A regular meeting of the Malone Town Board was held Wednesday, 2012, at the Malone Town Offices, 27 Airport Rd., Malone, NY, commencing at 6:00pm.

**PRESENT:** Supervisor Howard Maneely

Deputy Supervisor Paul Walbridge

Councilor Louise Taylor Councilor John Sullivan Councilor Mary Scharf

**ALSO PRESENT:** Susan Hafter, Town Clerk

Andrea Stewart, Budget Officer/Bookkeeper

Sherri Smith, Deputy Clerk

Lillian-Anderson Duffy, Town Attorney Tom Shanty, Highway Superintendent Bruce Mallette Deputy Superintendent

Mark Besio, Highway Clerk

Alex Beitz, Malone, NY
Jessica Rose, Malone

Julya Conaway, Malone

Bruce Burditt, Malone

Kim Tallman, Malone

Hailey Trim, Malone

Katie Chodat, Malone

Kimberly Wright, Malone

Luke Prairie, Malone

**ABSENT:** 

Trisha Livernois, Malone Telegram

<u>CALL TO ORDER</u>: Supervisor Maneely called the meeting to order at 6:00pm, with a pledge to the flag.

# **Organizational 2012**

### **ELECTED OFFICIALS OATHS OF OFFICE:**

Town Justice Lamitie administered the Oath of Office to newly re-elected Councilors Louise Taylor and Paul Walbridge.

**OPENING REMARKS:** Supervisor Maneely welcomed all to the meeting, saying he hopes the Town will be able to provide services as always in 2012. He noted three personal conflicts: He is an exempt member of the Malone Call Firemen, a current member of the Malone Golf Club and a member of MEDCO; and therefore cannot vote on issues pertaining to those organizations.

### **APPOINTMENTS & DESIGNATIONS:**

**Supervisor's Appointment**: Supervisor Maneely announced his appointment of Paul Walbridge for Deputy Supervisor. He was sworn to office by Justice Lamitie.

#### **Town Officials -**

**Motion** – Supervisor Maneely

Second – Deputy Supervisor Walbridge

**Resolved** (#1 - 2012): to appoint Susan Hafter to the offices of Town Clerk, Receiver of Taxes, Registrar of Vital Statistics, Fixed Assets Clerk and Records Management Officer for a two year term.

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

 ${\bf Motion}-Supervisor\ Maneely$ 

 ${\bf Second-Councilor\ Sullivan}$ 

**Resolved** (# 2 - 2012): to appoint Robert Crossman to the office of Building/Zoning and Fire Code Officer for a two year term.

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

**Motion** – Supervisor Maneely

**Second** – Deputy Supervisor Walbridge

**Resolved** (# **3 - 2012**): to appoint Darol (Gene) Fisher as Town Constable and Bingo Inspector for a two year term.

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

**Motion** – Supervisor Maneely

**Second** – Deputy Supervisor Walbridge

**Resolved** (# **4 - 2012):** to appoint Mark Besio to the position of Airport Manager for a two year term.

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

<u>Town Clerk's Appointment</u>: Town Clerk Hafter appointed Sherri Smith Deputy Town Clerk, Receiver of Taxes and Registrar.

<u>Highway Superintendent's Appointment</u>: Superintendent of Highways Shanty appointed Bruce Mallette as Deputy Superintendent for a one year term.

# Each of the above noted appointees was sworn to office by Town Justice Lamitie.

**Motion** – Deputy Supervisor Walbridge

Second – Councilor Taylor

**Resolved** (# **5 - 2012):** that the Town Board designates <u>The Malone</u> Telegram as the official newspaper for the Town of Malone for 2012.

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

**Motion** – Councilor Taylor

**Second** – Councilor Sullivan

**Resolved** (# **6 - 2012**): that the Town Board designates Community Bank, Key Bank, HSBC, Chase and NBT as official depositories for the Town of Malone for 2012.

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Taylor

**Resolved** (# **7 - 2012):** that the Town Board sets set the official meeting dates and time to be the second and fourth Wednesday of each month at 6:00pm.

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

**Motion** – Deputy Supervisor Walbridge

Second – Councilor Sullivan

**Resolved** (# **8 - 2012**): that the Town Board adopts the salary schedule for 2012, as budgeted:

Supervisor	\$13,750.00
Councilor (4@)	5,500.00
Town Justice (2@)	33,500.00
Supt. of Highways	38,200.00
Landfill Overseer	4,000.00
Deputy Supt. of Highways	4,100.00
Secretary/Bookkeeper	32,230.00
Budget Officer	8,000.00
Assessor (20 hrs)	28,500.00
Assessment Assistant	22,450.00
Code Secretary	2,300.00
Town Clerk	20,000.00
Receiver of Taxes	13,000.00
Records Management Officer	1,100.00
Registrar	1,500.00
Deputy/Floater Clerk	25,750.00
Hwy Acct. Clerk/Laborer (40hrs)	35,200.00
Airport Manager	3,500.00
Justice Court Clerk#1	26,400.00
Court Clerk #2	22,000.00

Zoning/Code Officer (35hrs)31,000.00Bingo Inspector850.00Town Constable150.00Town Attorney16,000.00Health Officer750.00

Data Collector (P.T.) (up to) 13.51hr./24 hrs. Per week max.

\$2,000 Stipends, to cover all water district work for the East Side and West Side Water Districts, distributed to the Assessor, Assessment Assistant, Town Clerk/Tax Receiver, and the Bookkeeper/Budget Officer.

Highway rates, in accordance with CSEA Contract:

 Mechanic
 \$18.30 hr.

 HEO
 \$17.90 hr.

 MEO
 \$17.60 hr.

 Laborer One
 \$14.00 hr.

 Laborer Two
 \$17.60 hr.

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

**Motion** – Deputy Supervisor Walbridge

Second – Councilor Taylor

**Resolved** (# 9 - 2012): to appoint Lillian Anderson-Duffy to the position of Town Attorney for a two year term.

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

Motion – Deputy Supervisor Walbridge

**Second** – Councilor Taylor

**Resolved** (# **10 - 2012**): that the Town Board designates the Town mileage rate \$.50 per mile for 2012.

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Sullivan

**Resolved** (# 11 - 2012): to authorize the Superintendent of Highways to expend up to \$1500 for the purchase of small tools in 2012.

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

**Motion** – Councilor Taylor

**Second** – Deputy Supervisor Walbridge

**Resolved (# 12 - 2012):** to designate the Franklin County Historical Society as the Town of Malone Historian for 2012.

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

**Motion** – Councilor Sullivan

**Second** – Councilor Taylor

**Resolved** (# 13 - 2012): to appoint Tom Shanty as Landfill Overseer, for 2012 at a salary of \$4,000.

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

<u>Supervisor's Announcement</u> - Annual Statements and records have been made available by all departments which handle cash, for Town Board review, as required by Town Law.

## **SUPERVISOR'S COMMITTEE APPOINTMENTS FOR 2012**

(the name listed first designates the committee chairman):

Highway & Airport.  Bldgs, Parks & Grounds.  Golf Club.  Recreation.  Landfill.  Assessments, Taxes, Zoning/Code.  Rec. of Taxes/Town Clerk, Court	Walbridge/SullivanTaylor/ScharfWalbridge/TaylorSullivan/Walbridge
Bingo Inspector/Constable  Dog Control	
Historian	Taylor/Scharf
Fire Protection	_
Negotiations	Sullivan/Walbridge
Records Management Advisory	-
Disaster PlanVillage Liaison	•

#### Conference -

**Motion** – Councilor Sullivan

Second – Councilor Taylor

**Resolved** (# 14 - 2012): to authorize attendance at NYS Association of Towns Conference in New York City, February 2012, for the following: Supervisor Maneely, Councilor Sullivan and Councilor Scharf; and for Deputy Supervisor Walbridge and Councilor Taylor if they decide by tomorrow to participate.

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

**Motion** – Deputy Supervisor Walbridge

Second - Councilor Taylor

**Resolved** (# 15 - 2012): to designate Supervisor Maneely as the voting delegate and Councilor Sullivan as alternate for NYSAT Meeting.

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

# **REGULAR MEETING**

### **MINUTES & REPORTS:**

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Sullivan

**Resolved (#16 - 2012):** to accept the minutes of the December 28, 2011 regular meeting as presented and place on file.

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

 ${\color{red} \textbf{Motion}} - \textbf{Deputy Supervisor Walbridge}$ 

Second – Councilor Sullivan

**Resolved** (#17-2012): to accept the following reports as presented and place on file: Justice Court 11/2011; Town Clerk/Registrar-12/2011; Code Officer -12/2011

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

# **OLD BUSINESS:**

**West Side Water District Bonding** – the paperwork related to the bonding is to be submitted to Community Bank them prior to the next meeting.

### **Micro Enterprise -**

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Taylor

**Resolved** (#18-2012): to accept the 2011 Micro Enterprise grant agreement for board approval & signature by the Supervisor

#### **MEDCO** -

**Motion** – Deputy Supervisor Walbridge

Second – Councilor Taylor

**Resolved** (#19-2012): that the Town Board will reimburse MEDCO in the amount of \$4,000.00 for the Micro Enterprise application, provided an itemization of the spending is provided.

**Carried -** (3-0-1) – Supervisor Maneely -Abstain

Deputy Supervisor Walbridge – Aye

Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

**2012 Fire Protection** – approval of the 2012 contract is TABLED for further Board and Attorney review.

### **SUPERVISOR REPORTS:**

**Joint Recreation Commission** – Gordon Halley has resigned his position on the JRC, leaving a vacancy for the town Board to fill. The Supervisor thanked Mr. Halley for his service and asked the board members to look for a replacement.

**2012 Dog Control Agreement** – The Dog Control committee for 2012 (Deputy Supervisor Walbridge and Councilor Scharf) are to work on the contract for 2012 in the amount of \$18,000, as budgeted.

## **SUPERINTENDENT OF HIGHWAYS REPORT:**

Superintendent of Highways Shanty reported that the crews are working on sand and shop maintenance. He has installed the all-way stop signs (3) at River Road and Thomas Hill Road. Stops are also to be placed at the intersection of Goodman and Porter Roads.

### **BOARD MEMBER/COMMITTEE REPORTS:**

**Deputy Supervisor Walbridge** and the airport committee are sending letters to Senator Little and Assemblywoman Duprey requesting funding for a fuel farm at the Malone-Dufort Airport.

#### **CORRESPONDENCE:**

From - Franklin County Legislature 2012 Statement of taxes & equalization table

# **NEW BUSINESS:**

**Code Office** 

Motion – Deputy Supervisor Walbridge

Second – Councilor Sullivan

**Resolved** (#20-2012): to authorize purchase a used vehicle (2005 Hyundai Sante Fe) for the Code Office in the amount of \$9256.00, as budgeted; and to allow the Budget Officer to process the payment.

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

### Journal Entries -

**Motion** – Deputy Supervisor Walbridge

Second – Councilor Sullivan

**Resolved** (# 21 - 2012): to authorize Budget Officer Stewart to make the necessary journal entries to record \$7,179.00 in Justice Court fees for 11/2011, as per the Comptroller Notice.

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

### **Training Request -**

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Sullivan

**Resolved** (# 22 - 2012): to authorize Code Officer Crossman to attend training in Lake Placid from March 5-8<sup>th</sup> 2012 with all necessary expenses to be paid by the town, with verification of attendance to be provided.

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

## **BILLS**:

**Motion** – Councilor Sullivan **Second** – Councilor Taylor

**Resolved** (#23 - 2012): that the following bills, having been audited, vouchers # 1- 63, be paid:

General Fund Abstract # 1		2011 2012	\$11,997.57 <u>15,095.53</u> \$27,093.10
Part Town General Abstract #1		2011	\$ 209.19
Highway Town-wide Abstract	#1	2011	\$ 5,823.25
Highway Outside Abstract # 1		2011 2012	\$10,869.78 <u>82,183.18</u> \$93,052.96
East Side Water Abstract #1	2012		379.20
West Side Water Abstract #1	2012 Grand Total		2,765.21 \$129,322.91

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

# ADJOURN: 6:35pm

Motion – Councilor Sullivan Second – Councilor Taylor

**Resolved** (# 24 -2012): there being no further business to come before that the Board that it adjourn, with the next regular meeting to be 6:00pm, January 25<sup>th</sup> 2012.

**Carried -** (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Absent

Respectfully Submitted,

Susan M. Hafter, Malone Town Clerk January 25, 2012

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