

**TOWN OF MALONE
REGULAR MEETING
November 9, 2016**

A regular meeting of the Town Board of the Town of Malone, County of Franklin and the State of New York was held at the Town Offices, 27 Airport Rd., Malone, NY on the 9th day of November, 2016.

PRESENT:

Howard Maneely	-----	Supervisor
John Sullivan	-----	Deputy Supervisor
Mary Scharf	-----	Councilor
Louise Taylor	-----	Councilor
Ed Lockwood	-----	Councilor

RECORDING SECRETARY: Deborah Hutchins, Town Clerk
Denice Hudson, Budget Officer

ALSO PRESENT: Shayla Reome, Malone
Jeanne Whipple, Malone
Kevin Malley, Malone
EJ Conzola, Malone Telegram
Zachery Summers, Malone
Sandra Reome, Malone
Karley Miller, Malone
Chase Robinson, Malone
Parker Tuper, Malone
Mary Fredenburg, Malone
Michael Frank, Malone

CALL TO ORDER: Supervisor Maneely called the regular meeting to order at 6:00 PM, with a pledge of allegiance to the flag and welcomed the students in attendance.

APPROVAL OF MINUTES

RESOLUTION 272-2016

On a motion of Deputy Supervisor Sullivan, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Maneely, Scharf, Sullivan, Taylor, Lockwood
Nays 0

Abstained 2 Scharf and Sullivan (November 2nd meeting only)

Resolved that the minutes of the October 26, 2016 Regular Meeting, October 26, 2016 Budget Work Session and November 2, 2016 Public Hearings Meeting be approved.

REPORTS

RESOLUTION 273-2016

On a motion of Councilor Scharf, seconded by Councilor Lockwood, the following resolution was

ADOPTED Ayes 5 Maneely, Scharf, Sullivan, Taylor, Lockwood
Nays 0

Resolved to accept the following reports for review and filing as written and placed in file: Justices Gardner and Robert Court Reports – 10/2016, Town Clerk – 10/2016 and Airport Service Worker Report – 10/2016.

EXECUTIVE SESSION:

RESOLUTION 274-2016

On a motion of Councilor Scharf, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Maneely, Scharf, Sullivan, Taylor, Lockwood
Nays 0

Resolved to enter into Executive Session at 6:03 PM with the Town Supervisor, Town Attorney, Town Board and Budget Officer to discuss proposed, pending or current litigation.

RESOLUTION 275-2016

On a motion of Deputy Supervisor Sullivan, seconded by Councilor Scharf, the following resolution was

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ADOPTED Ayes 5 Maneely, Scharf, Sullivan, Taylor, Lockwood
Nays 0
Resolved to enter back in to Regular Session at 6:23 PM.

OLD BUSINESS:

SUPERVISOR REPORT

Supervisor Maneely stated that the public hearings were held last week on the East Side and West Side Water Districts, Sewer District, and 2017 Budget. There were no public concerns presented.

RESOLUTION 276-2016

On a motion of Councilor Scharf, seconded by Deputy Supervisor Sullivan, the following resolution was

ADOPTED Ayes 5 Maneely, Scharf, Sullivan, Taylor, Lockwood
Nays 0

Resolved to adopt the 2017 Preliminary Budget including Water and Sewer Districts as presented.

Supervisor Maneely then stated that the Unified Court System requires the Justice Court to be audited every year, preferably by a CPA. Supervisor Maneely recommends the Town hire a CPA to do the Court audit for fiscal year ending 2016.

RESOLUTION 277-2016

On a motion of Councilor Lockwood, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Maneely, Scharf, Sullivan, Taylor, Lockwood
Nays 0

Resolved to approve hiring of a CPA for the Justice Court audit and approval to solicit for quotes.

Budget Officer will request quotes from the list of accounting firms she has for the IDA.

BOARD MEMBER/COMMITTEE ITEMS

Councilor Scharf discuss Complete Streets. The two bigger grants have been submitted and they have applied for a mini grant of \$1,500 which was applied for in the name of the Village to help offset costs.

Councilor Scharf then stated she would like to make a resolution regarding lunch time hours.

RESOLUTION 278-2016

On a motion of Councilor Scharf, seconded by Councilor Lockwood, the following resolution was

ADOPTED Ayes 5 Maneely, Scharf, Sullivan, Taylor, Lockwood
Nays 0

Resolved to approve policy that all employees take their lunch period between the hours of 11:00 AM and 1:00 PM unless special permission is granted for another time.

A copy of this resolution will be provided to all Town employees.

Deputy Supervisor Sullivan stated that he is continuing to work on research of NYS Article 10.

Supervisor Maneely stated that he needs Board permission to sign FY2017 environmental form required by FAA to be eligible for funding for anticipated Airport Lighting Project for Runway 5-23.

RESOLUTION 279-2016

On a motion of Councilor Lockwood, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Maneely, Scharf, Sullivan, Taylor, Lockwood
Nays 0

Resolved to approve that Supervisor be allowed to sign the FY2017 environmental form required by FAA for funding for anticipated Airport Lighting Project for Runway 5-23.

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Supervisor Maneely then discussed the Intermunicipal Agreement between the Town, Village and County regarding the Solar Array project. There will be a Special Meeting scheduled to review and sign this agreement. Supervisor Maneely also stated that they have learned that NYSERDA is also an involved agency. Lillian Anderson-Duffy then explained she has spoken to DEC and is working on a short cut process to resolve.

Supervisor Maneely stated that the Malone EMS contract is up for renewal. Lillian Anderson-Duffy explained that it is the same wording as last year's contract with just date changes.

RESOLUTION 280-2016

On a motion of Councilor Scharf, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Maneely, Scharf, Sullivan, Taylor, Lockwood
Nays 0

Resolved for approval for the Supervisor to sign the new contract between the Town of Malone and Malone EMS for 2017.

SUPERINTENDENT OF HIGHWAYS:

CORRESPONDENCE:

From NYS DOT – Lead Agency Status for 125 Catherine Street.

From Donald Marlow – regarding culvert work at Teboville/Shova Road – letter of thanks.

NEW BUSINESS:

RESOLUTION 281-2016

On a motion of Deputy Supervisor Sullivan, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Maneely, Scharf, Sullivan, Taylor, Lockwood
Nays 0

Resolved for permission for Budget Officer to make the following Journal Entries, as per the Comptroller notice for September: From A690 Clearinghouse \$9,438.00 to A980 Revenues \$9,438.00 (A2610 court fines & fees).

RESOLUTION 282-2016

On a motion of Councilor Scharf, seconded by Councilor Lockwood, the following resolution was

ADOPTED Ayes 5 Maneely, Scharf, Sullivan, Taylor, Lockwood
Nays 0

Resolved for permission for the Budget Officer to make the following Journal Entries: DB5142.4 in the amount of \$268.06 to DB882-1.

BILLS FOR AUDIT & PAYMENT:

RESOLUTION 283-2016

On a motion by Councilor Taylor, seconded by Councilor Scharf, the following resolution was

ADOPTED Ayes 5 Maneely, Scharf, Sullivan, Taylor, Lockwood
Nays 0

Resolved that the following bills, having been audited and approved for payment, Vouchers #947-975

General Fund (A) – Abstract #21	\$ 18,090.44
Part Town General (B) – Abstract #18	26.99
Highway Outside (DB) – Abstract #21	4,353.69
Trust & Agency (T) – Abstract #40	126.33
Sewer Fund (G) – Abstract #3	<u>71,600.10</u>
GRAND TOTAL:	\$ 94,227.55

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ADJOURN:

RESOLUTION 284-2016

With no further business to be brought before the Board and on a motion by Deputy Supervisor Sullivan, seconded by Councilor Lockwood, the meeting was adjourned at 6:35PM. The next regular meeting is scheduled for December 14, 2016 at 6:00 PM with the IDA meeting to begin at 5:45 PM.

RESPECTFULLY SUBMITTED,

DEBORAH A. HUTCHINS, TOWN CLERK