

**Town of Malone
Regular Board Meeting
March 14, 2018**

A Regular Meeting of the Town of Malone was held Wednesday, March 14, 2018 at the Town Offices, 27 Airport Road, Malone, New York, commencing at 6:00 p.m.

PRESENT: Supervisor Andrea Stewart
Deputy Supervisor Terry Maguire
Councilor Louise Taylor
Councilor Candy Gadway
Councilor Ed Lockwood

ALSO PRESENT: Deborah Hutchins, Town Clerk
Denice Hudson, Budget Officer
Bruce Mallette, Superintendent of Highways
Bruce Burditt, Airport Service Worker

CALL TO ORDER:

Supervisor Stewart called the meeting to order at 6:00 p.m. with a pledge of allegiance to the flag.

Presentation of Justice Court Audit:

Supervisor Stewart reported that John Parcell was unable to be here this evening to present the Justice Court Audit due to the weather conditions. An audit copy was provided to all Board members. She then reviewed the audit findings with the Board and stated they are relative to work of previous Justices. These accounting issues are currently being worked on and getting resolved.

RESOLUTION 85-2018

On a motion of Councilor Gadway, seconded by Councilor Lockwood, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Gadway, Lockwood, Taylor
Nays 0

Resolved to approve retention of John Parcell, CPA firm to do the next two year's audits (2016 and 2017) for the Justice Court.

MINUTES:

RESOLUTION 86-2018

On a motion of Deputy Supervisor Maguire, seconded by Councilor Gadway, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Gadway, Lockwood, Taylor
Nays 0

Resolved to approve the minutes of the February 28, 2018 Regular Meeting.

REPORTS:

RESOLUTION 87-2018

On a motion of Deputy Supervisor Maguire, seconded by Councilor Lockwood, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Gadway, Lockwood, Taylor
Nays 0

Resolved to approve the following reports: Supervisor's Report – 02/2018, Budget to Actual Report – 01/2018 and 02/2018, Highway Logs – 01/2018 and 02/2018, Airport Service Worker – 02/2018, Receiver of Taxes – 12/27/2017 to 02/28/2018, Town Clerk – 02/2018, Code Officer – 02/2018, Justice Court Fund – 01/2018 and Justices Robert and Gardner Reports – 02/2018.

OLD BUSINESS:

RESOLUTION 88-2018 – Valley Ridge Manor – Notice to Bidders for Site Repairs

On a motion of Councilor Gadway, seconded by Councilor Lockwood, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Gadway, Lockwood, Taylor
Nays 0

Resolved to approve advertisement for Notice to Bidders for Site Repairs as second phase of grant for bid opening to be Wednesday, April 18, 2018 at 11:00 a.m.

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SUPERVISOR REPORTS:

Supervisor Stewart advised at this time that the EV Connect is scheduled to be installed this week on Friday.

RESOLUTION 89-2018 – MCF Physicals

On a motion of Deputy Supervisor Maguire, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Gadway, Lockwood, Taylor
Nays 0

Resolved to approve permission for Supervisor to sign the MCF Physical for Kevin Cappiello and add to the Franklin County Self Insurance Plan.

Supervisor Stewart then discussed Governor Cuomo’s proposal to change the state land taxing (currently assessed value and tax rate) to a PILOT (payment in lieu of taxes) process. She reviewed the last few year’s taxes received from the state (which amounts to approximately \$24-\$25,000/year) and stated it would not have a significant impact on our community, however, she favors the present taxing system.

RESOLUTION 90-2018 – Commissioning Flight Inspection of PAPIs and REILs

On a motion of Councilor Lockwood, seconded by Deputy Supervisor Maguire, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Gadway, Lockwood, Taylor
Nays 0

Resolved to approve permission for the Supervisor to sign the agreement regarding Commissioning Flight Inspection of PAPIs and REILs (lights) on Runways 05/23 as presented.

RESOLUTION 91-2018 – Contract Agreement – C.T. Male Associates

On a motion of Councilor Lockwood, seconded by Councilor Gadway, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Gadway, Lockwood, Taylor
Nays

Resolved to approve permission for the Supervisor to sign the contract agreement with C.T. Male Associates for services in association with acting as the Town’s consultant for the CDBG Microenterprise Grant.

Supervisor Stewart stated that she did contact Andrew Knowles, Chamber of Commerce, and he has agreed to serve on the Review Committee for the Microenterprise Grant.

RESOLUTION 92-2018 – SEQR Review – Microenterprise Grant

On a motion of Deputy Supervisor Maguire, seconded by Councilor Gadway, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Gadway, Lockwood, Taylor
Nays 0

Resolved to declare the Microenterprise Grant Program as a Type II Action SEQR (no construction or environmental issues) as reviewed by the Town Attorney.

RESOLUTION 93-2018 – Certification Report on Severe Winter Storm of 03/2017

On a motion of Councilor Gadway, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Gadway, Lockwood, Taylor
Nays 0

Resolved to approve permission for the Supervisor to sign the Project Completion and Certification Report (P4) pertaining to the Severe Winter Storm and Snowstorm of March 14 and 15, 2017 in the amount of \$32,280.50 (FEMA funds). Supervisor Stewart thanked Superintendent Mallette for all his efforts in submitting the documentation to get these funds.

Supervisor Stewart then explained that the following Climate Smart Communities Pledge resolution is a precursor to accepting the \$17,000 Salmon River Feasibility Study Grant

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and further explained the required matching funds involved with this grant and that the DEC fine monies (from National Grid) can be used for this match. Supervisor Stewart stated she did get this in writing from DEC.

RESOLUTION 94-2018 – Climate Smart Communities Pledge

On a motion of Councilor Gadway, seconded by Councilor Taylor, the following Resolution was

ADOPTED Ayes 5 Stewart, Maguire, Gadway, Lockwood, Taylor
Nays 0

WHEREAS, the Town of Malone (hereinafter “local government”) believes that climate change poses a real and increasing threat to our local and global environments and is primarily due to the burning of fossil fuels; and

WHEREAS, the effects of climate change will endanger our infrastructure, economy and livelihoods; harm our farms, orchards, and ecological communities, including native fish and wildlife populations; spread invasive species and exotic diseases; reduce drinking water supplies and recreational opportunities; and pose health threats to our citizens; and

WHEREAS, we believe that our response to climate change provides us with an unprecedented opportunity to save money, and to build livable, energy-independent and secure communities, vibrant innovation economies, healthy and safe schools, and resilient infrastructures; and

WHEREAS, we believe the scale of greenhouse gas (GHG) emissions reductions required for climate stabilization will require sustained and substantial efforts; and

WHEREAS, we believe that even if emissions were dramatically reduced today, communities would still be required to adapt to the effects of climate change for decades to come,

IT IS HEREBY RESOLVED that the Town of Malone, in order to reduce greenhouse gas emissions and adapt to a changing climate, adopts the New York State Climate Smart Communities Pledge, which comprises the following ten elements:

1. Pledge to be a Climate Smart Community.
2. Set goals, inventory emissions, plan for climate action.
3. Decrease community energy use.
4. Increase community use of renewable energy.
5. Realize benefits of recycling and other climate-smart solid waste management practices.
6. Reduce greenhouse gas emissions through use of climate-smart land-use tools.
7. Enhance community resilience and prepare for the effects of climate change.
8. Support development of a green innovation economy.
9. Inform and inspire the public.
10. Commit to an evolving process of climate action.

Supervisor Stewart stated that this designates Malone as the first Climate Smart community in Franklin County.

RESOLUTION 95-2018 – NYS Grant for Feasibility Study on Salmon River

On a motion of Deputy Supervisor Maguire, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Gadway, Lockwood, Taylor
Nays 0

Resolved to approve permission for the Town Supervisor to sign the \$17,000 NYS Grant for Feasibility Study on Salmon River as presented.

BOARD MEMBER/COMMITTEE ITEMS:

Councilor Gadway reported on the Complete Streets Committee Meeting. She discussed the Sidewalk Grant with the County. She reported that they would like to move the sidewalk project up to the Creighton Road also since WIC has also moved to that location. The Committee is also looking at sidewalks on Finney Blvd., Indian Trails to Davis School and a State Street curb reconfiguration. Councilor Gadway stated she will be meeting with County Manager, Donna Kissane to try to get more firm numbers on the project costs to the Town.

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Supervisor Stewart stated she would like to explore bonding possibilities for the Town to fund their portion of the project. Councilor Lockwood expressed concern on the amount the Town will have to contribute and discussion was held on this issue and the latest contract with the County. Councilor Gadway reported that the Town Attorney has reviewed the legalities of streaming meetings live. She stated that we will need to add some verbage to the website and then should be good to go via Facebook live.

Deputy Supervisor Maguire/Councilor Lockwood – Deputy Supervisor Maguire reported that he and Councilor Lockwood met with the Justice Clerks regarding scheduling in the Court Office and that this is a continued work in progress at this time. He then reported on the Village Rec Commission meeting with a presentation by the YMCA and Cornell on managing the Rec Park. The Rec Park Commission is still going to hire a Director but will include the YMCA and Cornell in to the program. Paul Walbridge and Kevin St. Hilaire will be interviewed for the Director position. It was then reported that the Highway Superintendent has a brush hog and stone rake on a tractor that are too small for Town use and is willing to donate those items to the Rec Park for their use.

RESOLUTION 96-2018 – Equipment Donation to Rec Park

On a motion of Supervisor Stewart, seconded by Councilor Gadway, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Taylor, Gadway, Lockwood
Nays 0

Resolved to approve the donation of a brush hog and stone rake to the Malone Rec Park.

Councilor Taylor - all is good.

SUPERINTENDENT OF HIGHWAYS:

Superintendent Mallette reported he would like to set up a meeting with Councilor Lockwood and Deputy Supervisor Maguire (Highway Committee) to discuss items at the garage. Superintendent Mallette also stated he has some scrap metal that he would like to put out for bid this month.

RESOLUTION 97-2018 – Surplus Material – Scrap Metal Bids

On a motion of Councilor Taylor, seconded by Deputy Supervisor Maguire, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Lockwood, Gadway, Taylor
Nays 0

Resolved to approve advertising solicitation of bids for surplus scrap metal with bids due on March 27, 2018 at 11:00 a.m.

Superintendent Mallette stated he intends to put the airport beacon base on Auctions International and intends to send equipment to auction when the weather breaks. He then reported on his progress working on the Bridge NY application. He stated he would like to set up a conference call tomorrow to discuss the details of how the program works with regard to the Town having to put out monies and then get reimbursed for project costs. It was agreed that Supervisor Stewart, Highway Superintendent Mallette and Budget Officer Hudson would make a conference call on Thursday to obtain more details on the program.

CORRESPONDENCE:

- Correspondence from NYS DEC regarding violations of Petroleum Bulk Storage against Great White North Realty Holdings, LLC – for Town reference.

NEW BUSINESS:

RESOLUTION 98-2018 – Journal Entries

On a motion of Deputy Supervisor Maguire, seconded by Councilor Lockwood, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Lockwood, Gadway, Taylor
Nays 0

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Resolved to approve permission for Budget Officer to make the following Journal Entries, as per the Comptroller notice of March 7th for January 2018: From A690 Clearinghouse \$9,102.00 to A980 Revenues \$9,102.00 (A2610 court fines & fees).

RESOLUTION 99-2018 – Annual Town Finance School May 3-4, 2018

On a motion of Councilor Taylor, seconded by Councilor Lockwood, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Lockwood, Gadway, Taylor
Nays 0

Resolved to approve permission for Budget Officer Hudson to attend the 18th Annual Town Finance School in Saratoga Springs May 3-4, 2018, with all expenses paid by the Town.

EXECUTIVE SESSION:

RESOLUTION 100-2018

On a motion of Supervisor Stewart, seconded by Deputy Supervisor Maguire, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Taylor, Gadway, Lockwood
Nays 0

Resolved to enter in to executive session at 6:52 p.m. with the Town Supervisor, Town Council, Budget Officer and Highway Superintendent to discuss the employment history of, and matters leading to the employment, discipline, suspension, dismissal or removal of a particular person.

RESOLUTION 101-2018

On a motion of Councilor Gadway, seconded by Supervisor Stewart, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Taylor, Gadway, Lockwood
Nays 0

Resolved to enter back in to regular session at 7:22 p.m. with no action to report from executive session. It was noted that Councilor Taylor left the executive session at 7:15 p.m.

BILLS FOR AUDIT & PAYMENT:

RESOLUTION 102-2018

On a motion of Councilor Lockwood, seconded by Deputy Supervisor Maguire, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Gadway, Taylor, Lockwood
Nays 0

Resolved that the following bills, having been audited and approved for payment, Vouchers # 231-279

	2017	2018
General Fund (A) – Abstract #6	4,500.00	\$9,544.83
Highway Townwide (DA) – Abstract #5		4,907.09
Highway Outside (DB) – Abstract #5		2,822.38
East Side Water (FE) – Abstract #2		430.39
Trust & Agency (T) – Abstract #9		1,851.02
Airport Capital Projects (H4) – Abstract #4		39,506.78
SubTotals	\$ 4,500.00	\$ 59,062.39

GRAND TOTAL: \$63,562.39

ADJOURN:

RESOLUTION 103-2018

With no further business to be brought before the Board and on a motion of Councilor Gadway, seconded by Deputy Supervisor Maguire, the meeting was adjourned at 7:26 p.m. The next Regular Meeting is scheduled for March 28, 2018 at 6:00 p.m.

RESPECTFULLY SUBMITTED,

DEBORAH A. HUTCHINS, TOWN CLERK