

**TOWN OF MALONE
REGULAR MEETING
April 26, 2017**

A regular meeting of the Town Board of the Town of Malone, County of Franklin and the State of New York was held at the Town Offices, 27 Airport Rd., Malone, NY on the 26th day of April, 2017.

PRESENT:

Howard Maneely	-----	Supervisor
John Sullivan	-----	Deputy Supervisor
Louise Taylor	-----	Councilor
Ed Lockwood	-----	Councilor
Mary Scharf	-----	Councilor

RECORDING SECRETARY: Deborah Hutchins, Town Clerk

ALSO PRESENT: Denice Hudson, Budget Officer
Lillian Anderson-Duffy, Town Attorney
Bruce Burditt, Airport Service Worker
Bruce Mallette, Highway Superintendent
Frank DiFiore, Malone Telegram
Nancy Legacy, Malone

CALL TO ORDER: Supervisor Maneely called the regular meeting to order at 6:00 PM, with a pledge of allegiance to the flag.

APPROVAL OF MINUTES

RESOLUTION 116-2017

On a motion of Councilor Scharf, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Maneely, Sullivan, Scharf, Taylor, Lockwood
Nays 0

Resolved to approve the minutes of the April 12, 2017 Regular Meeting.

REPORTS

RESOLUTION 117-2017

On a motion of Deputy Supervisor Sullivan, seconded by Councilor Lockwood, the following resolution was

ADOPTED Ayes 5 Maneely, Sullivan, Taylor, Lockwood, Scharf
Nays 0

Resolved to accept the following reports for review as written and placed in file:
Airport Lease Manager – 04/2017.

OLD BUSINESS:

Sand & Gravel Bids – The Town Clerk read the sand and gravel bid results as follows:

Titus Mountain – Gravel – Option #1 – No Bid	Sand - Option #1 – No Bid
Option #2 - \$8.75/yard	Option #2 - \$2.90/yard
Mining Permit – Exp. 04/30/2019	
Certificate of Non-Collusion Included	
H&C Robinson	
Contractors, Inc. – Gravel – Option #1 – No Bid	Sand – Option #1 – No Bid
Option #2 - No Bid	Option #2 - \$4.95/yard
Mining Permit – Exp. 04/15/2017	
Certificate of Non-Collusion Included	
Legton, Inc. - Gravel - Option #1 - \$1.83/yard	Sand – Option #1 - \$2.12/yard
Option #2 - \$11.11/yard	Sand – Option #2 - \$6.35/yard
Mining Permit – Exp. 05/05/2019	
Certificate of Non-Collusion Included	

The award of the bids is tabled until the next meeting on May 10, 2017.

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SUPERVISOR REPORT:

RESOLUTION 118-2017 – MCF Physicals

On a motion of Councilor Lockwood, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Maneely, Sullivan, Taylor, Lockwood, Scharf
Nays 0

Resolved for permission for Town Supervisor to sign the following MCF Physicals (Shawn Monica and Jon Mitchell) and add to the Franklin County Self Insurance Plan.

Memorial Day Parade – Supervisor Maneely read a letter from the American Legion requesting participation from Town officials for the upcoming Memorial Day Parade on Monday, May 29, 2017 commencing at 10:00 AM.

Shared Services – Supervisor Maneely reported on the recent Supervisor’s Meeting in Paul Smiths that he and Budget Officer Hudson attended. The main topic for discussion was “Shared Services”. He stated that an action plan has to be submitted to Franklin County by all Towns in July as they need to then submit to the State in August. One idea that was discussed at the last meeting was a shared highway equipment garage. Also discussed were consolidation of areas to include Assessment, Receiver of Taxes (central software system), Code Enforcement and Bookkeeping. All ideas have to be new and not items that have been submitted in the past. The next meeting is May 30th in Paul Smiths for anyone who would like to attend. Additional shared services ideas need to be submitted to Donna Kissane at the County before May 12th so she can get them consolidated before the next meeting

BOARD MEMBER/COMMITTEE ITEMS:

Councilor Scharf - reminded everyone about Comic Con to be held on April 29th at the high school gym.

She then reported on her recent Main Street Boot Camp seminar to include:

- General plan to revitalize Main Streets between the Town and Village titled “Change Apathy to Hope”.
- Pedestrian friendly Main Streets to include “Complete Streets” and “Safe Routes to School”.
- Housing and how new generation desires to be close by to services. Ability to revitalize Main Street by renovating apartments (upper floor levels), etc.
- Providing adventure and culture downtown – encourage art shops, microbreweries, etc. (first floor levels).
- Microenterprise grants for new businesses on Main Street that offer new activities.
- Work together to apply for grants (Village and Town) for continued shared services.
- County/Village/Town to lock in assessments for several years by passing a “Home Rule Law” to encourage new business.
- Apply for smaller technical assistance grants to businesses to come up with a general plan in order to use as a base for applying for the larger Main Street grant. Some businesses who spend money to invest in Main Street buildings could be eligible for 75% reimbursement from the State. They could also be eligible for 20% from federal and state governments for income tax rebates.

Deputy Supervisor Sullivan – reported on the Clean Energy Community Project. He stated that the Town has 2-3 of the 4 requirements met and he will continue to work with Mr. Rogers, ANCA. Discussion was then held on the National Grid Street Lights Grant.

Councilor Lockwood - reported that there will be a work bee on April 29th beginning at 9:00 AM to open the Rec Park.

Councilor Taylor stated that all is good.

Supervisor Maneely stated that (for security purposes) he would like to add two emergency exits to the Town offices with one to be installed at the back wall of the Assessor’s Office and one in the Budget Officer’s Office.

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SUPERINTENDENT OF HIGHWAYS:

Superintendent Mallette reported his crews have been cleaning and sweeping roads, working on culverts and replacing road tiles and grading. Councilor asked about more gravel on the Webster Street Road. Superintendent Mallette stated he put much gravel on this road last year and is in better shape at this point.

CORRESPONDENCE:

RESOLUTION 119-2017 – John Leclerc – Board of Variance and Appeals

On a motion of Councilor Scharf, seconded by Deputy Supervisor Sullivan, the following resolution was

ADOPTED Ayes 5 Maneely, Scharf, Sullivan, Taylor, Lockwood
Nays 0

Resolved to approve John Leclerc as an alternate appointment for the Town Board of Variance and Appeals.

RESOLUTION 120-2017 – Keystone Novelties, LLC

On a motion of Councilor Scharf, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Maneely, Scharf, Sullivan, Taylor, Lockwood
Nays 0

Resolved to approve the transient business application from Keystone Novelties, LLC for tent sales of NY legal sparkling devices from June 29 to July 5, 2017 at 237 West Main Street.

NYS DOT Chips Funds – letter of reimbursement scheduled on or about June 15, 2017 in the amount of \$462,153.53. Deputy Supervisor Sullivan asked if there was a time limit to spend these funds and Highway Superintendent Mallette stated usually within a year. Superintendent Mallette discussed roads that he will be working on paving with these funds. Councilor Scharf asked again if the Webster Street Road was included in this year's work and Superintendent Mallette stated that it is not. He will be working on the Whitten Road and then start on the Riley Road.

Sidewalk(s) Grant - Supervisor Maneely congratulated and thanked Jon Hutchins, Wayne Miller and Boyce Sherwin for their assistance in getting the Sidewalk(s) Grant for West Main Street Road. This will be a project that will be done next year. Councilor asked about the matching funds and the use of in-kind services toward the matching funds required. Supervisor Maneely stated that he has also spoken to the businesses affected by the new sidewalks and they are willing to contribute. Superintendent Mallette stated he will need to budget for a piece of equipment for removal of snow once the sidewalks are completed.

NEW BUSINESS:

RESOLUTION 121-2017

On a motion of Councilor Taylor, seconded by Councilor Scharf, the following resolution was

ADOPTED Ayes 5 Maneely, Scharf, Sullivan, Taylor, Lockwood
Nays 0

Resolved to approve permission for Budget Officer to make the following journal entries, as per the Comptroller notice for February, from A690 Clearinghouse \$9,949.91 to A980 Revenues \$9,949.91 (A2610 court fines & fees).

RESOLUTION 122-2017

On a motion of Councilor Lockwood, seconded by Councilor Scharf, the following resolution was

ADOPTED Ayes 5 Maneely, Scharf, Sullivan, Taylor, Lockwood
Nays 0

Resolved to approve permission for Budget Officer to make the following journal entries, as per the Comptroller notice for March, from A690 Clearinghouse \$14,291.00 to A980 Revenues \$14,291.00 (A2610 court fines & fees).

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EXECUTIVE SESSION (if warranted):

BILLS FOR AUDIT & PAYMENT:

RESOLUTION 123-2017

On a motion by Councilor Scharf, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Maneely, Sullivan, Taylor, Lockwood, Scharf
Nays 0

Resolved that the following bills, having been audited and approved for payment, Vouchers #376-403, 410-11.

General Fund (A) – Abstract #9 and #10	\$23,299.05	
	46,041.25	
Part Town General (B) – Abstract #7	58.02	
Highway Townwide (DA) – Abstract #8	247.57	
Highway Outside (DB) – Abstract #8	550.53	
Trust & Agency (T) – Abstract #17	30,860.10	
Airport Capital Project (H4) - Abstract #2	3,387.50	+ 300.00
GRAND TOTAL:	\$104,744.02	

Malone Fish and Game – Annual Fishing Derby – Nancy Legacy announced this year’s fishing derby will be held on June 3, 2017 from 10:00 AM to 12:00 PM with registration prior to the event.

Army Corps of Engineers – Supervisor Maneely stated that the Army Corps of Engineers will conduct a joint routine inspection on Thursday, May 18, 2017 at 1:00 PM, with pre-meeting at the Town Offices. Councilor Scharf stated that she was able to speak to Governor Cuomo and his Aide at a recent conference in Lake Placid about Supervisor Maneely’s letter and correspondence recently sent to him on the Lower Park Street area flooding. Governor Cuomo stated that he will work with his Aide who has reviewed the information.

ADJOURN:

RESOLUTION 124-2017

With no further business to be brought before the Board and on a motion of Councilor Lockwood, seconded by Councilor Taylor, the meeting was adjourned at 6:55 p.m. The next regular meeting is scheduled for May 10, 2017 at 6:00 p.m. with the IDA meeting at 5:45 p.m.

RESPECTFULLY SUBMITTED,

DEBORAH A. HUTCHINS, TOWN CLERK