

**Town of Malone
Organizational & Regular Meeting
01/08/2014**

The 2014 Organizational Meeting of the Malone Town Board was held at 6:00pm, Wednesday, January 8th, 2014 at the Malone Town Offices, 27 Airport Rd., Malone, NY.

PRESENT: Supervisor Howard Maneely
Councilor Louise Taylor
Councilor John Sullivan
Councilor Mary Scharf

ABSENT: Deputy Supervisor Paul Walbridge

ALSO PRESENT: Susan Hafter, Town Clerk
Andrea Stewart, Budget Officer/Bookkeeper
Lillian-Anderson Duffy, Town Attorney
Denice Hudson, Deputy Town Clerk
Tom Shanty, Superintendent of Highways
Bruce Mallette, Deputy Superintendent of Highways
Mark Besio, Highway Clerk

Nick Eells, Malone Boyce Sherwin, Malone Arianna MacNeill, Malone Telegram

Supervisor Maneely called the meeting to order at 6:00pm.

* **Motion** – Supervisor Maneely **Second** – Councilor Sullivan
Resolved (# 1-2014): that the Town Board enter into Executive Session pertaining to the employment history of, and matters leading to, the employment, discipline, suspension, dismissal or removal of a particular person, with Board Members, Budget Officer, Town Clerk and Deputy Town Clerk to be present. (At 6:25pm, the Budget Officer, Clerk and Deputy were dismissed from the session and the Town Attorney joined the session.)
CARRIED (4 - 0) – Supervisor Maneely – Aye; Deputy Supervisor Walbridge – Absent; Councilor Taylor – Aye; Councilor Sullivan – Aye; Councilor Scharf - Aye
At 6:40pm, the executive session ended and the regular meeting resumed with no action taken.

2014 ORGANIZATIONAL

Designations/Authorizations/Appointments:

Town Attorney –

* **Motion** –Supervisor Maneely **Second** – Councilor Sullivan
Resolved (#2-2014): to appoint Lillian Anderson-Duffy as Town Attorney for a two-year term, to 12/31/2015.
Carried (4 - 0) – Supervisor Maneely – Aye; Deputy Supervisor Walbridge – Absent; Councilor Taylor – Aye; Councilor Sullivan – Aye; Councilor Scharf - Aye
Attorney Anderson-Duffy was sworn to office by Town Clerk Hafter.

Supervisor’s Appointment-

Supervisor Maneely announced his appointment of Andrea Stewart to the position of Budget Officer, Secretary/Bookkeeper for the Town of Malone for a four year term to 12/31/17. Budget Office Stewart was sworn to office by Town Clerk Hafter.

Town Clerk -

* **Motion** –Supervisor Maneely **Second** – Councilor Sullivan
Resolved (#3-2014): to appoint Susan Hafter to the position of Town Clerk, Receiver of Taxes, Registrar of Vital Statistics, Fixed Assets Clerk and Records Management Officer for a two year term to end 12/31/2015.
Carried (4 - 0) – Supervisor Maneely – Aye; Deputy Supervisor Walbridge – Absent; Councilor Taylor – Aye; Councilor Sullivan – Aye; Councilor Scharf - Aye
Clerk Hafter was sworn to office by Budget Officer Stewart.

Code Officer -

* **Motion** –Supervisor Maneely **Second** – Councilor Scharf
Resolved (#4-2014): to appoint Robert Crossman to the position of Building/Zoning and Fire Code Officer for a two year term to end 12/31/2015.
Carried (4 - 0) – Supervisor Maneely – Aye; Deputy Supervisor Walbridge – Absent;

**Town of Malone
Organizational & Regular Meeting
01/08/2014**

Councilor Taylor – Aye; Councilor Sullivan – Aye; Councilor Scharf - Aye
Code Officer Crossman was sworn to office by Clerk Hafter.

Town Constable and Bingo Inspector

* **Motion** –Supervisor Maneely **Second** – Councilor Taylor
 Resolved (#5-2014): to appoint Gene Fisher to the position of Town Constable and
 Bingo Inspector for a two year term to end 12/31/2015.

Carried (4 - 0) – Supervisor Maneely – Aye; Deputy Supervisor Walbridge – Absent;
Councilor Taylor – Aye; Councilor Sullivan – Aye; Councilor Scharf - Aye
Constable Fisher was not present and will be sworn to office at a later date.

Airport Manager –

* **Motion** –Supervisor Maneely **Second** – Councilor Taylor
 Resolved (#6-2014): to appoint Mark Besio to the position of Airport Manager
 for a two year term to end 12/31/2015.

Carried (4 - 0) – Supervisor Maneely – Aye; Deputy Supervisor Walbridge – Absent;
Councilor Taylor – Aye; Councilor Sullivan – Aye; Councilor Scharf - Aye
Manager Besio was sworn to office by Clerk Hafter

Deputy Clerk – Town Clerk Hafter announced her appoint of Denice Hudson to the position
of Deputy Town Clerk, Deputy Receiver of Taxes and Deputy Registrar for a two year term to
end 12/31/2015.

Deputy Hudson was sworn to office by Clerk Hafter.

Deputy Superintendent of Highways – Superintendent of Highways Shanty announced his
appointment of Bruce Mallette to the position of Deputy Superintendent of Highways for a 1
year term.

Deputy Mallette was sworn to office by Clerk Hafter.

Newspaper -

* **Motion** –Councilor Scharf **Second** – Councilor Sullivan
 Resolved (# 7-2014): to designate the **Malone Telegram** as the **official newspaper** for
 the Town of Malone for 2014.

Carried (4 - 0) – Supervisor Maneely – Aye; Deputy Supervisor Walbridge – Absent;
Councilor Taylor – Aye; Councilor Sullivan – Aye; Councilor Scharf - Aye

Depositories -

* **Motion** – Councilor Sullivan **Second** – Councilor Scharf
 Resolved: (#8-2014) to designate **Community, Key, First Niagara and NBT Banks**
 as the **official depositories** for the Town of Malone for 2014.

Carried (4 - 0) – Supervisor Maneely – Aye; Deputy Supervisor Walbridge – Absent;
Councilor Taylor – Aye; Councilor Sullivan – Aye; Councilor Scharf - Aye

Holiday Schedule –

* **Motion** – Supervisor Maneely **Second** – Councilor Sullivan
 Resolved: (#9-2014) to set the official 2014 **Holiday Schedule** as presented and
 as follows: January 1 & 20; February 17; April 18; May 26; July 4; September 1; October
13; November 4, 11, 22 & 28 and December 25.

Carried (4 - 0) – Supervisor Maneely – Aye; Deputy Supervisor Walbridge – Absent;
Councilor Taylor – Aye; Councilor Sullivan – Aye; Councilor Scharf - Aye

Meeting Schedule -

* **Motion** – Councilor Scharf **Second** – Councilor Taylor
 Resolved: (#10-2014) to set the official **meeting date and time** at **6:00 pm** the
 second and fourth Wednesday of each month .

Carried (4 - 0) – Supervisor Maneely – Aye; Deputy Supervisor Walbridge – Absent;
Councilor Taylor – Aye; Councilor Sullivan – Aye; Councilor Scharf - Aye

Town of Malone
Organizational & Regular Meeting
01/08/2014

Salary Schedule -

* **Motion** – Supervisor Maneely **Second** – Councilor Taylor
Resolved: (#11-2014) to set the salary schedule for 2014 as follows:

Supervisor	\$13,750.00
Councilor (4@)	5,500.00
Town Justice (2@)	34,000.00
Supt. of Highways	40,000.00
Landfill Overseer	4,000.00
Deputy Supt. of Highways	4,264.00
Secretary/Bookkeeper	35,936.00
Budget Officer	8,000.00
Assessor	40,536.00
Data Collector/Assistant	22,136.00
Town Clerk	21,971.00
Receiver of Taxes	14,365.00
Records Management Officer	1,100.00
Registrar	1,500.00
Deputy/Floater Clerk	23,850.00
Code Secretary	2,478.00
Hwy Acct. Clerk/Laborer (40hrs)	38,248.00
Airport Manager	4,000.00
Justice Court Clerk#1	28,436.00
Court Clerk #2	22,436.00
Zoning/Code Officer (35hrs)	33,592.00
Bingo Inspector	850.00
Town Constable	150.00
Town Attorney	16,000.00
Health Officer	750.00

\$2,000 Stipends, to cover all water district work for the East Side and West Side Water Districts, distributed to the Assessor, Town Clerk/Tax Receiver, and the Bookkeeper/Budget Officer.

Highway rates, in accordance with CSEA Contract:

Mechanic	\$19.35 hr.
HEO	\$18.95 hr.
MEO	\$18.65 hr.
Laborer One	\$15.05 hr.
Laborer Two	\$18.65 hr.

Carried (4 - 0) – Supervisor Maneely – Aye; Deputy Supervisor Walbridge – Absent; Councilor Taylor – Aye; Councilor Sullivan – Aye; Councilor Scharf - Aye

Mileage Rate -

* **Motion** – Councilor Taylor **Second** – Councilor Scharf
Resolved: (#12-2014) to designate the mileage rate for 2014 at \$.50 per mile.

Carried (4 - 0) – Supervisor Maneely – Aye; Deputy Supervisor Walbridge – Absent; Councilor Taylor – Aye; Councilor Sullivan – Aye; Councilor Scharf - Aye

Small Tools -

* **Motion** – Councilor Taylor **Second** – Councilor Scharf
Resolved: (#13-2014) to authorize the Highway Superintendent to expend up to \$1500 for the purchase of small tools in 2014.

Carried (4 - 0) – Supervisor Maneely – Aye; Deputy Supervisor Walbridge – Absent; Councilor Taylor – Aye; Councilor Sullivan – Aye; Councilor Scharf - Aye

Historian -

* **Motion** – Councilor Taylor **Second** – Councilor Scharf
Resolved: (#14-2014) to designate the Franklin County Historical Society as the Town of Malone Historian for 2014 .

Carried (4 - 0) – Supervisor Maneely – Aye; Deputy Supervisor Walbridge – Absent; Councilor Taylor – Aye; Councilor Sullivan – Aye; Councilor Scharf - Aye

