

**TOWN OF MALONE  
REGULAR MEETING  
December 28, 2016**

A regular meeting of the Town Board of the Town of Malone, County of Franklin and the State of New York was held at the Town Offices, 27 Airport Rd., Malone, NY on the 28th day of December, 2016.

**PRESENT:** Howard Maneely ----- Supervisor  
John Sullivan ----- Deputy Supervisor  
Mary Scharf ----- Councilor

**ABSENT:** Ed Lockwood ----- Councilor  
Louise Taylor ----- Councilor

**RECORDING SECRETARY:** Deborah Hutchins, Town Clerk

**ALSO PRESENT:** Denice Hudson, Budget Officer  
Lillian Anderson-Duffy, Town Attorney  
Bruce Mallette, Highway Superintendent  
Bruce Burditt, Airport Service Worker  
Frank DiFiore, Malone Telegram

**CALL TO ORDER:** Supervisor Maneely called the regular meeting to order at 6:00 PM, with a pledge of allegiance to the flag.

**APPROVAL OF MINUTES**

Minutes of the December 14, 2016 meeting will be moved for approval at the next January meeting.

**REPORTS**

**RESOLUTION 303-2016**

On a motion of Councilor Scharf, seconded by Deputy Supervisor Sullivan, the following resolution was

ADOPTED Ayes 3 Maneely, Sullivan, Scharf  
Nays 0

Resolved to accept the following reports for review as written and placed in file: Airport Lease Manager – 12/2016.

**OLD BUSINESS:**

Justice Court Audit – Budget Officer Hudson reported that she has had no response to her written request for quotes. She stated that she will further follow up with phone calls this week.

**SUPERVISOR REPORT**

**RESOLUTION 304-2016 CDBG Competitive Housing Grant**

On a motion of Councilor Scharf, seconded by Deputy Supervisor Sullivan, the following resolution was

ADOPTED Ayes 3 Maneely, Sullivan, Scharf  
Nays 0

Resolved for permission for Supervisor to sign the CDBG Competitive Housing Grant in the amount of \$324,452.00. This is the grant for Valley Ridge Manor Senior Housing for roof replacement work.

**RESOLUTION 305-2016 Animal Control Sheltering & Service Contract**

On a motion of Deputy Supervisor Sullivan, seconded by Councilor Scharf, the following resolution was

ADOPTED Ayes 3 Maneely, Sullivan, Scharf  
Nays 0

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Resolved for permission for Supervisor to sign the 2017 Town of Malone Animal Control Sheltering and Service Contract as written and renewed. Discussion was held that there are no other local facilities qualified with NYS Agriculture & Markets and, therefore, decision was made not to put out to bid.

Supervisor Maneely brought up for discussion the Commercial Credit Application and Master Lease Agreement/Maintenance Agreement for Enterprise Fleet Management. Budget Officer Hudson suggested some minor changes (automatic bank draft to voucher system, details of maintenance program costs, etc.) and some questions still to be answered. It was decided at this time that the Town Attorney will thoroughly review the contract for further discussion at the next meeting.

Supervisor Maneely then read information about the Christmas Tree Recycling Program through Franklin County Soil & Water. Trees can be brought to the FCSWCD office or Village of Tupper Lake from December 27-January 6 for recycling.

**BOARD MEMBER/COMMITTEE ITEMS**

Deputy Supervisor reported that Jamie Rogers, ANCA Communities Outreach Coordinator with NYSERDA, will be attending the January 25, 2017 meeting to discuss the Clean Energy Communities Program.

**SUPERINTENDENT OF HIGHWAYS:**

Superintendent Mallette reported they have busy plowing and they have five trucks up and running now. He stated that the new furnace is scheduled to arrive tomorrow.

**CORRESPONDENCE:**

From Betty Little – Mobile and Manufactured Home Replacement (MMHR) Program. Application deadline is Tuesday, January 17<sup>th</sup> by 4:00 PM. Budget Officer Hudson will print out the application to determine requirements to begin process and determine next steps.

**NEW BUSINESS:**

**RESOLUTION 306-2016**

On a motion of Councilor Scharf, seconded by Deputy Supervisor Sullivan, the following resolution was

ADOPTED Ayes 3 Maneely, Sullivan, Scharf  
Nays 0

Resolved for permission for Budget Officer to make the following Journal Entries, as per the Comptroller notice for November: From A690 Clearinghouse \$6,962.00 to A980 Revenues \$6,962.00 (A2610 court fines & fees).

**RESOLUTION 307-2016**

On a motion of Deputy Supervisor Sullivan, seconded by Councilor Scharf, the following resolution was

ADOPTED Ayes 3 Maneely, Sullivan, Scharf  
Nays 0

Resolved for permission for Budget Officer to transfer \$1,393.47 from A1990.4 Contingency to A1110.1 Personal Services (Accumulated Sick Leave).

**EXECUTIVE SESSION (if warranted):**

**BILLS FOR AUDIT & PAYMENT:**

**RESOLUTION 308-2016**

On a motion by Councilor Scharf, seconded by Deputy Supervisor Sullivan, the following resolution was

ADOPTED Ayes 3 Maneely, Sullivan, Scharf  
Nays 0

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Resolved that the following bills, having been audited and approved for payment, Vouchers #1095-1130

General Fund (A) – Abstracts #25	\$22,560.63
Part Town General (B) – Abstract #21	436.25
Highway Townwide (DA) – Abstract #14	43,101.73
Highway Outside (DB) – Abstract #24	1,199.38
Airport Capital Projects (H4) – Abstract #9	51,449.91
Trust & Agency (T) – Abstract #46	337.95
<b>GRAND TOTAL:</b>	<b>\$119,085.85</b>

**ADJOURN:**

RESOLUTION 309-2016

With no further business to be brought before the Board and on a motion by Deputy Supervisor Sullivan, seconded by Councilor Scharf, the meeting was adjourned at 6:23 PM. The Organizational meeting is scheduled for January 11, 2017 at 6:00 PM with the IDA meeting at 5:45 PM.

**RESPECTFULLY SUBMITTED,**

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**DEBORAH A. HUTCHINS, TOWN CLERK**