 113 -2024- Engineering Service Request**

Upon motion by Councilor Taylor, second by Councilor Walbridge the following resolution was

ADOPTED Ayes 3 Taylor, Walbridge, Maguire

Nays 0

Request for Qualifications/Experience Statement Airport Planning and Engineering Services for Proposal.

**RESOLUTION 114 -2024- Journal Entries**

Upon motion by Councilor Walbridge, second by Councilor Taylor the following resolution was

ADOPTED Ayes 3 Taylor, Walbridge, Maguire

Nays 0

Permission for the Budget Officer to make the following Journal Entries pertaining to JCAP Grant-Increase revenue in General Fund (A510) by \$1,221.73 (A3989 State Aid-Home & Community Services) Increase expenditures (A522) by \$1,221.73 (A1110.2 Justice Equipment)

**RESOLUTION 115 -2024- Journal Entries**

Upon motion by Councilor Taylor, second by Councilor Walbridge the following resolution was

ADOPTED Ayes 3 Taylor, Walbridge, Maguire

Nays 0

Permission for Budget Officer to make the following Journal Entries to accommodate Payroll decisions made at Budget Time: From A1330.1 Tax Receiver Personal Services to A1410.1 Town Clerk Personal Services for #23,287.00; from A13551.1 Assessor Personal Services to A1410.1 Town Clerk Personal Services for \$6,543.00; from A1460.1 Record Management Personal Services to A1410.1 Town Clerk Personal Services for \$1,100.00; and A1220.1 Supervisor Personal Services A1410.1 Town Clerk Personal Services for \$3,000.00, totaling \$33,930.00.

**RESOLUTION 116 -2024- Journal Entries**

Upon motion by Councilor Walbridge, second by Councilor Taylor the following resolution was

ADOPTED Ayes 3 Taylor, Walbridge, Maguire

Nays 0

Permission for Budget Officer to make the following Journal Entries to accommodate Payroll decisions made at Budget Time: from B3620.1 Safety Inspection Personal Services to B8010.1 Zoning Personal Services \$33,160.00

**RESOLUTION 115 -2024- Journal Entries**

Upon motion by Councilor Taylor, second by Councilor Walbridge the following resolution was

ADOPTED Ayes 3 Taylor, Walbridge, Maguire

Nays 0

Permission for the Budget Officer to make the following Journal Entries pertaining to Planning Attorney Fee Expenditure from B1420.4 (Planning Attorney Contractual) to B8020.4 (Planning Contractual) \$1,686.50.

**BILLS FOR AUDIT & PAYMENT:**

*Batch No. 1423*

*General Fund (A)*

*Voucher Nos. 301-348*

*\$34,158.13*

*Part Town General Fund (B)*

*45,300.54*

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<i>Highway Outside (DB)</i>	82,862.06
<i>Highway Town Wide (DA)</i>	14,216.16
<i>East Side Water (FE)</i>	3,506.61
<i>West Side Water (FW)</i>	3,229.50
<i>Trust &amp; Agency (T)</i>	37,663.20
<i>Community Development (CD)</i>	28,981.34
<i>Escrow Capital Project (H2)</i>	55,325.50
<i>Airport Capital Project (H4)</i>	7,171.58
<i>Landfill Closure Capital Project (H7)</i>	460.00

**GRAND TOTAL                    \$312,874.62**

**RESOLUTION 116 -2024 Bills**


Upon Motion by Councilor Walbridge, second by Councilor Taylor the following resolution was  
ADOPTED Ayes 3 Taylor, Walbridge, Maguire

Nays 0  
Resolved to pay the bills listed.

**RESOLUTION 117 2024 Adjourn**

Upon Motion of Councilor Walbridge and seconded by Councilor Taylor the following  
resolution  
Was ADOPTED Ayes 3 Taylor, Walbridge, Maguire

Nays 0  
The next Regular Board Meeting will be at 6:00 p.m. on April 24<sup>th</sup>, 2024 at 27 Airport Rd.  
Malone, NY 12953.  
RESPECTFULLY SUBMITTED,

  
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Abby Monica, Town Clerk