A regular meeting of the Malone Town Board was held Wednesday, May 13, 2015 at the Malone Town Offices, 27 Airport Rd., Malone, NY, commencing at 6:00 p.m.

**PRESENT:** Supervisor Howard Maneely

Deputy Supervisor Paul Walbridge

Councilor Mary Scharf Councilor Louise Taylor Councilor John Sullivan

**RECORDING SECRETARY:** Denice Hudson, Town Clerk

**ALSO PRESENT:** Andrea Stewart, Budget Officer

Bruce Mallette, Highway Superintendent

Bruce Burditt, Malone Nancy Legacy, Malone Giles Legacy, Malone

Denise Raymo, <u>The Press Republican</u> Despo MacNeill, <u>Malone Telegram</u>

<u>CALL TO ORDER</u>: Supervisor Maneely called the meeting to order at 6:00 p.m., with a pledge to the flag.

### **MINUTES:**

Approval of April 22, 2015 regular meeting.

**Motion** – Councilor Taylor

**Second** – Councilor Sullivan

**Resolved** (#126 - 2015) to accept the Minutes of April 22, 2015 regular meeting, and to place in file.

CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Abstain Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf – Aye

#### **REPORTS:**

**Motion** – Councilor Scharf

**Second** – Councilor Sullivan

**Resolved** (#127 – 2015) to accept the following reports for review and filing as written and placed in the file: NYS Comptroller Justice Court Report, Justices Lamitie & Gardner – Submission Logs 4/2015, Code Officer – 4/2015, Highway Logs – 4/2015, Airport Manager Log – 4/2015, Town Clerk/Registrar Report – 4/2015, and Supervisor Report – 3/2015.

CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf – Aye

### **OLD BUSINESS:**

### **Limekiln Road Abandonment Update**

Supervisor Maneely spoke to John Hutchins. He will review documents and set up a Public hearing. Mr. Hutchins believes the Town has to hold public hearing and will get clarification.

## Sand & Gravel Bids

Town Clerk Hudson reported Bid Opening results as follows:

Gravel Option #1 – Legton, Inc. \$1.49/Yard

Titus Mountain Sand & Travel \$2.50/Yard

Gravel Option #2 – J. Gonyea Enterprise \$6.75/Yard (No Active Mining Permit)

Legton, Inc. \$7.33/Yard

Sand Option #1 – Legton, Inc. \$1.68/Yard

Titus Mountain Sand & Gravel \$2.20/Yard

Sand Option #2 – H&C Robinson \$4.50/Yard

Legton, Inc. \$7.24/Yard

Titus Mountain Sand & Gravel \$3.99/Yard

## **Shared Highway Resolution**

Supervisor Maneely presented a resolution for shared highway services to the Board for approval.

Denise Raymo asked about being a shared service, can the Town use it as well as the County towards its paperwork that it has to file with the State as mandatory. For instance, if we take something from the Town of Bellmont, if the County works for Bellmont also on same project, can they claim it, or how does that work.

Budget Officer Stewart stated each municipality has a certain amount to be shown on the form for State as a savings, via shared services, efficiencies, or a variety of methods. If they are working on a project with other municipalities, each municipality keeps track of what they have done as well as the municipality that is getting the service. The savings is for the municipality receiving the service at that time because you have to look it as if you didn't have all the equipment or manpower, you would have to rent and hire. The other municipalities do the same when they are on the receiving of the effort. You document what you have done for other people because if the state comes in and checks paperwork, you have to have both sides of the service taken care of.

Supervisor Maneely stated the Town's report was filed May 7<sup>th</sup> to the County Manager for our shared services to obtain a rebate for our tax payers.

Budget Officer Stewart stated paperwork is officially due June 1<sup>st</sup>. All of us working with the County had to have the paperwork in by end of last week for the County Manager to compile the whole report. I assume it is going to have to be the same time each year, but the info in this year's report the savings is to be generated from the 2014 tax levy. Not sure if the 2014 levy is the one to set the bar by, I am not sure.

Ms. Raymo asked how far we went back to look for savings. Budget Officer Stewart indicated to 2014. We did not report them all, only what we needed to make our 1%. Do not know if we are able to use in another year. Could have used as far back as 2012 for the first year, but we were able to meet our quota with what we did last year and what we received.

Would you be able to back to subsequent years? Budget officer Stewart stated probably not.

**Motion** – Councilor Sullivan

**Second** – Deputy Supervisor Walbridge

**Resolved** (#128 - 2015) to Authorize Supervisor Maneely to sign a Contract for Shared Highway Services on behalf of the Town of Malone.

CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf – Aye

## **SUPERVISOR REPORTS:**

# **West Street Playground**

Supervisor Maneely stated there is no speed limit sign on the road. Supervisor Maneely requests that we write the County Highway Superintendent. Requesting a speed zone from the Village Limits to the West Street Bridge to cover the playground area. Deputy Supervisor Walbridge indicated residents spoke to him and they had a petition circulating. They were going to approach the Board about it. As it stands now, the speed limit beyond the playground you can go 55 miles per hour. Just before the playground is the Village limits. Residents have phoned the Village Police Department numerous times and they have indicated there is nothing they can do. Residents are pretty frustrated. The individuals on Park Street have run into the same problem.

Highway Superintendent Mallette indicated there would need to be a sign between the playground to the intersection of Park Street. The Village is already posted. Superintendent Mallette will check on prices of signs and give us an estimate for signs on the playground. Deputy Supervisor Walbridge thought maybe he could speak with the residents about fundraising.

**Motion** – Councilor Scharf

**Second** – Councilor Taylor

**Resolved** (#129 - 2015) to request Franklin County to Petition New York State to put up a speed limit sign at the end of the Village line on West Street to Lower Park Street.

CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf – Aye

### **Old Pilot's Lounge (Red Building)**

Supervisor Maneely stated this building is in terrible shape and should be removed. The building is not used for anything and suggests we should remove it. Would be a good idea to get rid of it before the vault construction starts.

Resident Bruce Burditt asked that if the Town does tear down the building, it be looked through carefully for the dedication plaque that was on the stone for the Airport is in this building. He believes it may be in the furnace room. It cannot be located. Mr. Burditt believes it is somewhere in this building.

Supervisor Maneely stated there has been a search for the plaque and it has not turned up. The building will be checked.

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Taylor

(Resolved #130 – 2015) to demolish former Pilot's Lounge as soon as possible.

CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye

Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf – Aye

### **AWOS Project**

Supervisor Maneely stated plan looks good. Councilor Scharf agreed. Resident Bruce Burditt asked which proposal we would be going with and explained how each one would work, or not work. Councilor Taylor stated we should find out which system is being proposed. Councilor Scharf asked Mr. Burditt if he would contact Mary Kay Guenther to discuss this with her so that we can be sure the AWOS system in Malone works well for all pilots. We want to be sure that when we do it, we do it right. Mr. Burditt also asked if we were aware of the maintenance cost. Mr. Burditt will speak to Ms. Guenther, and ask that she send an e-mail to the Town with all the information.

Besides that, everything looks good.

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Taylor

(Resolved #131 - 2015) to accept approval plans of the AWOS project and Bruce Burditt will get clarification.

Mr. Burditt further asked if anyone was aware where the fire extinguisher for the airport is located. Mr. Burditt indicated it was in the pilots building. He is not sure how it got there, but it is there. Mr. Burditt stated he would find the extinguisher and wheel it around to the airport area. It is unclear how it keeps moving.

#### Vault Project

Supervisor Maneely reported a start date of June 15<sup>th</sup>.

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Taylor

(Resolved #132 – 2015) to grant Supervisor Maneely permission to sign the Landfill Monitoring Agreement (groundwater testing & explosive gas surveys) with GHD Consulting Services for the next three years: 2015 \$8,820.00; 2016 \$9,085.00; and 2017 \$9,358.00.

## **BOARD MEMBER/COMMITTEE ITEMS**

Councilor Sullivan reported the 2012 Microenterprise Project Grant is close to be taken care of.

## **CORRESPONDENCE:**

Retirement letter from Michael T. Santamore effective June 12, 2015.

**Motion** – Councilor Scharf

**Second** – Councilor Sullivan

**Resolved** (#133 - 2015) to accept the retirement of Michael Santamore from the Highway Department, with regret.

### **SUPERINTENDENT OF HIGHWAY REPORTS:**

Highway Superintendent Mallette stated the department is continuing to sweep and assisting the Village off and on. We had to put a road in for test well in Chasm Falls. Councilor Scharf asked what we are doing for the Village, and Superintendent Mallette indicated we are hauling concrete slabs. Cleaned up lot on corner of Morton Street.

Bruce attended meeting regarding 395 West Main Street on behalf of Howard. The Village asked to use truck and low boy if they need help. They are planning on taking building down to the river bed. They have plans on how they will take the building down. Will start tearing it down from both sides. Supervisor Maneely thanked Superintendent Mallette for attending meeting.

Request from Assessor Hewitt to attend Valuation of Convenience Stores training at the Holiday Inn Express on June 5, 2015.

**Motion** – Councilor Scharf

**Second** – Deputy Supervisor Walbridge

**Resolved** (#134 - 2015) to grant Assessor Hewitt to attend Valuation of Convenience Store training on June 5, 2015, with all necessary fees to be paid by the Town.

CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf – Aye

## **NEW BUSINESS:**

Motion – Deputy Supervisor Walbridge

Second – Councilor Taylor

**Resolved** (#135 - 2015) to grant permission to Budget Officer Stewart to make the necessary transfers as per the NYS Comptroller/Justice Court Fund report for March, 2015: From A690 Clearinghouse to A980 Revenues \$9,950.00 (A2610 fines & fees).

CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf – Aye

#### **EXECUTIVE SESSION:**

**At 6:42 p.m. Motion** – Supervisor Maneely

**Second** – Deputy Supervisor Walbridge

Resolved (#136 - 2015) that the Town Board enters into Executive Session pertaining to the employment history of, and matters leading to, the employment, discipline, suspension, dismissal or removal of a particular person, with Board Members, Budget Officer Stewart, and Town Clerk.

CARRIED (5-0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye

At 6:55 p.m. the executive session ended

**Motion** – Deputy Supervisor Walbridge

**Second** – Councilor Taylor

**Resolved** (#137 - 2015) to return to regular session.

CARRIED (5-0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf – Aye

Councilor Sullivan reported that a decision has been made on the Assistant Clerk position. Announcement will come tomorrow once the Town Clerk has received confirmation of acceptance.

 ${\color{red} \textbf{Motion}} - \textbf{Deputy Supervisor Walbridge}$ 

**Second** – Councilor Mary Scharf

**Resolved** (#138 - 2015) to accept the person selected by Board, Budget Officer and Clerk Hudson to come on board as soon as she accepts at a pro-rated salary of \$23,000.00.

CARRIED (5-0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf – Aye

## **BILLS FOR AUDIT & PAYMENT:**

**Motion** – Councilor Taylor

**Second** – Deputy Supervisor Walbridge

Resolved (#139 - 2015): that the following bills, having been audited,

Vouchers #412-471, be paid:

General Fund (A) – Abstract #9	\$29,863.25
Part Town General – Abstract #8	60.82
Highway Townwide (DA) – Abstract #9	2,758.18
Highway Outside (DB) – Abstract #9	8,911.34
East Side Water (FE) - #5	199.83
Chips (H3) – Abstract #1	20,394.00
Trust & Agency (T) – Abstract #18	30,976.22
Grand Total:	\$93,163.64

CARRIED (5-0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan – Aye Councilor Taylor - Aye Councilor Scharf - Aye

# **ADJOURN**:

At 7:02 p.m.

**Motion** – Deputy Supervisor Walbridge

Second – Councilor Taylor

RESPECTFULLY SUBMITTED,

Resolved (#140 - 2015) there being no further business to come before the Board that it adjourn, with the next meeting to be May 27, 2015 at 6:00 p.m.

CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye

Councilor Sullivan - Aye Councilor Taylor - Aye

Councilor Scharf - Aye

DENICE A. HUDSON, TOWN CLERK	