

**TOWN OF MALONE
REGULAR MEETING
March 8, 2017**

A regular meeting of the Town Board of the Town of Malone, County of Franklin and the State of New York was held at the Town Offices, 27 Airport Rd., Malone, NY on the 8th day of March, 2017.

PRESENT:

Howard Maneely	-----	Supervisor
John Sullivan	-----	Deputy Supervisor
Louise Taylor	-----	Councilor
Ed Lockwood	-----	Councilor
Mary Scharf	-----	Councilor

RECORDING SECRETARY: Deborah Hutchins, Town Clerk

ALSO PRESENT: Denice Hudson, Budget Officer
Lillian Anderson-Duffy, Town Attorney
Bruce Burditt, Airport Service Worker
EJ Conzola, Malone Telegram
John Parcell, Canton
Nathan Wray, Canton
Keisha Mayville, Malone
Deistiny Prue, Malone
Stephanie Wright, Malone
Desiree Dupee, Malone
Evan Warner, Burke
Andrea Stewart, Malone
Trinity Martin, Malone
Devan Livernois, Malone
Cole Mayville, Malone
Tyler Oliver, Malone
Wesly Miller, Malone

CALL TO ORDER: Supervisor Maneely called the regular meeting to order at 6:05 PM, with a pledge of allegiance to the flag and welcomed the students in attendance.

APPROVAL OF MINUTES

RESOLUTION 71-2017

On a motion of Councilor Lockwood, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 4 Maneely, Sullivan, Taylor, Lockwood
Nays 0

Resolved to approve the minutes of the February 22, 2017 Regular Meeting with corrections noted.

REPORTS

RESOLUTION 72-2017

On a motion of Deputy Supervisor Sullivan, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Maneely, Sullivan, Taylor, Lockwood, Scharf
Nays 0

Resolved to accept the following reports for review as written and placed in file: Airport Service Worker – 02/2017, Airport Lease Manager – 02/2017, Town Clerk – 02/2017, and Receiver of Taxes – 01 – 03/06/2017.

OLD BUSINESS:

Discussions were held on the previous vote to approve doing a soak test. It has been recommended by Passero Associates that a soak test not be required.

RESOLUTION 73-2017 – Fuel Farm Tank Soak Test

On a motion of Councilor Scharf, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Maneely, Sullivan, Taylor, Lockwood, Scharf
Nays 0

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Resolved to rescind Resolution #32-2017 to order and pay for a soak test for the new fuel tank to be installed. The soak test will not be performed on the recommendation of Passero Associates.

Budget Officer Hudson provided an update on her inquiries for a fuel supplier and discussion was held on options. The new tank will be ready for fuel delivery on Wednesday of next week.

RESOLUTION 74-2017 – Fuel Farm Fuel Provider

On a motion of Councilor Scharf, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Maneely, Sullivan, Taylor, Lockwood, Scharf
Nays 0

Resolved for permission for Town Budget Officer to find a fuel provider with the best overall rate to include lowest price and best value with timing of delivery needed for new tank installation.

SUPERVISOR REPORT:

RESOLUTION 75-2017 – Subrecipient Agreement- CDBG Grant

On a motion of Councilor Scharf, seconded by Deputy Supervisor Sullivan, the following resolution was

ADOPTED Ayes 5 Maneely, Sullivan, Taylor, Lockwood, Scharf
Nays 0

Resolved to approve the Sub-recipient agreement for administration (Friends of the North Country) of the Town's CDBG award with modifications needed to Paragraph 2 (\$49,493), and Paragraph 4a (\$13,748) and 4b (\$35,745), as per project budget approved by New York State.

BOARD MEMBER/COMMITTEE ITEMS:

Councilor Taylor reported the new employees at the Court seem to be doing well.

Councilor Scharf reported on her recent conference attendance. Association of Towns asked all the Towns within the state to make a statement to the press last Thursday. The Town of Malone did the press day and met with other area Town and County officials to express discontent with the 2% tax cap (actually .6% this year and next year to be .4%). A list of all the shared services being done was read at this Press Day.

Councilor Scharf also reported that she met with the NYS DOT concerning the Village, Town and Complete Streets request to revamp Main Street. They are in agreement and will set up a meeting with Rob Haynes, local DOT representative, the Village Mayor and a representative from the Town.

Councilor Scharf then reported on a conference she attended at the Town of Brighton, near Rochester. This Town was able to revamp their whole downtown area by re-leveraging certain grants (federal and state) against each other. Many of the grants require the municipality to put up 20% which is high for many Towns. By leveraging one grant against another they were able to do in-kind services without actually having to pay out. Councilor Scharf requested the Town approve herself and Deputy Supervisor Sullivan (Town Grant Committee) meet with the Village Grant Committee and a C.T. Male (Consultant) to discuss a combination of 4 grants – Main Street Grant, Green Space Grant (build on BOA), River Access (in conjunction with LWRP) and a Housing Grant. The goals would include cleaning up Main Street, adding “green” to the community and helping locals businesses.

RESOLUTION 76 -2017 – Grant Committee Meeting

On a motion of Councilor Scharf, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Maneely, Sullivan, Lockwood, Taylor, Scharf
Nays 0

Resolved to approve Town Grant Committee to set up meeting as presented to discuss the four grants described.

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Councilor Scharf reported that the Chamber of Commerce (in relationship with the Malone Revitalization Program) is applying for a grant to do the final study on the historic district. She asked that the Board approve the letter of support as provided to be sent to the Chamber.

RESOLUTION 77- 2017 – Chamber of Commerce Support Letter

On a motion of Deputy Supervisor Sullivan, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Maneely, Sullivan, Lockwood, Taylor, Scharf
Nays 0

Resolved to approve letter of support (as presented) to be sent to the Chamber.

RESOLUTION 78-2017 – Airport Lighting Project Bids

On a motion of Councilor Scharf, seconded by Deputy Supervisor Sullivan, the following resolution was

ADOPTED Ayes 5 Maneely, Sullivan, Taylor, Lockwood, Scharf
Nays 0

Resolved to approve the Bid Notice for Airport Improvements to be published in the Malone Telegram on March 10, 2017, or the first available date after, for sealed bids for the Airport Lighting Improvements to be received in the Office of the Malone Town Clerk on Thursday, April 6, 2017 at 2:00 p.m.

RESOLUTION 79-2017 – Airport Lighting Project Certifications

On a motion of Councilor Scharf, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Maneely, Sullivan, Taylor, Lockwood, Scharf
Nays 0

Resolved for approval for Supervisor to sign the Sponsor Certifications: FAA Form 5100-134, FAA Form 5100-135, FAA Form 5100-130, FAA Form 5100-131, FAA Form 5100-132.

SUPERINTENDENT OF HIGHWAYS:

Superintendent Mallette was not able to be present at this meeting.

CORRESPONDENCE:

From D. Billy Jones – Countywide Shared Services Property Tax Savings Plan.

From National Grid – electric billing for Account Number xxxx41109 – usage under 2000 kWh per month and account will be changing to non-demand, eliminating the charges for demand service.

NEW BUSINESS:

RESOLUTION 80-2017

On a motion of Councilor Lockwood, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Maneely, Sullivan, Taylor, Lockwood, Scharf
Nays 0

Resolved to give permission for Budget Officer to making the following journal entries as per the Comptroller notice for January 2017 from A690 Clearinghouse \$6,815.00 to A980 Revenues \$6,815.00 (A2610 court fines & fees).

EXECUTIVE SESSION (if warranted):

RESOLUTION 81- 2017

On a motion of Supervisor Maneely, seconded by Deputy Supervisor Sullivan, the following resolution was

ADOPTED Ayes 5 Maneely, Sullivan, Taylor, Lockwood, Scharf
Nays 0

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Resolved to enter in to executive session at 6:35 p.m. with the Town Supervisor, Town Board, Town Attorney and Budget Officer to discuss proposed, pending or current litigation matters.

RESOLUTION 82-2017

On a motion of Supervisor Maneely, seconded by Councilor Scharf, the following resolution was

ADOPTED Ayes 5 Maneely, Sullivan, Taylor, Lockwood, Scharf
Nays 0

Resolved to enter back in to regular session at 6:50 p.m.

RESOLUTION 83-2017 – Walgreen’s Appraisal

On a motion of Deputy Supervisor Sullivan, seconded by Council Scharf, the following resolution was

ADOPTED Ayes 5 Maneely, Sullivan, Taylor, Lockwood, Scharf
Nays 0

Resolved to approve hiring an appraiser to do a property valuation for the Walgreen’s parcel per the advice of Attorney Brian Stewart and relative to their contested assessment.

BILLS FOR AUDIT & PAYMENT:

RESOLUTION 84 -2017

On a motion by Councilor Scharf, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Maneely, Sullivan, Taylor, Lockwood, Scharf
Nays 0

Resolved that the following bills, having been audited and approved for payment, Vouchers #207-256.

	2016	2017
General Fund (A) – Abstracts #5	\$48.58	\$21,962.00
Highway Townwide (DA) – Abstract #5		13,843.28
Highway Outside (DB) – Abstract #5		6,881.98
Trust & Agency (T) – Abstract #11		1,934.80
Sub-Totals	48.58	44,622.05
GRAND TOTAL:		\$44,670.64

ADJOURN:

RESOLUTION 85-2017

With no further business to be brought before the Board and on a motion of Deputy Supervisor Sullivan, seconded by Councilor Lockwood, the meeting was adjourned at 6:55 p.m. The next regular meeting is scheduled for March 22, 2017 at 6:00 p.m.

RESPECTFULLY SUBMITTED,

DEBORAH A. HUTCHINS, TOWN CLERK