

**TOWN OF MALONE
REGULAR MEETING
July 26, 2017**

A regular meeting of the Town Board of the Town of Malone, County of Franklin and the State of New York was held at the Town Offices, 27 Airport Rd., Malone, NY on the 26th day of July, 2017.

PRESENT: Howard Maneely ----- Supervisor
Jack Sullivan ----- Deputy Supervisor
Louise Taylor ----- Councilor
Mary Scharf ----- Councilor

ABSENT: Ed Lockwood ----- Councilor

RECORDING SECRETARY: Deborah Hutchins, Town Clerk

ALSO PRESENT: Lillian Anderson-Duffy, Town Attorney
Denice Hudson, Budget Officer
Bruce Mallette, Highway Superintendent
Josh Davis, Malone Telegram
Pat Maguire, Malone
Andrea Stewart, Malone

CALL TO ORDER: Supervisor Maneely called the regular meeting to order at 6:00 PM, with a pledge of allegiance to the flag.

Supervisor Maneely introduced Pat Maguire from Sid G. Spear Agency to address the Board regarding the renewal of the Town insurances. Mr. Maguire briefly discussed the visit from the NYMIR Risk Management Department today. He further stated that the list generated from this visit are suggestions for compliance but not mandates. Supervisor Maneely stated he welcomed his suggestions as things have changed in the last few years.

He then reviewed changes in the insurances which resulted in a 2.4% increase, mostly relative to General Liability due to a payout of \$36,000. Discussion was then held on insurance wording needed on certificates – being named additional insured, hold harmless clauses, etc. He also stated that a Distracted Driving seminar will be held soon for local municipalities. Lillian Anderson-Duffy questioned the limited pollution liability coverage. Mr. Maguire explained this coverage and limits of coverage needed for those working for the Town. Councilor Scharf brought up possible liability issues with any flooding relative to the Village WWTP and discussion was held on this. Mr. Maguire stated that the liability would not likely fall to the Town in this situation.

APPROVAL OF MINUTES
RESOLUTION 186-2017

On a motion of Councilor Scharf, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 3 Maneely, Scharf, Taylor
Abstain 1 Sullivan (due to absence)
Nays 0

Resolved to approve the minutes of the June 28, 2017 Public Hearing, the July 12, 2017 Regular Meeting and the July 20, 2017 Special Meeting.

REPORTS

RESOLUTION 187-2017

On a motion of Councilor Taylor, seconded by Deputy Supervisor Sullivan, the following resolution was

ADOPTED Ayes 4 Maneely, Sullivan, Taylor, Scharf
Nays 0

Resolved to accept the following reports for review as written and placed in file:

Airport Lease Manager – 07/2017, Supervisor’s Report – 06/2017, Justices Robert and Gardner Court Reports – 06/2017 and Budget to Actual Report through 06/30/2017.

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OLD BUSINESS:

SUPERVISOR REPORT:

RESOLUTION 188-2017 – Airport Lighting Improvements Concurrence of Award

On a motion of Councilor Taylor, seconded by Councilor Scharf, the following resolution was

ADOPTED Ayes 4 Maneely, Sullivan, Taylor, Scharf
Nays 0

Resolved for permission for Supervisor Maneely to sign the letter to Baseline King Corp. regarding Airport Lighting Improvements award based on 07/13/2017 letter from FAA on concurrence of awarding contract to Baseline King Corp.

Supervisor Maneely stated that he and Deputy Supervisor Sullivan will be attending a meeting on August 9, 2017 in Plattsburgh on LED Lighting for Villages and Towns.

BOARD MEMBER/COMMITTEE ITEMS:

Councilor Scharf stated that grant support letters have been coming in. She stated there is quite a large match on the study for the flooding grant. She further stated that she has discussed this with Brookfield on getting some assistance on this.

Supervisor Sullivan reported that he received a telephone call from a concerned citizen about there being no silt fence at the Lower Park Street cleanup area. Discussion was held on this and Highway Superintendent Mallette stated that he spoke to the County about the silt fence but at this point FEMA has been there and done the inspection and it is completed.

SUPERINTENDENT OF HIGHWAYS:

Superintendent Mallette reported on blacking topping at Rec Park – cancelled until next Monday due to rain. He then reported on the equipment to be sold on Auctions International. He stated he can buy a digital camera to take photos to put on the site or he can pay them \$30 per motorized vehicle to do the photos. Supervisor Maneely stated the Code Office has a digital camera that can be used for this. He then stated that 100% of the proceeds come back to the Town and the Town has the right to accept or reject bids. It was decided to purchase a digital camera for the Highway Department for other uses such as disaster photos, etc.

Superintendent Mallette then stated that the Town of Mooers is interested in our Low-Boy. The value of this is about \$7,000 and the Town of Mooers has a 1974 Oshkosh Snow Blower in very good condition. This could be used at the airport and on roads. The Snow Blower that the Town has now is a 1948 model and is not being used. Supervisor Maneely stated it is the oldest piece of equipment the Town has and it is a classic.

The DOL asbestos issue at the garage was then discussed. The DOL stated that an asbestos survey needed to be done. The survey company will then work with the asbestos removal contractor. Superintendent Mallette stated he has received a quote of \$1,430 from one company to do the survey. A question was brought up by Lillian Anderson-Duffy about this company indicating following VT laws. There would need to be revisions to their contract if they were hired. Superintendent Mallette stated they do have an office in Plattsburgh also even though their main office is in Williston, VT. He stated he will try and get a couple more quotes.

CORRESPONDENCE:

- From NYS Department of Labor – Notice of Violation and Order to Comply

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NEW BUSINESS:

RESOLUTION 189-2017 – Golden Age Club 2017 Contract

On a motion of Councilor Scharf, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 4 Maneely, Scharf, Sullivan, Taylor
Nays 0

Resolved for permission for the Town Supervisor to sign the 2017 contract with the Golden Age Club as budgeted.

EXECUTIVE SESSION (if warranted):

RESOLUTION 190-2017

On a motion of Supervisor Maneely, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 4 Maneely, Scharf, Sullivan, Taylor
Nays 0

Resolved to enter in to executive session at 6:42 p.m. with the Town Supervisor, Town Board Members and Town Attorney to discuss the employment history of, and matters leading to, the employment, discipline, suspension, dismissal or removal of a particular person.

RESOLUTION 191-2017

On a motion of Councilor Scharf, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 4 Maneely, Scharf, Lockwood, Taylor
Nays 0

Resolved to enter back in to regular session at 7:00 p.m. No business to report from executive session.

BILLS FOR AUDIT & PAYMENT:

RESOLUTION 192-2017

On a motion by Councilor Scharf, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 4 Maneely, Sullivan, Taylor, Scharf
Nays 0

Resolved that the following bills, having been audited and approved for payment, Vouchers #670-701:

General Fund (A) – Abstract #19	\$ 20,292.83
Part Town (B) – Abstract #12	373.05
Highway Outside (DB) – Abstract #14	6,637.56
Trust & Agency (T) – Abstract #28	34,600.16
GRAND TOTAL:	\$ 61,903.60

ADJOURN:

RESOLUTION 193-2017

With no further business to be brought before the Board and on a motion of Councilor Scharf, seconded by Deputy Supervisor Sullivan, the meeting was adjourned at 7:02 p.m. The next regular meeting is scheduled for August 16, 2017 at 6:00 p.m. with an IDA meeting to begin at 5:45 p.m.

RESPECTFULLY SUBMITTED,

DEBORAH A. HUTCHINS, TOWN CLERK