

**Town of Malone
Regular Board Meeting
April 8, 2015**

A regular meeting of the Malone Town Board was held Wednesday, April 8, 2015 at the Malone Town Offices, 27 Airport Rd., Malone, NY, commencing at 6:00 p.m.

PRESENT: Supervisor Howard Maneely
Deputy Supervisor Paul Walbridge
Councilor Mary Scharf
Councilor Louise Taylor
Councilor John Sullivan

RECORDING SECRETARY: Denice Hudson, Town Clerk

ALSO PRESENT: Andrea Stewart, Budget Officer
Bruce Mallette, Highway Superintendent
Charles Gardner, Malone
Michael Lamitie, Malone
Alexa Prue, Malone
Erin McDonald, Malone
Bruce Burditt, Malone
Despo MacNeill, Malone Telegram

CALL TO ORDER: Supervisor Maneely called the meeting to order at 6:00 p.m., with a pledge to the flag.

EXECUTIVE SESSION:

At 6:01 p.m. Motion – Supervisor Maneely

Second – Deputy Supervisor Walbridge

Resolved (#99 - 2015) that the Town Board enters into Executive Session pertaining to the employment history of, and matters leading to, the employment, discipline, suspension, dismissal or removal of a particular person, with Board Members and Justices Lamitie and Gardner, to be present.

**CARRIED (5- 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye
Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye**

At 6:50 p.m. the executive session ended with no action taken.

Motion – Supervisor Maneely

Second – Councilor Scharf

Resolved (#100 - 2015) to return to regular session.

**CARRIED (5- 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Aye
Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf – Aye**

Deputy Supervisor Walbridge left meeting.

MINUTES:

Approval of March 25, 2015 regular meeting and March 30, 2015 special meeting.

Motion – Councilor Taylor

Second – Councilor Sullivan

Resolved (#101 – 2015) to accept the Minutes of March 25, 2015 regular meeting, and March 30, 2015 special meeting, and to place in file.

**CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent
Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye**

REPORTS:

Motion – Councilor Taylor

Second – Councilor Sullivan

Resolved (#102 – 2015) to accept the following reports for review and filing as written and placed in the file: Town Clerk/Registrar Report – 3/2015, NYS Comptroller Justice Court Report – 2/2015, and Supervisor Report – 2/2015.

**CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent
Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf – Aye**

**Town of Malone
Regular Board Meeting
April 8, 2015**

OLD BUSINESS:

Limekiln Road Abandonment Update

Supervisor Maneely spoke to John Hutchins. He will review documents and set up a Public hearing. Mr. Hutchins believes the Town has to hold public hearing and will get clarification.

Airport Land Lease

There was a meeting between Supervisor Maneely, Lillian Anderson-Duffy, Jack Sullivan, Bryan Hughes and Scott Poupore. The contract was reviewed and it was agreed they would stay off of taxiways and runways, and they will cross runway at 90 degrees. A broom will be there and the runway will be cleaned off if debris is on runway. There will also be no liquid manure spread. The terms will be \$10,000.00 a year for the next three years, with automatic renewal.

Resident Bruce Burditt asked what the land would be used for. Supervisor Maneely indicated corn and crops. He wanted to confirm no liquid manure would be spread, which was confirmed.

Motion – Councilor Taylor

Second – Councilor Scharf

Resolved (#103 – 2015) to grant Supervisor Maneely permission to sign Lease Agreement with Papas Dairy for three years with automatic renewal.

CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf – Aye

SUPERVISOR REPORTS:

Notice of Claim: Santamore v. Town of Malone and Malone Central Schools.
This Claim is the result of an accident on Lower Whitten Road.

Motion – Councilor Sullivan

Second – Councilor Scharf

Resolved (#104 – 2015) to allow Supervisor Maneely to sign the programming packages for Malone Dufort Airport for the AWOS Design and Construction as well as Apron Rehabilitation Design prepared by Passero.

CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf – Aye

Motion – Councilor Scharf

Second – Councilor Sullivan

Resolved (#105 - 2015) to allow Supervisor Maneely to sign Agreement for Fuel Farm.

CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf – Aye

At Councilor Scharf's request, Town Clerk Hudson provided an update on Sporting License sales. Town Clerk Hudson contacted the New York State DEC and was informed on-line training was available, which would take two to three hours to complete, and her office would need to be closed during training. Town Clerk Hudson was provided a Handbook to study in preparation for a quiz which she would need to complete once training has been finished. Once the quiz has been completed, New York State will advise if the Town can again sell sporting licenses. There is no guarantee. The DEC takes into account several factors, including, but not limited to, having a completed/valid contract on file with Revenue, Dunn & Bradstreet scores, equipment availability, training and quiz results. In addition, prospective license-issuing agents must be prepared to provide a compatible computer and internet connection. Town Clerk Hudson stated that once the tax reconciliation has been complete, she would move forward with scheduling the on-line training, etc.

Councilor Scharf attended Rec Park presentation and was curious if anyone from the Town has been attending meetings. Supervisor Maneely indicated we did for a while, but not recently. Councilor Scharf also wanted to know if we have a representative on BOA committee? Councilor Taylor indicated she used to be on committee. Councilor

Town of Malone
Regular Board Meeting
April 8, 2015

Scharf's concern is we are paying 40% for rec park, and she would like representation. Councilor Taylor agreed to attend meetings and phone Dolly at the Village to receive Notice. Councilor Taylor also agreed to check into the BOA committee. Councilor Scharf stated there was not a big crowd at the meeting, and no representation from the Town. Would like a Town member a part of the process.

Councilor Sullivan stated he went to Malone Fish and Game Club Meeting and there was a very good turnout. He stated they do good work with youth skiing and sending kids to camp. It is a better community organization than it was 30 or 40 years ago.

Councilor Scharf brought up Revitalization Foundation has run the fishing derby for years, and there is no current organizer. Since Councilor Sullivan is a member of Fish and Game, maybe he would know someone that would be willing to assist. There is money for the fishing derby, but no people to run it. Councilor Sullivan will look into this.

SUPERINTENDENT OF HIGHWAY REPORTS:

Highway Superintendent Mallette stated the department is still fighting water. Everything that was thawed out has refroze. Nothing major. Trying to keep ahead of it as much as possible.

Councilor Scharf stated Webster Street looks good. Highway Superintendent Mallette said they did a good job last year. There is one culvert toward the Fayette road that is plugged, and they are letting nature take its course.

Councilor Scharf indicated there may be an issue with water on the River Road. Water is trying to get through.

Superintendent Mallette stated roads have been posted and brooms are ready when the weather warms up.

NEW BUSINESS:

Budget Officer Stewart stated three years ago we were researching certain entities for cheaper phone service, internet. etc. The Town offices were already in an agreement for service with Cornerstone, but the highway and pilot lounge switched to high speed fiber. The Town Offices have been bidding out time until that agreement ran its course. In meeting today, the reports show if we switched to voice over internet protocol and go through their company for all services in addition to that, we would be able to upgrade out entire phone system, which is 10 years old, and we are having difficulty finding parts for, we would save almost \$280.00 on the services that we currently have. They would take care of the maintenance, and we do not have the capital outlay to pay for a whole new phone system. Currently we pay \$879.93 and it will drop to \$539.93 plus all new equipment they install.

Motion – Councilor Scharf

Second – Councilor Taylor

Resolved (#106 - 2015) to change phone service from Cornerstone to Westelcom system when our current contract is up.

CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf – Aye

Motion – Councilor Taylor

Second – Councilor Sullivan

Resolved (#107 – 2015) to grant permission to Budget Officer Stewart to make the necessary journal entries to transfer \$12,1520.00 from A690 Clearinghouse to A2610 court fines and fees, as detailed in the 2/2015 NYS Comptroller Justice court report.

CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf – Aye

Motion – Councilor Sullivan

Second – Councilor Scharf

**Town of Malone
Regular Board Meeting
April 8, 2015**

Resolved (#108 – 2015) to grant permission to Town Clerk/Tax Receiver Hudson to attend Tax Receivers annual training in Syracuse, NY from June 7-10, with all necessary expenses to be paid by the Town.

**CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent
Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf – Aye**

Motion – Councilor Scharf

Second – Councilor Taylor

Resolved (#109 – 2015) to allow Highway Superintendent Mallette and Deputy Superintendent Andrews to attend 2015 training in Ithica, New York, with all costs to be paid by the Town.

**CARRIED (4 - 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent
Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf – Aye**

BILLS FOR AUDIT & PAYMENT:

Motion – Councilor Sullivan

Second – Councilor Taylor

Resolved (#110 - 2015): that the following bills, having been audited, Vouchers #322-365, be paid:

General Fund (A) – Abstract #7	\$47,582.79
Highway Townwide (DA) – Abstract #7	182.45
Highway Outside (DB) – Abstract #7	8,169.64
Airport Cap. Proj. – Abstract #4	27,463.59
East Side Water (FE) Abstract #4	<u>286.85</u>
Grand Total:	\$83,685.32

**CARRIED (4- 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent
Councilor Sullivan – Aye Councilor Taylor - Aye Councilor Scharf - Aye**

Resident Bruce Burditt would like copies of drafts that are coming up for Engineers for AWOS and Apron Rehab. Can meetings be changed to 4:30 p.m. from when we first hired them. Supervisor Maneely indicated it would be an additional cost. Mr. Burditt had not heard that answer. Mr. Burditt noted last year's 1432 rehab moving equipment to far end saved Town a lot of headaches. Mr. Burditt will spread the word there is a meeting tomorrow. He would like documents e-mailed if possible.

ADJOURN:

At 7:15 p.m.

Motion – Councilor Sullivan

Second – Councilor Taylor

Resolved (#111 - 2015) there being no further business to come before the Board that it adjourn, with the next meeting to be April 22, 2015 at 6:00 p.m.

**CARRIED (4- 0) – Supervisor Maneely - Aye Deputy Supervisor Walbridge – Absent
Councilor Sullivan - Aye Councilor Taylor - Aye Councilor Scharf - Aye**

RESPECTFULLY SUBMITTED,

DENICE A. HUDSON, TOWN CLERK