

**Town of Malone
Regular Board Meeting
February 14, 2018**

A Regular Meeting of the Town of Malone was held Wednesday, February 14, 2018 at the Town Offices, 27 Airport Road, Malone, New York, commencing at 6:00 p.m.

PRESENT: Supervisor Andrea Stewart
Deputy Supervisor Terry Maguire
Councilor Louise Taylor
Councilor Ed Lockwood
Councilor Candy Gadway

ALSO PRESENT: Deborah Hutchins, Town Clerk
Denice Hudson, Budget Officer
Matt McArdle, Malone Town Attorney
Bruce Mallette, Superintendent of Highways
Bruce Burditt, Airport Service Worker
Josh Davis, The Malone Telegram
Jamie Rogers, ANCA
Jen Perry, ANCA
Brent Stewart, Malone
Kaila Feiman, Malone
Kyle Weaver, CSEA
Mike Andrews, Malone Town Hwy Dept.
Josh Paquin, Malone
Kobe Noon, Westville

CALL TO ORDER:

Supervisor Stewart called the meeting to order at 6:00 p.m. with a pledge of allegiance to the flag.

At this time Supervisor Stewart introduced Jamie Rogers and Jen Perry from ANCA. Mr. Rogers provided some background information to the new Board members regarding the Town's "Clean Energy Community" status. He explained that there are 10 actions that can be accomplished and the municipality needs to complete 4 out of the 10. Malone has completed 3 and is almost complete on the 4th action item. Once the EV charging station has been installed, the Town will be eligible for a \$50,000 award. To date the Town has accomplished the Benchmarking, the Unified Solar Permit and the Code Official completed the code training class. The EV charging station is the last item to be completed. Mr. Rogers then stated that once NYSERDA recognizes Malone as a "Clean Energy Community", we will have 90 days in which to submit an energy efficient project. ANCA will assist with writing the project description. He suggested that the Board start thinking of some ideas for a project.

MINUTES:

RESOLUTION 53-2018

On a motion of Councilor Gadway, seconded by Deputy Supervisor Maguire, the following resolution was

ADOPTED Ayes 3 Stewart, Maguire, Gadway
Nays 0

Resolved to approve the minutes of January 3, 2018 Organization Meeting

RESOLUTION 54-2018

On a motion of Councilor Lockwood, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Gadway, Lockwood, Taylor

Resolved to approve the minutes of the January 24, 2018 Regular Meeting and February 5, 2018 Special Meeting.

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REPORTS:

RESOLUTION 55-2018

On a motion of Councilor Lockwood, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Lockwood, Gadway, Taylor
Nays 0

Resolved to approve the following reports: Airport Lease Manager – 01/2018, Receiver of Taxes – 12/27/17 through 01/31/2018, Town Clerk – 01/2018, Airport Service Worker for 01/2018, Town Supervisor’s Report – 01/2018 and Justice Report (Gardner) – 01/2018.

OLD BUSINESS:

SUPERVISOR REPORTS:

Supervisor Stewart reported that she has recently attended the following meetings/events and provided a brief summary on each:

- Franklin County Supervisor’s Meeting held in Paul Smiths on 01/25/2018.
- NYS Commissioner for Homeland Security & Emergency Management in area on 01/28/2018 to tour various towns affected by flooding.
- Governor Cuomo on Broadband for the North Country in Plattsburgh on 02/02/2018.
- Legislative Breakfast on 02/03/2018 with Assemblyman Jones, Assemblyman Steck and Senator Betty Little addressed community issues at the state level and the local impact.
- Met with Gary Douglas, President of North Country Chamber of Commerce to discuss items of mutual concern as to how they relate to Malone.

RESOLUTION 56-2018 – Climate Change Grant Award Seminar

On a motion of Councilor Taylor, seconded by Councilor Lockwood, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Lockwood, Gadway, Taylor
Nays 0

Resolved to approve the Supervisor to attend the required seminar on March 10, 2018 in Potsdam relative to the Town’s Climate Change Grant.

RESOLUTION 57-2018 – MCF Physicals

On a motion of Deputy Supervisor Maguire, seconded by Councilor Lockwood, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Lockwood, Gadway, Taylor
Nays 0

Resolved to approve permission for the Supervisor to sign the following MCF Physicals for Mark Tredo, Alan Durant and E. Phillip Delarm, Jr., and add to the Franklin County Self Insurance Plan.

RESOLUTION 58-2018 – NYS Paid Family Leave Act

On a motion of Deputy Supervisor Maguire, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Lockwood, Gadway, Taylor
Nays 0

Resolved to approve that the Town opt in to the NYS Paid Family Leave at the employee’s discretion and as presented.

RESOLUTION 59-2018 – Town Representative for Complete Streets

On a motion of Deputy Supervisor Maguire, seconded by Supervisor Stewart, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Lockwood, Gadway, Taylor
Nays 0

Resolved to approve Councilor Gadway to represent the Town on the Complete Streets Board.

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Supervisor Stewart provided an update on the status of EV Connect. She stated that she is still waiting for approval on the easement as presented to the Village for review. This would be to set the station at a location by the Chamber Office. She also stated that a second location would be by the Farmer's Market Pavilion here on Town property if the Chamber location (easement) does not get approved. It was discussed that time is of the essence with regard to grant monies affected by the installation date of the EV Connect.

RESOLUTION 60-2018 – EV Connect Easement

On a motion of Councilor Gadway, seconded by Deputy Supervisor Maguire, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Lockwood, Gadway, Taylor
Nays 0

Resolved to set a deadline date of February 21, 2018 to obtain easement approval from the Village.

Supervisor then extended congratulations to NCCC on 50 years of service. She requested that the Town Clerk send a letter of congratulations to the college from the Town of Malone.

RESOLUTION 61-2018 – Recreation Commission Appointment

On a motion of Councilor Lockwood, seconded by Deputy Supervisor Maguire, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Lockwood, Gadway, Taylor
Nays 0

Resolved to approve the appointment of Jennifer Bilow to continue on the Recreation Commission with a term ending 03/01/2024.

At this time Supervisor Stewart stated that she has asked the Village of Malone for a schedule of their budget sessions. The session for the Rec Commission is this coming Saturday, February 17th beginning at 9:00 a.m., if any Board members would like to attend.

BOARD MEMBER/COMMITTEE ITEMS:

Councilor Gadway reported that she is continuing to work on the Town's website and also on the Town's Facebook page with the hope that we can go live sometime in late March. Discussion was held on linking the Town's website to other sites (County, Chamber of Commerce, etc.).

Councilor Lockwood reported on the last Airport Committee meeting and stated that he has spoken to BOCES about sending students to do some needed wiring, digging and roof work in the Spring. He also reported on the last Rec Park meeting and indicated he will have more updates after the upcoming budget work session.

Councilor Taylor reported that the Court system is doing well.

SUPERINTENDENT OF HIGHWAYS:

Superintendent Mallette reported on a letter from NYS indicating they are looking for candidate projects for "Bridge New York". He stated that he has talked with an engineer who will be coming up to look at some potential bridge projects. Specifically, he would like to look at the Warner Road (Culvert), Webster Street Road, and the Houndville Road.

RESOLUTION 62-2018 – Shared Services Agreement with Franklin County

On a motion of Deputy Supervisor Maguire, seconded by Councilor Lockwood, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Lockwood, Gadway, Taylor
Nays 0

Resolved for approval for the Highway Superintendent to sign the Shared Services Agreement with Franklin County as presented.

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Councilor Lockwood did state he wants to be sure both parties (County and Town) are getting their fair share of services from this agreement and that the Town doesn't get taken advantage of in doing so.

EXECUTIVE SESSION:

RESOLUTION 63 -2018

On a motion of Councilor Lockwood, seconded by Deputy Supervisor Maguire, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Lockwood, Gadway, Taylor
Nays 0

Resolved to enter in to Executive Session at 6:26 p.m. with the Town Board and the Highway Superintendent initially and then bring in the CSEA union representative for discussion in accordance with Section 105 open meetings law for matters covered under the Taylor Law.

RESOLUTION 64-2018

On a motion of Supervisor Stewart, seconded by Deputy Supervisor Maguire, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Lockwood, Gadway, Taylor
Nays 0

Resolved to enter back in to Regular Session at 7:02 p.m. with no action taken during Executive Session.

CORRESPONDENCE:

- From Dutchess County: Think DIFFERENTLY resolution.

RESOLUTION 65-2018

On a motion of Councilor Gadway, seconded by Councilor Lockwood, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Lockwood, Gadway, Taylor
Nays 0

Resolution calling on Town of Malone, residents and business owners to adopt the "Think Differently" initiative to assist individuals with special needs and their families.

WHEREAS, the "Think Differently" initiative is about promoting awareness and acceptance of all people, and advocating for the inclusion of all individuals living on the Autism Spectrum and with special needs; and

WHEREAS, our state and communities are stronger because of our diversity and differences; and

WHEREAS, according to the Center for Disease Control (CDC) over 55 million people, or approximately 19% of Americans, have a type of disability or special need; and

WHEREAS, for some people with special needs, the very things that make them unique can also keep them on the sidelines, separate from those who might not understand their differences or uniqueness; and

WHEREAS, it is important to promote and provide guidance to those with special needs on how to access publically supported services available to them in the community; and

WHEREAS, the goal of this initiative is to provide a supportive and inclusive environment for individuals of all abilities by supporting community events that expand family friendly opportunities for people with special needs and their families; and

WHEREAS, adopting the "Think Differently" initiative is an important statement that our Town/Village/City officials, business owners and residents can make to show their support for the differently-abled children and adults with special needs, and their families.

NOW, THEREFORE, BE IT RESOLVED, that the Town/Village/City of Malone residents and business owners to adopt the "Think Differently" initiative so that all are better prepared to communicate with, provide for, and support those living on the Autism Spectrum with special needs.

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NEW BUSINESS:

RESOLUTION 66 -2018 – Journal Entries

On a motion of Councilor Lockwood, seconded by Deputy Supervisor Maguire, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Lockwood, Gadway, Taylor
Nays 0

Resolved to approve permission for the Budget Officer to make the following journal entries, as per Comptroller notice for December 2017: From A690 Clearinghouse \$7,967.50 to A980 Revenues \$7,967.50 (A2610 court fines & fees).

RESOLUTION 67-2018 – Malone Adult Center Contract

On a motion of Deputy Supervisor Maguire, seconded by Councilor Lockwood, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Lockwood, Gadway, Taylor
Nays 0

Resolved to approve permission for the Supervisor to sign the contract with the Malone Adult Center for \$10,000.00 as presented and as budgeted.

RESOLUTION 68-2018 – Life Flight Contract

On a motion of Councilor Lockwood, seconded by Councilor Gadway, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Lockwood, Gadway, Taylor
Nays 0

Resolved to approve permission for the Supervisor to sign the contract with Life Flight, Inc. for \$2,000.00 as presented and as budgeted.

RESOLUTION 69-2018 – Town Clerk's Conference

On a motion of Councilor Lockwood, seconded by Deputy Supervisor Maguire, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Lockwood, Gadway, Taylor
Nays 0

Resolved to approve the request from Town Clerk Hutchins to attend the annual Town Clerk's Training Conference in Albany, April 22nd through April 25, 2018 with all necessary expenses by the Town.

BILLS FOR AUDIT & PAYMENT:

RESOLUTION 70-2018

On a motion of Councilor Lockwood, seconded by Councilor Maguire, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Lockwood, Gadway, Taylor
Nays 0

Resolved that the following bills, having been audited and approved for payment, Vouchers # 118-193

General Fund (A) – Abstract #3	\$ 60,748.16
Part Town General (B) – Abstract #2	1,053.00
Community Development Block Grant (CD)	22,088.20
Highway Townwide (DA) – Abstract #2	16,284.20
Highway Outside (DB) – Abstract #3	6,024.41
East Side Water (FE) – Abstract #1	337.98
West Side Water (F) – Abstract #1	4,853.71
Trust & Agency (T) – Abstract #5	35,610.40
Airport Capital Projects (H4) – Abstract #2	9,441.03
Fire Protection (SF) – Abstract #2	\$454,500.00

GRAND TOTAL: \$610,941.08

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ADJOURN:

RESOLUTION 71-2018

With no further business to be brought before the Board and on a motion of Councilor Lockwood, seconded by Deputy Supervisor Maguire, the meeting was adjourned at p.m. The next Regular Meeting is scheduled for February 28, 2018 at 6:00 p.m.

RESPECTFULLY SUBMITTED,

DEBORAH A. HUTCHINS, TOWN CLERK