

Town of Malone
Regular Board Meeting
March 23, 2016

A regular meeting of the Malone Town Board was held Wednesday, March 23, 2016, at the Malone Town Offices, 27 Airport Rd., Malone, NY, commencing at 6:00 p.m.

PRESENT:

Supervisor Howard Maneely
Deputy Supervisor John Sullivan
Councilor Louise Taylor
Councilor Mary Scharf, ABSENT
Councilor Edward Lockwood

RECORDING SECRETARY: Deborah Hutchins, Deputy Town Clerk

ALSO PRESENT:

Denice Hudson, Town Clerk
Lillian Anderson-Duffy, Town Attorney
Bruce Mallette, Highway Superintendent
Despo Baltoumas, Malone Telegram
Bruce Burditt, Malone
Thomas Pahlet, Norwood
Makenzie Pickering, Malone
Bradley LaGrave, Malone
Donald Tambini, Malone

CALL TO ORDER: Supervisor Maneely called the regular meeting to order at 6:00 p.m., with a pledge to the flag.

MINUTES:

Approval of March 9, 2016 Regular Meeting and March 16, 2016 Special Meeting.

Motion – Councilor Taylor

Second – Deputy Superintendent Sullivan

Resolved (#88-2016) to accept the Minutes as written for March 9, 2016 Regular Meeting and March 16, 2016 Special Meeting.

CARRIED (4-0) – Supervisor Maneely – Aye Deputy Supervisor Sullivan – Aye Councilor Taylor - Aye Councilor Lockwood –Aye Councilor Scharf - Absent

REPORTS:

Motion – Deputy Superintendent Sullivan

Second – Councilor Lockwood

Resolved (#89–2016) to accept the following reports for review and filing as written and placed in the file: Receiver of Taxes – 02/2016, Airport Lease Manager – 03/2016, Highway Logs – 02/2016 and Code Officer – 02/2016.

CARRIED (4- 0) – Supervisor Maneely – Aye Deputy Supervisor Sullivan – Aye Councilor Taylor - Aye Councilor Lockwood – Aye Councilor Scharf - Absent

SUPERVISOR REPORTS:

Supervisor Maneely reported that he met with the construction person from Mesonet. Still need FAA final approval but they are comfortable with the site and he gave them permission to put the tower together in the Maintenance Building. They hope to have it constructed in April.

SUPERINTENDENT OF HIGHWAYS:

Bruce Mallette reported the highway department is trying to get caught up on things and the roads are all posted. Councilor Lockwood asked if they are staying on the winter shift and Bruce responded they will be done this week. Supervisor Maneely asked Bruce if he was getting ready to get the sand and gravel bids out and he responded that he was.

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CORRESPONDENCE:

From Franklin County Soil and Water – Grant from NYS to complete Phase 1 assessment of Salmon River Watershed.

From NYMIR – Cyber Security Recommendations

From FAA – Capital Improvement Plan

From FEMA – Letter of Map Amendment

From NYS DEC – DEC proposal to act as lead agency on Type 1 SEQR for Adirondack Sand & Gravel Pit expansion.

Motion: Deputy Supervisor Sullivan

Second: Councilor Taylor

Resolved (#90-2016): Approval for DEC to act as lead agency on Type 1 SEQR for Adirondack Sand & Gravel Pit expansion.

CARRIED (4-0) - Supervisor Maneely – Aye Deputy Supervisor Sullivan-Aye Councilor Taylor – Aye Councilor Lockwood – Aye Councilor Scharf - Absent

From Planning Board – Recommendation to approve SeaComm Federal Credit Union project.

From Thomas Pahler – Request for Town to act as lead agency on SEQR for proposed SeaComm Federal Credit Union Building Project.

Lillian Anderson, Town Attorney, drafted the following resolution which Supervisor Howard Maneely read.

RESOLUTION OF INTENT TO CLAIM LEAD AGENCY STATUS PURSUANT TO THE STATE ENVIRONMENTAL QUALITY REVIEW ACT FOR THE PROPOSED SEACOMM FEDERAL CREDIT UNION BUILDING AND PARKING FACILITIES

W I T N E S S E T H:

WHEREAS, Thomas A.H. Pahler, PE, on behalf of the SeaComm Federal Credit Union, has submitted a proposal to the Malone Planning Board, the Town of Malone Code Officer and the Malone Town Board requesting approval for the construction of - 3480 SF single story structure, as a bank/lending institution, with access driveways, drive through tellers and 25 peripheral parking spots.to be located on 1.55 acres of land at 3349 US Hwy 11, in the Town of Malone, New York, immediately adjacent to the Holiday Inn; and

WHEREAS, applications were submitted and other supporting documentation, including a Short Environmental Assessment Form (hereby referred to as “Application Materials”) by the aforesaid Applicant; and

WHEREAS, the Town Board has determined in accordance with 6 NYCRR 617.2(ak) that: the proposed action appears to be an Unlisted Action under the New York State Environmental Quality Review Act (“SEQRA”); coordinated SEQRA review should be undertaken; and the Town Board is willing to act as SEQRA Lead Agency for purposes of that coordinated review.

NOW THEREFORE, BE IT RESOLVED that:

1. The Town Board has determined that the Town has jurisdiction to regulate the proposed action; and
2. The Town Board has determined in accordance with the New York State Environmental Quality Review Act (“SEQRA”) 6 NYCRR 617 (ak), that the proposed action appears to be an Unlisted Action; and

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3. The Town Board has determined that the following are the involved agencies, pursuant to 6 NYCRR Section 617.2(s): the Village of Malone, New York State Department of Transportation, New York State Department of Environmental Conservation and the New York State Department of Health; and
4. A coordinated SEQRA review shall be undertaken and the Town of Malone is willing to act as SEQRA Lead Agency for purposes of that coordinated review; and
5. The Town of Malone Town Board hereby declares its intention that the Town of Malone assume SEQRA Lead Agency status, and directs the Town Clerk to transmit to each of the aforesaid involved agencies, the Short Environmental Assessment Form, the remaining Application Materials submitted by the Applicant, together with a copy of this Resolution, with the request that each involved agency notify the Town, within thirty (30) calendar days of its consent to the Town of Malone serving as Lead Agency in the environmental review of this project, in accordance with 6 NYCRR Section 617.6(b)(3) and that any involved agency which objects to the Town of Malone acting as Lead Agency shall so notify the Town Supervisor, in writing, within 30 days of its receipt of all of the above referenced documents.

Supervisor Maneely requested that wording be added to this resolution to reflect that any expenses incurred by this environmental review be borne by the bank.

Motion: Councilor Taylor

Second: Councilor Lockwood

Resolved (#91-2016): From Planning Board – recommendation to approve SeaComm Federal Credit Union project and request for Town to act as lead agency on SEQR for proposed SeaComm project.

CARRIED (4-0) - Supervisor Maneely – Aye Deputy Supervisor Sullivan – Aye Councilor Taylor – Aye Councilor Lockwood – Aye Councilor Scharf - Absent

Motion: Deputy Supervisor Sullivan

Second: Councilor Taylor

Resolved (#92-2016): Approval for application for Water and Sewer service for SeaComm and to forward to the Village.

CARRIED (4-0) - Supervisor Maneely – Aye Deputy Supervisor Sullivan – Aye Councilor Taylor – Aye Councilor Lockwood – Aye Councilor Scharf - Absent

NEW BUSINESS:

Motion: Councilor Taylor

Second: Councilor Lockwood

Resolved (#93-2016): Approval for modification to January 13, 2016 Organizational Meeting Minutes to state that Assessor Salary as \$43,036.00 and Deputy Highway Superintendent Salary as \$4,264.00.

CARRIED (4-0) – Supervisor Maneely – Aye Deputy Supervisor Sullivan – Aye Councilor Taylor – Aye Councilor Lockwood – Aye Councilor Scharf - Absent

Supervisor Maneely stated that per the approval from the last meeting for the Town Clerk to attend the Town Clerk's conference in April with the Deputy Clerk, Town Clerk has informed Supervisor Maneely that she does not feel that this conference will be beneficial to her career at this time and is requesting approval to attend the Town Finance and Governmental Accounting course seminars as submitted instead.

Motion: Deputy Supervisor Sullivan

Second: Councilor Taylor

Resolved (#94-2016): Approval for request by Budget Office for attendance at the 16th Annual Town Finance School in Saratoga, NY on May 12 and 13, 2016, with all expenses paid by the Town.

CARRIED – (4-0) – Supervisor Maneely – Aye Deputy Supervisor Sullivan – Aye Councilor Taylor – Aye Councilor Lockwood – Aye Councilor Scharf - Absent

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Motion: Councilor Taylor

Second: Councilor Lockwood

Resolved (#95-2016): Approval for request by Budget Office for attendance at Introduction to Governmental Accounting course in Utica, NY from June 7 to 9, 2016, with all expenses paid by the Town.

CARRIED – (4-0) – Supervisor Maneely – Aye Deputy Supervisor Sullivan – Aye Councilor Taylor – Aye Councilor Lockwood – Aye Councilor Scharf – Absent

Motion: Councilor Taylor

Second: Councilor Lockwood

Resolved (#96-2016): Approval for request by the Highway Superintendent to attend Powers and Duties of Local Highway Officials training on April 13, 2016 in Warren County and Traffic Signs and Pavement Markings training on May 3, 2016 in Essex County at a cost of \$50.00 per training and Pavement Maintenance on May 12, 2016 in Lewis County at a cost of \$50.00 per training, and also request for approval by Highway Superintendent for Deputy Superintendent and Highway Clerk to attend Running Your Highway Department training on April 26, 2016 in Franklin County at a cost of \$50.00 per person, all expenses paid by the Town.

CARRIED – (4-0) – Supervisor Maneely – Aye Deputy Supervisor Sullivan – Aye Councilor Taylor – Aye Councilor Lockwood – Aye Councilor Scharf – Absent

Bruce Burditt reported on Airport – he spoke to Medivac pilot from Watertown a couple of weeks ago who had questions on our AWOS system and how it worked. He was very happy to hear it is up and running as they can use it when flying from Watertown to Plattsburgh if they needed to hold up here during a storm, etc. Bruce reported that last week he spoke to a pilot that flies Fixed Wing Medivac out of Potsdam and he is also happy to know our AWOS is up and running here. Bruce stated these are a couple of really good feedbacks to report.

Supervisor Maneely then stated that he needs permission to sign agreement to give Malone Adult Center the \$10,000 as budgeted last year.

Motion: Councilor Taylor

Second: Councilor Lockwood

Resolved (#97-2016): Approval for Supervisor Maneely to sign agreement to give Malone Adult Center \$10,000 as budgeted.

CARRIED – (4-0) – Supervisor Maneely – Aye Deputy Supervisor Sullivan – Aye Councilor Taylor – Aye Councilor Lockwood – Aye Councilor Scharf – Absent

Supervisor Maneely asked if anyone else needed to address the Board. At this time Mr. Donald Tambini stated he would like to address the Board. He informed the Board that he spoke to the Assessor about having one of his properties reassessed and that she refused to do it and he would like to know what he can do to have it reassessed.

Supervisor Maneely referred to the Assessor's Committee who is Councilor Lockwood and Councilor Taylor. Councilor Taylor asked Mr. Tambini when this happened and he stated he spoke to her about 3 or 4 weeks ago. He was asked where is property is located and responded that it is 466 River Road. Mr. Tambini stated that she refused to even look at it and that he could wait until the next meeting (Board of Assessment Review) in 4 or 5 months. He stated the property is assessed at \$103,000 and has been vacant for 8 years and he just bought it for \$31,500. Councilor Lockwood asked Mr. Tambini for his telephone number and stated that they will be in touch with him to take a look at the property.

Supervisor Maneely stated that there is one other item from Councilor Scharf who will be at the meeting in a few minutes.

EXECUTIVE SESSION:

At 6:20 p.m. motion to move to executive session.

Motion: Deputy Supervisor Sullivan

Second: Councilor Lockwood

Resolved (#98-2016): that the Town Board to enter into an Executive Session for the purpose of a matter leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person, with Board Members, Town Attorney, acting Budget Officer and Deputy Town Clerk.

CARRIED: (4-0) Supervisor Maneely – Aye Deputy Supervisor Sullivan – Aye Councilor Taylor – Aye Councilor Scharf – Absent Councilor Lockwood – Aye

At 6:35 p.m. the executive session ended

Motion – Deputy Supervisor Sullivan

Second – Councilor Taylor

Resolved (#99-2016): to return to regular session.

CARRIED: (5-0) Supervisor Maneely – Aye Deputy Supervisor Sullivan – Aye Councilor Taylor – Aye Councilor Scharf – Aye Councilor Lockwood – Aye

Councilor Scharf was present for meeting after the executive session – 6:35 p.m. Councilor Scharf addressed the Board on the upcoming Walk/Bike Challenge for Complete Streets. She has been in contact with Bruce about the signs and would like to make a motion of resolution to erect the shared lane signs on the River Road, Houndsville, Junction, Whitten, Murray, Shears, Shadow Lane, and Lower Park Streets. Councilor Scharf stated that the River Road can have sharrows where 35 mph and under. The Village is doing the streets that lead in to these and this will give two bike lanes in the challenge – one is a 10 mile and one is a 4 mile. She indicated she will need to speak to the County regarding Duane Street. Councilor Scharf stated she is expecting the Town to be part of the challenge and there will be a couple of classes from the schools doing part of the challenge and will be reaching out to bike clubs in Montreal, Cornwall and Ottawa to invite them to share in our challenge and promote tourism. This will be held sometime mid-May. There will be no charge to the Town as Healthy-Heart Network in Saranac Lake has a grant and is going to purchase the signs for the Town of Malone and also the Village.

Motion: Councilor Scharf

Second: Councilor Lockwood

Resolved (#100-2016): for permission to install sharrows and road signs for the Walk-Bike Challenge for Complete Streets.

CARRIED: (5-0): Supervisor Maneely – Aye Deputy Supervisor Sullivan – Aye Councilor Taylor – Aye Councilor Scharf – Aye Councilor Lockwood – Aye Councilor Scharf also thanked Bruce Mallette for his assistance on the signs. Councilor Taylor also thanked Councilor Scharf for all of her work on this.

Councilor Scharf also reminded the Board that the Chamber of Commerce is holding the ribbon cutting for the Town of Malone on April 15th at 10:00 AM to celebrate the solar project and invitations have been sent out to state representatives, etc. Apex will hold a little luncheon after at the Holiday Inn Express.

Lillian Anderson reported on the Greg Morey hanger conveyance from the Danny Wells family to the Town of Malone. Lillian stated that Supervisor Maneely will need permission to sign the recording documents.

Motion: Deputy Supervisor Sullivan

Second: Councilor Taylor

Resolved (#101-2016): for permission for Supervisor Maneely to sign property transfer papers for the Wells hanger to the Town of Malone.

CARRIED: (5-0): Supervisor Maneely – Aye Deputy Supervisor Sullivan – Aye Councilor Taylor – Aye Councilor Scharf – Aye Councilor Lockwood – Aye

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Councilor Taylor made a motion that due to a conflict of interest in April that there be only one meeting that month on April 20, 2016 and will then be back to regular schedule in May.

Motion: Councilor Taylor

Second: Councilor Lockwood

Resolved (#102-2016): to hold one meeting in the month of April to be held on April 20, 2016 at 6:00 p.m. with IDA meeting at 5:45 p.m.

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CARRIED: (5-0): Supervisor Maneely – Aye Deputy Supervisor Sullivan – Aye Councilor Taylor – Aye Councilor Scharf – Aye Councilor Lockwood – Aye

BILLS FOR AUDIT & PAYMENT:

Motion – Councilor Taylor

Second – Councilor Lockwood

Resolved (#103-2016): that the following bills, having been audited, Vouchers #265-304

General Fund (A) – Abstract #6	\$ 19,642.87 (\$19,422.12)
(Less \$220.75 – Voucher No. 278)	
Part Town General (B) - Abstract #6	261.75
Highway Outside (DB) - Abstract #7	367.73
Airport Capital Project (H4) – Abstract #3	13,284.27
Trust & Agency (T) – Abstract #12	32,467.99

GRAND TOTAL: \$66,024.61 (\$65,803.86)

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CARRIED (5-0) – Supervisor Maneely – Aye Deputy Supervisor Sullivan – Aye Councilor Taylor - Aye Councilor Scharf – Aye Councilor Lockwood – Aye

ADJOURN:

At 6:52 p.m.

Motion – Councilor Lockwood

Second – Councilor Taylor

Resolved (#104-2016) there being no further business to come before the Board that it adjourn, with the next meeting to be April 20, 2016 at 6:00 p.m. The IDA meeting will be held prior at 5:45 p.m.

CARRIED (5-0) – Supervisor Maneely – Aye Deputy Supervisor Sullivan – Aye Councilor Taylor - Aye Councilor Scharf – Aye Councilor Lockwood – Aye

RESPECTFULLY SUBMITTED,



DEBORAH A. HUTCHINS, DEPUTY TOWN CLERK

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