

**TOWN OF MALONE
REGULAR MEETING
February 8, 2017**

A regular meeting of the Town Board of the Town of Malone, County of Franklin and the State of New York was held at the Town Offices, 27 Airport Rd., Malone, NY on the 8th day of February, 2017

PRESENT: Howard Maneely ----- Supervisor
John Sullivan ----- Deputy Supervisor
Mary Scharf ----- Councilor
Ed Lockwood ----- Councilor

ABSENT: Louise Taylor ----- Councilor

RECORDING SECRETARY: Deborah Hutchins, Town Clerk

ALSO PRESENT: Denice Hudson, Budget Officer
Lillian Anderson-Duffy, Town Attorney
Bruce Mallette, Highway Superintendent
Bruce Burditt, Airport Service Worker
EJ Conzola, Malone Telegram

CALL TO ORDER: Supervisor Maneely called the regular meeting to order at 6:00 PM, with a pledge of allegiance to the flag.

APPROVAL OF MINUTES

RESOLUTION 43-2017

On a motion of Deputy Supervisor Sullivan, seconded by Councilor Lockwood, the following resolution was

ADOPTED Ayes 4 Maneely, Sullivan, Scharf, Lockwood
Nays 0

Resolved to approve the minutes of the January 25, 2017 Regular Meeting with date change (from January 26, 2017 on heading to January 25, 2017).

REPORTS

RESOLUTION 44-2017

On a motion of Councilor Scharf, seconded by Deputy Supervisor Sullivan, the following resolution was

ADOPTED Ayes 4 Maneely, Sullivan, Scharf, Lockwood
Nays 0

Resolved to accept the following reports for review as written and placed in file: Airport Service Worker – 01/2017, Town Clerk – 01/2017, Airport Lease Manager – 01/2017 and Receiver of Taxes – 01/2017.

OLD BUSINESS:

Employee Handbook – a work session was held today at 3:00 PM. The Town Clerk will update to a final copy for review at the next Board Meeting.

Vehicle Lease/Purchase – no further update provided at this time.

SUPERVISOR REPORT

2017 Tax Warrant: The Town portion has been fully satisfied.

RESOLUTION 45-2017 – MCF Physicals

On a motion of Councilor Lockwood, seconded by Deputy Supervisor Sullivan, the following resolution was

ADOPTED Ayes 4 Maneely, Sullivan, Scharf, Lockwood
Nays 0

Resolved to approve permission for Supervisor to sign the following MCF Physicals (Terrance Bartley and Jeanette Josinsky), and add to the Franklin County Self Insurance Plan.

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RESOLUTION 46-2017 – Active Roster Change – Malone Callfiremen and EMS

On a motion of Councilor Scharf, seconded by Councilor Lockwood, the following resolution was

ADOPTED Ayes 4 Maneely, Sullivan, Scharf, Lockwood
Nays 0

Resolved for permission for Supervisor to sign the Roster of Active Members for Malone Callfiremen and Malone EMS, with changes written by Chief Brian Gokey.

RESOLUTION 47-2017 – Variance Board Reappointment

On a motion of Deputy Supervisor Sullivan, seconded by Councilor Lockwood, the following resolution was

ADOPTED Ayes 4 Maneely, Sullivan, Scharf, Lockwood
Nays 0

Resolved for approval to reappoint John Glazier to the Variance Board for a term ending November 18, 2021.

RESOLUTION 48-2017 – Planning Board Reappointment

On a motion of Councilor Lockwood, seconded by Councilor Scharf, the following resolution was

ADOPTED Ayes 4 Maneely, Sullivan, Scharf, Lockwood
Nays 0

Resolved for approval to reappoint Mark Gonyea to the Town Planning Board for a term ending September 8, 2023.

RESOLUTION 49-2017 – Malone Adult Center Contract

On a motion of Councilor Lockwood, seconded by Deputy Supervisor Sullivan, the following resolution was

ADOPTED Ayes 4 Maneely, Sullivan, Scharf, Lockwood
Nays 0

Resolved for approval and permission for Supervisor to sign the agreement between the Town of Malone and the Malone Adult Center as budgeted for \$10,000.00.

RESOLUTION 50-2017 – AIM Funding Letter

On a motion of Councilor Scharf, seconded by Deputy Supervisor Sullivan, the following resolution was

ADOPTED Ayes 4 Maneely, Sullivan, Scharf, Lockwood
Nays 0

Resolved for permission for Supervisor to send letters to both our Assemblyman and State Senator in support of AIM funding relative to letter received and reviewed from the Association of Towns dated February 1, 2017.

BOARD MEMBER/COMMITTEE ITEMS

Councilor Scharf reported on her conversations with the Village Mayor on the Main Street restructuring and joint letter of support to the DOT has been completed. Councilor Scharf also reported that she has been doing the webinars on the CDBG grants. The environmental review has to be done by March 1st so this needs to be worked on now by the lead agency. Budget Officer reported that she has also been doing the webinars and will be calling Friends of the North Country to find out if they have been moving on this. Lillian Anderson-Duffy requested that she be given contact information as well.

Deputy Supervisor Sullivan proposed resolution to make Malone a Clean Energy Efficient Community.

RESOLUTION 51-2017 – Clean Energy Efficient Community

On a motion of Deputy Supervisor Sullivan, seconded by Councilor Scharf, the following resolution was

ADOPTED Ayes 4 Maneely, Sullivan, Scharf, Lockwood
Nays 0

Resolved to make Malone a Clean Energy Efficient Community.

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Councilor Scharf also reported that she read that purchasing “green cars” may also provide for benefits to local car dealers relative to energy efficiency programs. Supervisor Maneely stated that our “green car” can be the new Code Officer car. Bruce Burditt mentioned the possibility of an electric car which would fit the “green” needs and more money saved than using a hybrid.

Councilor Lockwood reported on the recent Empire State Winter Games and the broomball games held at the hockey arena which was good tourism for the area.

SUPERINTENDENT OF HIGHWAYS:

Superintendent Mallette reported that he does have specifications done for the vehicle lease/purchase program but was unable to get them to everyone before the meeting. He also reported on the progress of the new boiler installation at the highway garage. He is hoping for the initial start- up next week.

Bruce Burditt asked about plowing the airport on weekends. Supervisor Maneely stated there was a resolution passed some time ago stating that no overtime will be paid for plowing airport unless an emergency. Bruce was referring to Life Flight contract if plowing was needed and thought it should be brought up for conversation to compare costs for plowing on Friday vs. coming in on Saturday.

CORRESPONDENCE:

National Grid – letter of scheduled outage to take place from February 18th at 5:00 AM to 8:00 AM. The areas affected were reviewed.

Franklin County Self-Insurance Plan – report of 2016 expenditures.

NEW BUSINESS:

RESOLUTION 52-2017

On a motion of Councilor Lockwood, seconded by Councilor Scharf, the following resolution was

ADOPTED Ayes 4 Maneely, Sullivan, Scharf, Lockwood
Nays 0

Resolved for permission for Budget Officer to make the following Journal Entries, as per the Comptroller notice for December: From A690 Clearinghouse \$7,823.00 to A980 Revenues \$7,823.00 (A2610 court fines & fees).

EXECUTIVE SESSION (if warranted):

BILLS FOR AUDIT & PAYMENT:

RESOLUTION 53-2017

On a motion by Deputy Supervisor Sullivan, seconded by Councilor Scharf, the following resolution was

ADOPTED Ayes 4 Maneely, Sullivan, Scharf, Lockwood
Nays 0

Resolved that the following bills, having been audited and approved for payment, Vouchers #110-154

	2016	2017
General Fund (A) – Abstracts #3	\$19,772.58	\$16,180.03
Part Town General (B) – Abstract #3		441.79
Highway Townwide (DA) – Abstract #3		5,458.75
Highway Outside (DB) – Abstract #3		23,995.62
Fire Protection (SF) – Abstract #1		450,000.00
Trust & Agency (T) – Abstract #7		1,799.90
Sub-Totals	19,772.58	497,876.09
GRAND TOTAL:		\$517,648.67

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Budget Officer Hudson brought up the CDBG Grant that was previously awarded and the requirement to report to them what was spent in the fiscal year if less or more than \$750,000.00 and because awarded in 2016 the Town needs to report no expenditures.

RESOLUTION 54-2017 – CDBG Expenditure Form

On a motion by Councilor Scharf, seconded by Councilor Lockwood, the following resolution was ADOPTED Ayes 4 Maneely, Sullivan, Scharf, Lockwood

Nays 0

Resolved for permission for Supervisor to sign the expenditure form with boxed checked that has not expended at least \$750,000 in funds from all sources.

Budget Officer also reported that she received 60 National Grid bills this week and appears accounts are getting straightened out and she should be able to report the savings from last year (with all appropriate credits) at the next meeting.

Supervisor Maneely stated that Jennifer Perry from ANCA is willing to do a presentation on ED charging stations. Supervisor Maneely will contact her and find out the length of the presentation before scheduling.

Councilor Scharf further discussed some of the webinar grant information and suggested that the Town should apply for another housing grant.

RESOLUTION 55-2017 – RFP Grant Writing

On a motion of Councilor Scharf, seconded by Deputy Supervisor Sullivan, the following resolution was

ADOPTED Ayes 4 Maneely, Sullivan, Scharf, Lockwood

Resolved for approval to put out an RFP for grant writing services for housing.

ADJOURN:

RESOLUTION 56-2017

With no further business to be brought before the Board and on a motion of Deputy Supervisor Sullivan, seconded by Councilor Scharf, the meeting was adjourned at 6:23 PM. The next regular meeting is scheduled for February 22, 2017 at 6:00 PM.

RESPECTFULLY SUBMITTED,

DEBORAH A. HUTCHINS, TOWN CLERK