

A regular meeting of the Malone Town Board was held Wednesday March 28<sup>th</sup> 2012, at the Malone Town Offices, 27 Airport Rd., Malone, NY, commencing at 6:00pm.

**PRESENT:** Supervisor Howard Maneely  
Deputy Supervisor Paul Walbridge  
Councilor Louise Taylor  
Councilor John Sullivan  
Councilor Mary Scharf

**ALSO PRESENT:** Susan Hafter, Town Clerk  
Andrea Stewart, Budget Officer  
Lillian-Anderson Duffy, Town Attorney  
Devan Demers Janel Hanna Melissa Russell Katrina Strahl  
Kebrena Picaro Patty Marshall, Malone David Lamica, Malone  
Trisha Livernois, Malone Telegram Denise Raymo, Press-Republican

**CALL TO ORDER:** Supervisor Maneely called the meeting to order at 6:00pm, with a pledge to the flag.

**MINUTES & REPORTS:**

**Motion** – Councilor Taylor

**Second** – Councilor Sullivan

**Resolved (#56 - 2012):** to accept the minutes of the regular meeting of 3/14/12 as presented and place on file.

**CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye**

**NYS Comptroller – Justice Court Fund** report for February 2012 presented for review and filing.

**OLD BUSINESS:**

**Joint Recreation Commission - Vacancy**

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Scharf

**Resolved (#57 - 2012):** to appoint Jennifer Bilow to the Town and Village of Malone Joint Recreation Committee, to complete the unexpired 7-year term of Gordon Halley, which will expire March 1, 2017.

**CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye**

**Request for Review -**

Town Clerk/Tax Receiver Hafter requested (1/21; 2/15 & 3/14/12) Board and attorney review of an agreement which would allow for the acceptance of credit and debit card payments in person, and on line. Attorney Anderson-Duffy said Mr. Plunkett of WorldPay US, Inc. was unable to address her concerns. She is waiting to hear from someone at Value Pay, LLC. She has no answer tonight

**Micro-Enterprise** – Attorney Anderson-Duffy presented for approval, a draft agreement (tabled 3/14/2012) between the Town and Boyce Sherwin, for administration of the Town of Malone 2011/12 Micro-Enterprise Grant program. Supervisor Maneely said there are questions still to be answered: i.e – Mr. Sherwin's DBA #, details of the training to be offered, etc. Deputy Supervisor Walbridge and Councilor Sullivan will work on these issues.

**Village of Malone Housing Authority** – A letter was received from Attorney Piasecki (tabled 3/14/12), requesting Fire Protection charges be waived for the Village of Malone Housing Authority. Attorney Anderson-Duffy is to prepare and send a response to Mr. Piasecki, explaining why the waiver is not possible.

**SUPERVISOR REPORTS:**

**Parallel Taxiway B- Phase 2** - A pre-construction meeting for the Airport PPTB2 project was this afternoon. The construction office will be located in an existing town-owned building (former pilots' lounge). The projected start date is 4/2 or 4/9/2012. Supervisor Maneely reported that a lot of dirt will be moved during the project and KETCO has agreed to deliver, spread and seed the excess dirt on town sporting fields.

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Scharf

**Resolved (#58 - 2012):** to contact the Village of Malone Water Department to restore water service to the former pilots' lounge building, to allow for use of the building as construction headquarters during the PPTB2 project.

**CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye**

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Sullivan

**Resolved (#59 - 2012):** that a Notice to Proceed, for Town of Malone Airport Project PPTB2, be sent to the selected contractor, KETCO.

**CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye**

**Request for Proposals** – Clerk Hafter reported that three proposals were received in response to the RFP for grants consultant for the Town of Malone, from: G.E.M.S., Amsterdam, NY; Avalon Associates, Inc., Glens Falls, NY and Bergmann Associates, Rochester, NY. Copies were provided to all board members for review and consideration.

**Town Sewer Law** - Town Attorney Anderson-Duffy presented draft amendments to the draft sewer law for board review. Supervisor Maneely noted some changes that should be made and asked the attorney to finalize the document in time for board review, prior to the next regular meeting.

**SUPERINTENDENT OF HIGHWAYS REPORT:**

**Paver “trade” with Franklin County** – In a deal made between Franklin County and Town of Malone Highway Departments last year, the town was to have traded an old paver plus \$15,000.00 for a used county-owned paver. It has come to light that the cash payment has not yet been processed.

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Scharf

**Resolved (#60 - 2012):** that, subject to 30 days permissive referendum, the Town of Malone will withdraw \$15,000.00 from the Highway Equipment Reserve Fund, to complete payment to Franklin County, as per an agreement for a machinery (paver) exchange made between the Town and County last year.

**CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye**

**BOARD MEMBER/COMMITTEE REPORTS:**

**Councilor Scharf** reported that the Government Efficiency Study committee has been active but has no reports at this time.

**Councilor Taylor** said there are deer carcasses being thrown into the river at certain places along River Road. Supervisor Maneely will notify the highway department.

**Councilor Sullivan** presented recommendations for appointments to the Micro-enterprise Citizen Review Committee for board consideration.

**Motion** – Councilor Sullivan

**Second** – Deputy Supervisor Walbridge

**Resolved (#61 - 2012):** that the Town of Malone 2012 Micro-enterprise Citizen Review Committee will be comprised of the following people: Supervisor Howard Maneely, Councilor Jack Sullivan, Molly McKee, Arlene Howard, Bobby Emond, Mark Yando and Tom St.Mary.

**CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye**

**Supervisor Items:**

**SEQR, Micro-enterprise –**

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Taylor

**Resolved (#62 - 2012):** that the NYS Community Development Block Micro-enterprise Program for the Town of Malone 2012 is an unlisted, Type II action under NYS Environmental Quality Review guidelines and therefore not subject to further environmental review, and

**Further Resolved :** that the Malone Town Board authorizes the Supervisor to sign the EAF and Certification of Classification for filing in the Office of the Town Clerk and copy to the NYS Office of Community Renewal.

**CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye**

**Sewer Pump Installation -** Supervisor Maneely reported that he has a proposal from J. T. Erectors, LLC for installation of the sewer pump lift station in the West Side Sewer District for a base bid lump sum of \$26,264.00. Denise Raymo of the Press-Republican asked whether the project had or should go out to bid. The Supervisor replied that it probably should.

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Taylor

**Resolved (#63 - 2012):** that Town of Malone will accept sealed bids for the Installation of a Town-supplied Sewage Suction Lift Pump Station into an existing concrete vault; to include all material, labor, equipment and supervision necessary for connection to the existing sanitary lateral and National Grid electrical service; with bids to be received at the office of the Malone Town Clerk, , until 12:00pm, Wednesday, April 25<sup>th</sup> 2012 at which time such bids will be publicly opened and read aloud.

**CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye**

**NEW BUSINESS:**

**Training request –**

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Sullivan

**Resolved (#64 - 2012):** to authorize Code Officer Crossman to attend training in Lake Placid on Tuesday April 10, 2012 with all necessary expenses to be paid by the town, with verification of attendance to be provided.

**CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye**

**Budget Transfer -**

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Sullivan

**Resolved (#65 - 2012):** to authorize to the Budget Officer to transfer \$14,129.00 from A690 Clearinghouse to A980 Revenues (A2610 Fines/Fees), as per the Comptroller statement.

**CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye**

**BILLS FOR AUDIT & PAYMENT:**

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Scharf

**Resolved (# 66 - 2012):** that the following bills, having been audited,

Vouchers # 277 – 313 be paid:

General Fund- Abstract #5	\$ 52,852.92
Part Town General – Abstract #5	35.58
Trust & Agency- Abstract #10&11	33,103.12
Airport Capital Project Abstract #3	16,574.42
Highway DA- Abstract #4	4,708.61
Highway DB- Abstract #5	<u>5,258.48</u>
Grand Total	\$112,533.13

**CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye  
Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye**

**ADJOURN:**

**At 6:40pm Motion** - Deputy Supervisor Walbridge

**Second** – Councilor Scharf

**Resolved (# 67-2012):** there being no further business to come before  
the Board that it adjourn, with the next regular meeting to be  
April 11, 2012, at 6:00pm

**CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye  
Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye**

**RESPECTFULLY SUBMITTED,**

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**SUSAN M. HAFTER, TOWN CLERK**

