

Town of Malone
Special Meeting
August 1, 2016
SPECIAL MEETING

We, the Undersigned, Town Board of the Town of Malone, do hereby Waive a Special Meeting, Monday, August 1, 2016 at 10:00 a.m., to enter into executive session for the purpose of a matter leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

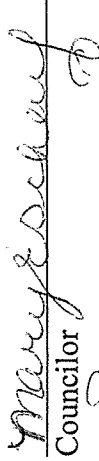
PRESENT:



Supervisor



Councilor



Councilor



Councilor

Councilor

ALSO PRESENT: Deborah Hutchins, Town Clerk

Supervisor Maneely called the meeting to order at 10:05 AM. Proper notice was given. Supervisor Maneely stated that the purpose of this meeting is to approve hiring of a new Court Clerk to fill the current vacancy. Supervisor Maneely then read the following Memo from the Town of Malone Justices dated 07/29/2016 regarding hiring of a Town of Malone Justice Clerk as signed by Judge Gardner and Judge Robert:
We recommend the hiring of Karin Watson for the vacant position of Town of Malone Justice Clerk as soon as possible.

RESOLUTION 203-2016

On a motion of Councilor Scharf, seconded by Councilor Taylor, the following resolution was,

ADOPTED Ayes 4 Maneely, Scharf, Sullivan, Taylor
Nays 0

Resolved to approve the hiring of Karin Watson to fill the vacant Court Clerk position at an annual starting salary of \$19,000, prorated for the remainder of the year.

Councilor Scharf then stated she feels the Town Board needs to look at the salaries across the board as they need some adjustment based on each position and work load. This should be in the planning for budget time. Councilor Scharf also stated that she would like a six month probationary period and the freedom to be able to raise a salary after six months if warranted. Further discussion was held on this.

RESOLUTION 204-2016

On a motion of Council Scharf, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 4 Maneely, Scharf, Sullivan, Taylor
Nays 0

Resolved to move in to executive session for the purpose of a matter leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

RESOLUTION 205-2016

On a motion of Councilor Scharf, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 4 Maneely, Scharf, Sullivan, Taylor
Nays 0

Resolved for approval to send a reminder memorandum to all employees for the proper procedure for completing expense/mileage vouchers and further resolved that from this date forward all vouchers must be submitted for approval on a *monthly* basis.

RESOLUTION 206-2016

On a motion of Councilor Scharf, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 4 Maneely, Scharf, Sullivan, Taylor
Nays 0

Resolved to approve payment of the Assessor's current mileage voucher as submitted and to be included with vouchers for the next scheduled Regular Board meeting.

RESOLUTION 207-2016

On a motion of Deputy Supervisor Sullivan, seconded by Council Scharf, the following resolution was

ADOPTED Ayes 4 Maneely, Scharf, Sullivan, Taylor
Nays 0

Resolved that, with no further business to be brought before the Board, this meeting be adjourned.

RESPECTFULLY SUBMITTED,

DEBORAH A. HUTCHINS, TOWN CLERK