TOWN OF MALONE
REGULAR MEETING
April 24, 2019

A Public Regular meeting of the Town Board of the Town of Malone, County of Franklin and the State of New York was held at the Town Offices, 27 Airport Rd., Malone, NY on the 24th day of April, 2019.

PRESENT:	Andrea Stewart	-----	Supervisor
	Candy Gadway	-----	Councilor
	Ed Lockwood	-----	Councilor
	Louise Taylor	-----	Councilor
ABSENT:	Terry Maguire	-----	Deputy Supervisor

ALSO PRESENT: Denice Hudson, Budget Officer
Jean Marlow, Town Clerk
Bruce Mallette, Highway Superintendent
EJ Conzola II, Malone Telegram
Bruce Burditt, Airport Manager
Matt Boyea, Malone
Norm Stetson, Malone
Amanda Peck, Malone
Tyler Preve, Malone

Supervisor Stewart called the meeting to order at 6:00p.m. with a pledge of allegiance to the flag.

Resident Norm Stetson came to the meeting to discuss issues with the Houndsville Road. He would like to know when residents of Houndsville Road can expect their road to be fixed. Some blacktop work was done but that created other issues such as water collecting on the bridge and uneven road conditions.
Superintendent Mallette said the weather at the time and problems they ran in to when applying the blacktop caused some of the issues. The only work planned right now is to blacktop that road. The Town is trying to get a grant for the culvert that needs replacing. Supervisor Stewart said the culvert cost is approximately $55,000.00.
Councilor Lockwood suggested that the Highway committee get together and review the current list of budgeted road repairs and reprioritize due to the road conditions after the winter. There are so many roads in need of repair right now that the committee needs to reevaluate based on current road conditions to be sure all are safe.
Resident Amanda Peck also from the Houndsville Road said the bridge is dangerous and needs immediate attention.
Councilor Gadway asked how soon can the water issue on the bridge be addressed. Superintendent Mallette said the plant is not even open yet in order for him to get the blacktop needed. If he strips it now, it will go back to the way it was, which is worse than it is right now.
The Highway Committee will meet next week so Mr. Stetson can expect a call in 2 weeks with a plan.

MINUTES:

RESOLUTION 103-2019 – *Minutes from April 10, 2019 Regular Meeting*

On a motion of Councilor Lockwood, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 3 Gadway, Lockwood, Taylor
Nays 0

Resolved to approve the Minutes of the April 10, 2019 Regular Meeting.
Supervisor Stewart abstained from voting as she was not present at this meeting.

RESOLUTION 104-2019 – *Reports*
On a motion of Councilor Taylor seconded by Councilor Gadway, the following resolution was
ADOPTED Ayes 4 Stewart, Gadway, Lockwood, Taylor
Nays 0
Resolved to accept the following reports:
Code Office – April 2019
Airport Lease Manager – April 2019

OLD BUSINESS:

-*Bids received for Snow Removal Equipment*. One bid came in from Tracy Road Equipment, in the amount of $287,481.97. Specs submitted are still being reviewed.

-*From Franklin County – Shared Service Tax Savings Plan*. It reflects an $8,000.00 savings for surveying that was done by the County for the Sidewalk Project. Supervisor Stewart will be attending a Countywide Town Supervisors meeting tomorrow and will meet with the County to work toward the new Shared Services Plan, brainstorm ideas for new ways to save and document ways we already save by using shared services.

SUPERVISOR REPORTS:

River Road 1996 - There was roadwork done in 1996 on the River Road. When the town straightened this road it took a portion of Mr. Cantwell's property. At the time paperwork and surveys were done but did not get signed and filed. The following resolution was adopted to correct this oversight:

RESOLUTION 105-2019 – *Deed Transfer: Tax Map No. 112.43-2-7*
On a motion of Councilor Gadway, seconded by Councilor Taylor, the following resolution was
ADOPTED Ayes 4 Stewart, Gadway, Lockwood, Taylor
Nays 0
Resolved give Supervisor Stewart permission to sign Transfer Documents pertaining to Tax Map No. 112.43-2-7.

RESOLUTION 106-2019 – *Discrimination & Harassment Training*
On a motion of Councilor Gadway seconded by Councilor Lockwood, the following resolution was
ADOPTED Ayes 4 Stewart, Gadway, Lockwood, Taylor
Nays 0
Resolved to give permission for the Supervisor, Budget Officer and Highway Superintendent to attend Discrimination & Harassment Training on May 1, 2019 in Altona, New York. There is no cost for this training.

-*Paid Family Leave Documentation* for review in reference to opt out. To be considered at a future meeting.

-*Draft agreement from NYSERDA* – We received the draft agreement from NYSERDA for a $50,000 grant to be used to assist in the cost of insulating the highway garage roof. It has been reviewed and approved by the town attorney. As a result, the following resolution was adopted:

RESOLUTION 107-2019 – *Grant Agreement with NYSERDA*
On a motion of Councilor Lockwood seconded by Councilor Taylor, the following resolution was
ADOPTED Ayes 4 Stewart, Gadway, Lockwood, Taylor
Nays 0
Resolved to give permission to Supervisor Stewart to sign the Grant Agreement with New York State Energy Research and Development Authority (NYSERDA).

BOARD MEMBER/COMMITTEE ITEMS:

-Councilor Lockwood will be attending the Rec Park Meeting tonight.

SUPERINTENDENT OF HIGHWAYS REPORTS:

-All Highway employees attended MSHA Training.
-Work done on the shoulders of Whitten Road and Webster Street Road.
-Started Sweeping and cleanup.
-Doing some Cold patch on roads.
-Guard rails are due to be installed early May.

CORRESPONDENCE:

-*From FEMA* - All eligible claims for disaster assistance have been paid out for Super Storm Stella. Our file for this was closed in March 2019.

-*From U.S. Army Corps of Engineers* – Malone Sidewalk Extension and Pedestrian Crossing Project. There are maps and paperwork regarding buying some of the right of way property that will be reviewed by the Town Attorney and Town Assessor. After that has been done, we can move forward with signing that paperwork, then the County can start with the bid process.

-*From U.S. Census* – Invitation to participate in 2020 Census New Construction Program. As a result, the following resolution was adopted:

RESOLUTION 108-2019 – *Participation in 2020 Census New Construction Program*
On a motion of Councilor Gadway seconded by Councilor Taylor, the following resolution was
ADOPTED Ayes 4 Stewart, Gadway, Lockwood, Taylor
Nays 0

Resolved to give permission to Code Enforcement Officer Bob Crossman and Code Secretary Jean Marlow to participate in 2020 Census New Construction Program.

-*From Henry Gonyea* – Proposal for 340 acres of land with sand, gravel & wood. He is selling his property and wanted to let the Town know in case it is something the Town is interested in purchasing.

-*From NYS DEC* – Titus Mountain Sand and Gravel has been issued a Mining Permit.

-*From Colette Leduc* – Resignation letter from Part-Time Deputy Town Clerk position effective April 26, 2019. As a result, the following Resolution was adopted:

RESOLUTION 109-2019 – *Resignation of Colette Leduc*
On a motion of Councilor Lockwood seconded by Councilor Taylor, the following resolution was
ADOPTED Ayes 4 Stewart, Gadway, Lockwood, Taylor
Nays 0
Resolved to accept the resignation of Colette Leduc from the Part-Time Deputy Town Clerk position, effective April 26, 2019.

-*From Justice Court* - Recommendation of Colette Leduc for the Court Clerk Position vacancy at a rate of $15.06 per hour, starting April 29, 2019.

-*From Colette Leduc* – Interest in Full-Time Court Clerk Position.

RESOLUTION 110-2019 – *Hiring of Colette Leduc for Court Clerk Position*
On a motion of Supervisor Stewart seconded by Councilor Lockwood, the following resolution was
ADOPTED Ayes 4 Stewart, Gadway, Lockwood, Taylor
Nays 0
Resolved to give hire Colette Leduc to the Court Clerk position vacancy at a rate of $15.06 per hour, starting Monday, April 29, 2019. With the ability to work up to 35 hours a week.

-*Deputy Clerk Position* - Supervisor Stewart would like to schedule a committee meeting with personnel and the Town Clerk to discuss the structuring of the Clerk office and the newly vacated Deputy Clerk position.

-*From NYS DEC* – Comprehensive Compliance Inspection Report.

-*From Town of Constable* – Shared Service Agreement.

NEW BUSINESS:

We received permission from the county to go ahead to seek provisional employee for the civil service court clerk position. As a result, the following resolution was adopted:

RESOLUTION 111-2019 – *Advertise for Provisional Court Clerk position*
On a motion of Councilor Gadway seconded by Councilor Taylor, the following resolution was
ADOPTED Ayes 4 Stewart, Gadway, Lockwood, Taylor
Nays 0
Resolved to give permission to advertise for Provisional Court Clerk position in Malone Town Court on Facebook and malonetown.com.

EXECUTIVE SESSION:

RESOLUTION 112-2019 – *Motion to go in to Executive Session*
On a motion of Supervisor Stewart seconded Councilor Gadway the following resolution was
ADOPTED Ayes 4 Stewart, Gadway, Lockwood, Taylor
Nays 0
Resolved to go in to Executive Session at 6:30p.m., with the Town Board members present, to discuss a legal matter.

RESOLUTION 113-2019 – *Motion to return from Executive Session*
On a motion of Supervisor Stewart seconded Lockwood, the following resolution was
ADOPTED Ayes 4 Stewart, Gadway, Lockwood, Taylor
Nays 0
Resolved to return from Executive Session at 6:45p.m. with no action taken in Executive Session.

BILLS FOR AUDIT & PAYMENT:

RESOLUTION 114-2019 – *Bills for Audit & Payment*
On a motion of Councilor Lockwood, seconded by Councilor Taylor, the following resolution was
ADOPTED Ayes 4 Stewart, Gadway, Lockwood, Taylor
Nays 0
Resolved to approve the following:

BILLS FOR AUDIT & PAYMENT ***Batch No. 171***
Voucher Nos. 287-311

General Fund (A)	***$ 12,773.56***
Part Town (B)	***52.48***
Highway Outside (DB)	***2,677.83***
Highway Townwide (DA)	***4,532.84***
Trust & Agency (T)	***32,135.04***
GRAND TOTAL	***$52,171.75***

RESOLUTION 115-2019 – *Adjourn*
On a motion of Councilor Gadway, seconded by Councilor Taylor, the following resolution was
ADOPTED Ayes 4 Stewart, Gadway, Lockwood, Taylor
Nays 0
Resolved to adjourn the meeting at 6:47p.m. The next regular Town Board Meeting is scheduled for May 8, 2019.

RESPECTFULLY SUBMITTED,

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JEAN MARLOW, TOWN CLERK