

**Town of Malone  
Regular Board Meeting  
June 13<sup>th</sup> 2012**

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A regular meeting of the Malone Town Board was held Wednesday June 13<sup>th</sup> 2012, at the Malone Town Offices, 27 Airport Rd., Malone, NY, commencing at 6:00pm.

**PRESENT:** Supervisor Howard Maneely  
Deputy Supervisor Paul Walbridge  
Councilor Louise Taylor  
Councilor Mary Scharf

**ABSENT:** Councilor John Sullivan

**ALSO PRESENT:** Susan Hafter, Town Clerk  
Andrea Stewart, Budget Officer  
Lillian-Anderson Duffy, Town Attorney  
Amy Hewitt, Assessment Assistant  
Thomas Crawford, Malone Susan T. Mitchell, North Bangor  
Arianna MacNeill, Malone Telegram

**CALL TO ORDER:** Supervisor Maneely called the meeting to order at 6:00pm, with a pledge to the flag.

**MINUTES & REPORTS:**

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Scharf

**Resolved (#115 - 2012):** to accept the minutes of the regular meeting of 5/23/12 as presented and place on file.

**CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Absent Councilor Taylor - Aye Councilor Scharf - Aye**

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Taylor

**Resolved (#116 - 2012):** to accept the following reports as presented and Place on file: NYS Comptroller Justice Court Fund – April 2012  
Town Clerk/Registrar – May, 2012

**CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Absent Councilor Taylor - Aye Councilor Scharf - Aye**

**OLD BUSINESS:**

**Assessor position** – Councilor Scharf reported that only 2 applicants applied for the position of Assessor for the Town of Malone. One of the applicants, while well educated, was not experienced or qualified as an assessor. The other applicant was current Town Assessment Assistant, Amy Hewitt, who has received training, paid for by the Town of Malone, and has met the State of New York requirements for the position of Assessor.

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Scharf

**Resolved (#117 - 2012):** that the Malone Town Board appoints Amy Hewitt to complete the unexpired 7- year term of retiring Assessor Wayne Cashman, from June 26<sup>th</sup> 2012 to September 13<sup>th</sup> 2013, pending a salary to be negotiated between Ms. Hewitt and the assessment committee.

**Discussion** – Supervisor Maneely said that Ms. Hewitt has agreed to keep the clerical work current until a new data collector can be appointed.

**CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Absent Councilor Taylor - Aye Councilor Scharf - Aye**

**SUPERVISOR REPORTS:**

**Kelley Pavilion** -There will be a re-dedication of the Kelley Pavilion, at the State Street side of the Malone Rec Park at noon, Saturday, June 16<sup>th</sup> 2012.

**Salmon River flooding** – Representatives from the U.S. Army Corp of Engineers will be in Malone and meet with the Supervisor at 9:00am, Friday, June 15<sup>th</sup> 2012 to discuss the Salmon River flooding problem on Lower Park Street in the town.

**Salmon River Inspection** – Representatives of the NYS DEC will be in Malone Wednesday, June 20<sup>th</sup> 2012 to meet with municipal officials for an inspection of the Salmon River, with the Town portion beginning at 11:00 am.

**West Side Sewer** – Supervisor Maneely, Tim Burley of Burley-Guminiak Engineers and a representative from Aldi's met last week to discuss the sewer problems in the west end business district. Mr. Burley will be present at the next town Board meeting to offer some solutions.

**LWRP Advisory Board** – Village Mayor LePine and Supervisor Maneely will designate the Malone LWRP Advisory board, with 3 members to be village appointees and 2 town appointees. Supervisor Maneely has asked Town Planning Board chairman, Mark Gonyea to be on the committee and Councilor Mary Scharf has volunteered her services.

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Scharf

**Resolved (#118 - 2012):** that the Malone Town Board approves the appointments of Mark Gonyea and Mary Scharf to the Town and Village of Malone LWRP Advisory Board.

**CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Absent Councilor Taylor - Aye Councilor Scharf - Aye**

**Joint Meeting: Village – Town** – there will be an informational session on the Draft “Governance and Service Options/ Village & Town of Malone” at 6:30pm, Thursday June 14<sup>th</sup> 2012 at the village meeting room.

**PSC – Energy Facilities** –

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Taylor

**Resolved (#119 - 2012):** that the Malone Town Board authorizes Supervisor Maneely to sign into Agreement of Retainer and Authorization with Attorney Gary A. Abraham, Esq., for the presentation and filing of comments with the New York State Public Service Commission, regarding PSC's proposed regulations implementing Article 10 of the Public Service Law, governing the siting of energy facilities; limited to the preparation of comments to the PSC deadline of May 29<sup>th</sup> 2012.

**CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Absent Councilor Taylor - Aye Councilor Scharf - Aye**

**Runway 14-32 Rehabilitation design** –

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Taylor

**Resolved (#120 - 2012)** that the Malone Town Board authorizes the Supervisor to sign the FAA Application for Runway 14-32 Rehabilitation- Design; Sponsor Certification for Selection of Consultants and the fee negotiation letter on behalf of the Town.

**CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Absent Councilor Taylor - Aye Councilor Scharf - Aye**

**Taxiway Project Review** - Pat Hludzinski of C&S Engineers will be on site at the Malone Dufort Airport from 1:00pm to 4:00pm, June 20<sup>th</sup> 2012 for review of the current project.

**Airport Technical Advisory Committee** -Lisa Cheung, Passero Associates, requested a meeting June 18<sup>th</sup> 2012 to review the second phase of the master plan; but the meeting has been postponed, date TBD.

**Consultant agreement** -

**Motion** – Councilor Scharf

**Second** – Deputy Supervisor Walbridge

**Resolved (#121 - 2012)** that the Malone Town Board will contract with Avalon Associates for the preparation of an application to Office of Community Renewal for 2012 HOME grant funding, and for administration of the HOME program for the Town of Malone, should funding be awarded; with terms to be negotiated, and with the agreement **not** to include application for other funding programs through CFA at this time.

**CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Absent Councilor Taylor - Aye Councilor Scharf - Aye**

**SUPERINTENDENT OF HIGHWAYS REPORT:**

**Superintendent of Highways Shanty** was not present at the meeting but offered a written report read aloud by supervisor Maneely. The superintendent reports that he will not be using the county bid price for blacktop this year. He asked to go out to bid for all grades of blacktop.

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Taylor

**Resolved (#121 - 2012):** the Town of Malone is accepting sealed bids from qualified suppliers for the purchase of all grades of blacktop as follows: 413.12 – coarse binder; 403.13 – dense binder; 403.14 – open grade binder; 403.15 – shim coat; 403.17 – top coat; 403.18 – armor coat. Prices should be quoted per ton.

Sealed bids will be accepted at the office of the Malone Town Clerk, 27 Airport Rd., Malone, NY 12953, during normal business hours, until 1:00 pm, Wednesday, July 11<sup>th</sup> 2012, at which time they will be opened and read aloud. A Certificate of Non-Collusion must accompany each bid. The Town Board reserves the right to waive any informalities and/or to reject any and all bids.

**CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Absent Councilor Taylor - Aye Councilor Scharf - Aye**

The Superintendent's report continued, noting that the department has been busy with mowing, ditching, dust control, making gravel, installing culverts, repairing trucks and cutting trees, brush and shoulders.

**BOARD MEMBER/COMMITTEE REPORTS:**

**Councilor Scharf** has registered for a Clean Energy Conference.

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Taylor

**Resolved (#122 - 2012):** that the Malone Town Board authorizes Councilor Scharf to attend the North Country Clean Energy Conference to be held June 21<sup>st</sup> and 2<sup>nd</sup> 2012 in Lake Placid, with all necessary expenses to be paid by the Town of Malone.

**CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Absent Councilor Taylor - Aye Councilor Scharf - Aye**

**Deputy Supervisor Walbridge** reported that the Micro-enterprise committee has met and is making good progress.

**CORRESPONDENCE:**

**From Franklin County Personnel Manager Paul Duffee-** Workers Compensation Plan issues, concerns and questions with respect to the Malone EMS Inc. and coverage through the Self Insurance Plan

**From Congressman Owens** – re: on-going Salmon River /Army corps of Engineers issues

**From US Army Corps of Engineers** – mining permit application information from Bruce Monette/Titus Mountain Family Ski Center

**From Malone Lodge of Elks** – Flag Day services 6/14/12 @ 3PM

**NEW BUSINESS:**

**Budget Journal Entries** –

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Taylor

**Resolved (#123 - 2012):** that the Town Board authorizes Budget Officer Stewart to make the necessary journal entries to transfer \$10,942.00 from A690 clearinghouse funds to A2610 court fines and fees; for April; and \$9,074.00 from A690 clearinghouse funds to A2610 court fines and fee for May, as per the Comptroller notice.

**CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Absent Councilor Taylor - Aye Councilor Scharf - Aye**

**ADDRESS TO BOARD:** Tom Crawford, a Malone resident, addressed the Board regarding his intentions for ownership/management of a taxi service, located in the Village of Malone to be called Uncle Tommy's Taxi. The Town Board told him there is no town involvement with his enterprise and wished him well.

**EXECUTIVE SESSION:**

**At 6:43pm \* Motion** – Supervisor Maneely

**Second** – Deputy Supervisor Walbridge

**Resolved (#124 - 2012):** that the Town Board enter into Executive Session pertaining to the employment history of, and matters leading to, the employment, discipline, suspension, dismissal or removal of a particular person, with Board Members and Town Attorney to be present.

**CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye  
Councilor Sullivan - Absent Councilor Taylor - Aye Councilor Scharf - Aye**

**At 6:58pm,** the executive session ended and the regular meeting resumed with no action taken.

**Chamber of Commerce -**

**Motion** – Councilor Taylor

**Second** – Councilor Scharf

**Resolved (#125 - 2012):** that the Town Board authorizes payment for 2012 to the Malone Chamber of Commerce, in the amount of \$5,500.00 as budgeted, pending receipt of the Chamber's budget.

**CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye  
Councilor Sullivan - Absent Councilor Taylor - Aye Councilor Scharf - Aye**

**BILLS FOR AUDIT & PAYMENT:**

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Scharf

**Resolved (# 126 - 2012):** that the following bills, having been audited, vouchers #474-489 & 494-539, be paid:

General Fund- Abstract #11	\$ 34,072.94
Part Town General – Abstract #10	37.00
Trust & Agency – Abstract # 22	30,527.50
CDBG – Abstract #4	1,578.30
Chips – Abstract #4	4,654.60
Airport Capital Project – Abstract #6	339,627.92
East Side Water – Abstract #7	138.77
Highway DA Abstract #7	472.90
Highway DB- Abstract #10	<u>4,510.26</u>
<b>Grand Total</b>	<b>\$415,620.19</b>

**CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye  
Councilor Sullivan - Absent Councilor Taylor - Aye Councilor Scharf - Aye**

**ADJOURN:**

**At 7:00pm Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Taylor

**Resolved (#127-2012):** there being no further business to come before the Board that it adjourn, with the next regular meeting to be June 27<sup>th</sup> 2012, at 6:00pm.

**CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye  
Councilor Sullivan - Absent Councilor Taylor - Aye Councilor Scharf - Aye**

**RESPECTFULLY SUBMITTED,**

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SUSAN M. HAFTER, TOWN CLERK  
June 15<sup>th</sup> 2012

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