

**Town of Malone, County of Franklin
Industrial Development Agency
Malone, New York 12953**

A regular meeting of the Town of Malone I.D.A. was held on Wednesday, April 8, 2015 at the Malone Town Offices, 27 Airport Road, commencing at 5:45 PM.

PRESENT: Chairman, Howard Maneely
Board Member, Louise Taylor
Board Member, Mary Scharf
Board Member, Paul Walbridge
Board Member, Jack Sullivan

ALSO PRESENT: Budget Officer Andrea Stewart

RECORDING SECRETARY: Denice Hudson

The meeting was called to order by Chairman, Howard Maneely, at 5:45 P.M.

MINUTES: On the motion of Board Member Louise Taylor with a second thereto by Board Member Mary Scharf to accept the minutes of the meeting of March 11, 2015, and Special Meetings of March 25, 2015 and March 30, 2015 as presented and placed in the file. The motion was carried with voting as follows (5-0).

NEW BUSINESS: Valco Building Sewer and Operating Expense Bill.

Motion: Paul Walbridge

Second: Jack Sullivan

Resolution (#11-2015) to remove \$200.00 discount that has been given to the Valco Building prior owner and reinstate full billing effective April 8, 2015.

The motion carried with voting as follows (5-0).

Councilor Scharf had concerns regarding Procurement guidelines. Confirm we need to add women and minority owned business.

Councilor Scharf further had a question regarding By-Laws and Organizational Chart. It was discussed which individual held which position on the Organizational Chart as it pertains to Article IV, Section 6, Removal/Resignation/Salary, etc. and the last sentence "All officers who are members of the Agency shall serve without compensation". If in fact Denice Hudson is the Treasurer and Secretary, and is being compensated, we have a problem and this needs to be restructured.

Councilor Scharf further stated with regard to Article V, Section 2, Annual Meeting, we need to be sure we publicize in the media two weeks in advance, thus we need to make it known that it is an annual meeting. This is procedural.

TREASURER'S REPORT: Balance in CD (Community Bank) \$28,124.14. Balance in Public Fund Money Management Account (Community Bank) \$30,587.15. On the motion of Board Member Louise Taylor with a second thereto by Board Member Paul Walbridge to accept the treasurer's report. The motion carried with voting as follows (5-0).

BILLS FOR AUDIT AND PAYMENT: Bills presented for payment in the amount of \$5,734.53. Upon the motion of Board Member Louise Taylor with a second thereto by Board Member Paul Walbridge to pay the bills in the amount of \$5,734.53. The motion carried with voting as follows (5-0).

NEXT MEETING: May 13, 2015 at 5:45 P.M.

ADJOURNMENT: On the motion of Board Member Paul Walbridge with a second thereto by Board Member Louise Taylor to adjourn the meeting at 5:55 P.M. The motion carried with voting as follows (5-0).



Denice A. Hudson, Secretary