

Town of Malone
Regular Board Meeting
January 28, 2015

A regular meeting of the Malone Town Board was held 6:00pm Wednesday, January 28th 2015, at the Malone Town Offices, 27 Airport Rd., Malone, NY.

PRESENT: Supervisor Howard Maneely
Deputy Supervisor Paul Walbridge
Councilor Louise Taylor
Councilor John Sullivan
Councilor Mary Scharf

ALSO PRESENT: Susan Hafter, Town Clerk
Andrea Stewart, Budget Officer
Lillian-Anderson Duffy, Town Attorney
Bruce Mallette, Superintendent of Highways

Olivia Pepe, Malone Telegram TimBurley, C2AE Bruce Burditt, Malone
Shawn Gobin, Malone Dylan Tavernier, Malone

CALL TO ORDER: Supervisor Maneely called the meeting to order at 6:00pm, with a pledge to the flag.

MINUTES & REPORTS:

Review of the Minutes for the January 14th 2015 is waived until the next regular meeting, due to reduced staff in the Clerk/Receiver office.

Motion – Deputy Supervisor Walbridge

Second – Councilor Taylor

Resolved (# 27-2015): to accept the following reports as presented and
Place on file:

***CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye
Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye***

WEST SIDE SEWER - Tim Burley of C2AE addressed the board with suggested changes to the proposed amendments to the sewer law. He will be here 9:00am, 2/6/2015 for a scheduled inspection.

OLD BUSINESS:

OCR Monitoring – Two OCR representatives visited the town offices to conduct an audit of the the town’s 2010 and 2011 Micro-Enterprise grant programs. Supervisor Maneely joined the auditors on site visits to businesses assisted through the 2010 program, administered through MEDCO by Camoin Associates. No site visits were conducted for the 2011 program administered through Regional Solutions by Boyce Sherwin. The Board members said they will wait for the written reports before commenting.

Limekiln Road/ Use & Abandonment Issues -

Motion – Supervisor Maneely

Second – Councilor Scharf

Resolved (#28 -2015): “*that we (the Malone Town Board) give him (Tom Sherwin) permission to apply to DEC to attempt to remove the beavers because of the flooding on our right of way on our town road (Limekiln Road)*”.

***CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye
Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye***

Motion – Councilor Scharf

Second – Councilor Taylor

Resolved (#29 -2015): “*that we go forward with the abandonment procedure of the upper Limekiln Road as per the legal description of the road from Gar Smith.*”

***CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye
Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye***

Annual Performance Review – Councilor Scharf presented a draft APR for board consideration.

SUPERVISOR REPORTS:

MCF -

Motion – Deputy Supervisor Walbridge

Second – Councilor Sullivan

Resolved (#30-2015): to give the Supervisor permission to sign Malone Callfiremen Physicals (and add to the County Self Insurance Plan) for Alan Durant, Zachary H. LaBombard and Paul Langdon.

CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye

Fair Housing Officer – Supervisor Maneely appointed Code Officer Bob Crossman as Fair Housing Officer, with no raise in salary.

Procurement Policy – needs updates to include language regarding MWBE. **Tabled**

Part time Court Clerk–

Motion – Deputy Supervisor Walbridge

Second – Councilor Taylor

Resolved (#31-2015): to create a part-time court clerk position at 15 hours per week.

CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye

Motion – Deputy Supervisor Walbridge

Second – Councilor Sullivan

Resolved (#32-2015): to hire Carissa Russell as part-time court clerk, as budgeted at a \$10,000.00 annually, per the recommendation of Justices Lamitie & Gardner.

CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye

SUPERINTENDENT OF HIGHWAYS REPORT:

Superintendent of Highways Mallette reported on a National Grid inspection of town buildings.

Motion – Councilor Scharf

Second – Deputy Supervisor Walbridge

Resolved (#33-2015): that the Board sign the 2015 agreement with Franklin County to spend highway funds.

CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye

Motion – Deputy Supervisor Walbridge

Second – Councilor Taylor

Resolved (#34-2015): that the Board sign the request form for highway department assistance from Franklin County.

CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye

Motion – Councilor Taylor

Second – Deputy Supervisor Walbridge

Resolved (#35-2015): to authorize Highway Superintendent Mallette to purchase a hydraulic press.

CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye

BOARD MEMBER/COMMITTEE REPORTS:

Councilor Taylor – commented that the Court has a new door.

CORRESPONDENCE:

From Mike Fournier - request to designate March as Law Enforcement Appreciation Month

Motion – Deputy Supervisor Walbridge

Second – Councilor Taylor

Resolved (#36-2015): to name this March and all subsequent months of March as Law Enforcement Appreciation Month.

*CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye
Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

NEW BUSINESS:

Internet Use Policy – Supervisor Maneely presented a draft policy for board review.

Motion – Deputy Supervisor Walbridge

Second – Councilor Taylor

Resolved (#37-2015): to authorize the Budget Officer to make the necessary journal entries to record the December 2014 court fees (\$11,510.45) in A2610 fines/fees and transfer the amount from A690 Clearinghouse acct to A980 Revenue – as per the NYS comptroller Notice

*CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye
Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

EXECUTIVE SESSION:

*At 6:55 pm * Motion* – Supervisor Maneely

Second – Deputy Supervisor Walbridge

Resolved (# 38- 2015): that the Town Board enter into Executive Session pertaining to a “*personnel problem*” the Board, Attorney, Budget Officer and Highway Superintendent to be present.

*CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye
Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

At 7:35pm, the Budget Officer and Highway Superintendent were dismissed from the executive session.

At 7:40 pm, the executive session ended and the regular meeting resumed with no action taken.

BILLS FOR AUDIT & PAYMENT:

Motion – Deputy Supervisor Walbridge

Second – Councilor Taylor

Resolved (#39 - 2015): that the following bills, having been audited, vouchers # 92 - 126, be paid:

General Fund (A) – Abstract #2	\$50,090.28
Part Town General (B) #2	1,129.18
HighwayTownwide(DA) #2	34.36
Highway Outside (DB) - #2	1,455.06
Trust & Agency (T) Abstract #4	228,465.56
Airport Cap. Project (H4) Abs. #1	<u>14,204.41</u>

GRAND TOTAL: \$295,378.85

*CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye
Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

ADJOURN:

At 7:42 pm Motion – Deputy Supervisor Walbridge

Second – Councilor Taylor

Resolved (# 40-2015): there being no further business to come before the Board that it adjourn, with the next regular meeting to be held 6:00 pm, 2/11/2015.

*CARRIED (5 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye
Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye*

RESPECTFULLY SUBMITTED,

SUSAN M. HAFTER, TOWN CLERK
February 7, 2015

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