

Town of Malone
Regular Board Meeting
August 20, 2014

A regular meeting of the Malone Town Board was held Wednesday, August 20th 2014, at 6:00pm at the Malone Town Offices, 27 Airport Rd., Malone, NY.

PRESENT:

Supervisor Howard Maneely
Councilor Louise Taylor
Councilor John Sullivan
Councilor Mary Scharf

ABSENT:

Deputy Supervisor Paul Walbridge

ALSO PRESENT:

Susan Hafter, Town Clerk
Andrea Stewart, Budget Officer
Denice Hudson, Deputy Clerk
Lillian-Anderson Duffy, Town Attorney
Bruce Mallette, Superintendent of Highways

Royal Forgues, Malone Tammy Forgues, Malone Arianna MacNeill, Malone Telegram

CALL TO ORDER: Supervisor Maneely called the meeting to order at 6:00pm, with a pledge to the flag.

MINUTES & REPORTS:

Motion – Councilor Scharf

Second – Councilor Taylor

Resolved (#172-2014): to accept the minutes of the regular meeting of 07/23/2014 as presented and place on file.

CARRIED (4 - 0) – *Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

Motion – Councilor Sullivan

Second – Councilor Taylor

Resolved (# -2014): to accept the following reports as presented and

Place on file:

Supervisor report for July, 2014

Highway Supt. – 7/14 Airport Manager – 7/14

Justices Lamitie & Boardway – 7/14

NYS Comptroller/Justice Court for June & July, 2014

Town Clerk/Registrar – 7/14

Code Officer – 6/14 & 7/14

CARRIED (4 - 0) – *Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

OLD BUSINESS:

Town Attorney: Solar Project- Environmental Form (NEPA) review by the Town Board & approval for signature & submittal to FAA

Motion – Councilor Scharf

Second – Councilor Sullivan

Resolved (#174 -2014): that the Malone Town Board does hereby accept and authorize the Supervisor to sign the NEPA form in regard to solar panel installation **at the Malone-Dufort Airport; and to forward the form to the FAA.**

CARRIED (4 - 0) – *Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

SUPERVISOR REPORTS:

Electric Vault Replacement Project – contracts signed & submitted; tentative preconstruction meeting targeted for 8/27 or 28th (as per Passero Assoc.)

Assessor Assistant/Data Collector -

Motion – Councilor Taylor

Second – Councilor Scharf

Resolution #175 -2014

Whereas, Marten Tichenor has successfully completed the Civil Service testing requirement for Data Collector, and is first and only on the list;

Now, Therefore be it

Resolved: that the Malone Town Board does hereby appoint Marten Tichenor as permanent, full-time Data Collector for the Town of Malone.

CARRIED (4 - 0) – *Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

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Employee training - Workplace Violence & Sexual Harassment training scheduled for 9.3.2014.

Resolution of approval – Certificates received from Craig LaVigne & Andrea Dumas for land use training held 7/28/14. Budget Officer Stewart reported that 4 of the individuals registered for training were no-shows. The Town paid \$80.00 per person for the training.

Motion – Councilor Sullivan
Second – Councilor Scharf

Resolved (#176-2014): to accept for filing the Certificates of Training from the

July 28th land use workshop, for Craig LaVigne and Andrea Dumas.

CARRIED (4 - 0) – *Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

Affirmation of Appoints/ Oaths –

Motion – Councilor Scharf
Second – Councilor Sullivan

Resolved (#177-2014): to reaffirm the following appointments and to notify the individuals of their responsibility sign a timely Oath of Office for filing with the Town Clerk:

To the Malone Town Board of Variance and Appeals – John Glazier, a 5year term to expire 11/1/2016; Tom Arnold, a 5 year term to expire 11/18/2014 and Chris Kelley, a 5 year term to expire 11/18/2018;

To the Town of Malone Planning Board – Rob Haynes, a 7 year term to expire 9/08/2018; Anne Farden, a 7 year term to expire 9/08/2019; Lee Mulverhill, a 7 year term to expire 9/08/2020;

To the Town of Malone Board of Assessment Review – Carolyn McNamara, a 5 year term to expire 9/30/2016; Mary Ann Duso, a 5 year term to expire 9/30/2015.
CARRIED (4 - 0) – *Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

Clerk Hafter reminded the Board of a vacancy on the Planning Board and a need for 2 alternates.

Motion – Councilor Sullivan
Second – Councilor Scharf

Resolved: (#178-2014): to send letters to the 4 individuals who were no-shows for the training, advising them of the cost to the Town and of the requirement for their annual training.

CARRIED (4 - 0) – *Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

MCF Medical Forms -

Motion – Councilor Sullivan
Second – Councilor Scharf

Resolved: (#179-2014): to approve the medical forms as submitted for EMT, Lucas Arnold.

CARRIED (4 - 0) – *Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

Motion – Councilor Scharf

Second – Councilor Sullivan

Resolved: (#180-2014): to approve the medical forms as submitted and for the re-appointment of Fire Fighters Malcolm Jones, Gerry /Fisher, Brian Gokey.

CARRIED (4 - 0) – *Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

Water Sewer Districts – Supervisor Maneely, Budget Officer Stewart, and Attorney Duffy will meet tomorrow with Village of Malone officials to discuss the possible combination of East & West Water and Sewer Districts in the town.

Notice of Petition – The Town has been served the following: Malone Plaza Realty vs. Town of Malone

Water/Sewer -

Motion – Councilor Sullivan
Second – Councilor Taylor

Resolved: (#181-2014): to approve the water/sewer tap for 3 Treats Realty, (Dairy Queen) on Rt. 11 West.

CARRIED (4 - 0) – *Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

Airport Hangar/Land Leases –

Clerk Hafter reported on the status of airport user leases and payments in 2014 as prepared Deputy Hudson and herself. Only 2 of the 15 airport users have current, valid leases. 8 of the 15 have no current certificate of insurance on file with us. \$3,729.00 is currently due, not including penalties of \$658.50 (total \$4,387.50) which should have been applied for non-payment each month after the 15th. Additionally eviction procedures should have been initiated on 4 of these lessees, according to the terms of the agreements. The issue was turned over to the airport committee (Deputy Supervisor Walbridge and Councilor Sullivan) for consideration.

SUPERINTENDENT OF HIGHWAYS REPORT:

Superintendent Mallette said it's "business as usual" at the highway department. He is considering the lease of a 5000 gallon tank at \$1.00 per for calcium, under state contract. It would allow the Superintendent to schedule the work on dirt roads at the convenience of the department.

The compact excavator has been delivered, and has already been used to assist with a project in the Village of Malone.

Councilor Scharf reminded Superintendent Mallette that the annual small tools inventory is due by the end of September.

BOARD MEMBER/COMMITTEE REPORTS:

Councilor Scharf reported on her correspondence with Congressman Bill Owens in regard to the Town's Solar project. She said he is helping to move things along.

Councilor Scharf reported for the Complete Streets Committee saying that the next proposed project is to install sidewalks on State Street. They are currently seeking grant funding for that job. She added that the meetings are held the 1st Wednesday of each month at the Wead Library.

Motion – Councilor Scharf
Second – Councilor Taylor

Resolved: (#182-2014): to approve the appointment of Ruth Demarse to the Complete Streets Committee as a representative for senior citizens.

CARRIED (4 - 0) – *Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

Councilor Sullivan spoke of the FAA requirement for appraisal of the value of hangar roof-tops that has held up the solar installation process.

Councilor Sullivan reported that church pews, left over from the Justice Court remodel, were removed from storage (in the Airport Snow Equipment Removal Building) and dumped at an outdoor location on airport property. The Airport Committee (Deputy Supervisor Walbridge and Councilor Sullivan) will look into the matter and report.

CORRESPONDENCE:

From Malone Town Planning Board – Recommendation to the Town Board

Motion – Councilor Scharf
Second – Councilor Taylor

Resolved: (#183-2014): to approve the recommendation of the Malone Planning Board and determination of the Malone Town Board of Variance and Appeals, to allow Royal Forgues of Fasprint to erect a billboard sign on Route 30 North, in the Town of Malone, providing all involved agencies concur; and to issue a letter of Town approval for Mr. Forgues to present to the NYS DOT.

CARRIED (4 - 0) – *Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

From Malone Rec Commission – minutes from the meeting of 07/18/2014

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From NYS Real Property Services- Town of Malone Equalization Rate established at 85.00%

From NYS Ag & Markets – Animal Shelter Inspection completed 08/08/2014, rated satisfactory

NEW BUSINESS:

Transfers -

Motion – Councilor Sullivan

Second – Councilor Taylor

Resolved: (#184-2014): to authorize Budget Officer Stewart to make the necessary Journal entries to transfer the following court fees:

From- A690 Clearinghouse

To A2610 Fine & Fees: \$8859.50 for June and \$11,959.00 for July, 2014.

CARRIED (4 - 0) – *Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

EXECUTIVE SESSION:

At 6:50 pm * Motion – Councilor Scharf

Second – Councilor Sullivan

Resolved (#185- 2014): that the Town Board enter into Executive Session pertaining to the employment history of, and matters leading to, the employment, discipline, suspension, dismissal or removal of a particular person, with Board Members and Town Attorney to be present.

CARRIED (4 - 0) – *Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

At 7:15 pm, the executive session ended and the regular meeting resumed with no action taken.

BILLS FOR AUDIT & PAYMENT:

Motion – Councilor Scharf

Second – Councilor Taylor

Resolved (#186 - 2014): that the following bills, having been audited, vouchers #697-752 , be paid:

| | |
|---------------------------------|---------------------|
| General Fund (A) – Abstract #16 | \$88,290.89 |
| Part Town General (B) #12 | 75.37 |
| Highway (DA) #11 | 3,561.50 |
| Highway Outside (DB) #13 | 5,049.28 |
| East Side Water (FE) #8 | 135.03 |
| Trust & Agency (T) #29 | 33,780.48 |
| Chips Fund (H3) #5 | 6,814.24 |
| Airport Capital Project (H4) # | <u>27,690.86</u> |
| Grand Total: | \$165,397.65 |

CARRIED (4 - 0) – *Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

ADJOURN:

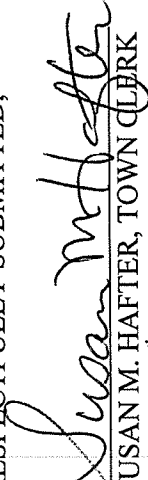
At 7:20 pm Motion – Councilor Sullivan

Second – Councilor Scharf

Resolved (#187 -2014): there being no further business to come before the Board that it adjourn, with the next regular meeting to be September 10th 2014 at 6:00pm

CARRIED (4 - 0) – *Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

RESPECTFULLY SUBMITTED,


SUSAN M. HAFTER, TOWN CLERK
September 8th 2014