

**TOWN OF MALONE  
SPECIAL MEETING  
October 4, 2022**

A special meeting of the Town Board of the Town of Malone, County of Franklin and State of New York was held at the Town Offices, 27 Airport Road, Malone, NY on the 4<sup>th</sup> day of October, 2022 at 1:30 p.m.

**PRESENT:** Andrea Stewart Supervisor  
Terry Maguire Deputy Supervisor  
Paul Walbridge Councilor  
Jody Johnston Councilor

**ABSENT:** Brian Taylor Councilor

**ALSO PRESENT:** Denice Hudson, Budget Officer/Town Clerk  
Alex Violo, Malone Telegram

Supervisor Stewart called the meeting to order at 1:32 p.m. Supervisor Stewart stated the purpose of the Special Meeting is to comply with the law and have the 2023 Tentative Budget presented to the Board so we can begin our process. This special meeting was set at our board meeting on September 28, 2022.

First, Supervisor Stewart stated she was made aware of an amendment needed to the amount approved at our last meeting for JCAP. New amount is \$21,314.20.

*Motion* – Supervisor Andrea Stewart

*Second* – Councilor Paul Walbridge

*Resolved (#278-2022)* to amend Resolution #268-2022 for the JCAP Grant approval figure from \$21,204.20 to \$21,314.20.

**CARRIED (4-0)** Supervisor Stewart – Aye Councilor Maguire – Aye  
Councilor Walbridge – Aye Councilor Taylor – Absent Councilor Johnston – Aye

Supervisor Stewart turned the meeting over to Budget Officer Hudson for presentation of the 2023 Tentative Budget. Budget Officer Hudson stated as follows: “I present to the Town Board the Town of Malone Tentative 2023 Budget, which was filed Friday, September 30th, in accordance with Section 106(2) of NYS Town Law along with the Exemption Impact Report. The Village tentative tax rate is \$4.60, a \$.07 decrease from the current year. The Town tentative tax rate is \$9.79, an \$.80 increase from the current year.

Board Members have been provided the taxable totals obtained from the 2022 Final Assessment Roll as well as department salary and contractual requests submitted as required by Section 104 of NYS Town Law to aid in your budget decisions, which for the first time in three years were submitted by all departments on-time. You are further provided with a copy of the Property Tax Freeze Calculation, which shows the Town of Malone Allowable Levy Increase to be \$132,515.00 from the current year. Therefore, the tentative budget must be cut by \$111,813.00.

While the budget freeze did not continue into the 2022 Budget year, it should be noted that departments were mindful of their spending and in many instances, discussed purchases with the budget office, which was greatly appreciated.

Highlights of the 2023 Budget include salary and contractual requests; the Town’s annual obligations; West Water District Emergency Repair long-term financing; and the current CSEA Bargaining Unit Contract.”

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Supervisor Stewart asked if the Board wanted to start work sessions and asked that they be in early afternoon due to staff shortages. Looking at the calendar it was decided that Wednesday October 12<sup>th</sup> at 4:15 p.m. would be the first work session with the Justice Court as well as an overview of other areas. If there are any questions, Board Members should reach out to Budget Officer Hudson. Supervisor Stewart further stated the Budget needs to be finalized by the end of October, with a target date to finish everything of October 28<sup>th</sup> to set the hearings, a better date being October 26<sup>th</sup>. It was noted departments have met with Budget Officer Hudson with much thought put into their submittals, but it would be good for the Board to meet with individual department heads. It is anticipated there will be 2-3 work sessions to finalize the Budget. The first work session will convene on the 12<sup>th</sup> at 4:15 p.m.

Supervisor Stewart indicated there was updates to taxable values and asked if those were taken into account with the tentative. Budget Officer Hudson stated they were received after the tentative was filed, and would be included in recalculations after the first work session.

Alex Violo of the Malone Telegram asked questions pertaining to the total revenue and change in tax levy between 2022 and 2023 budget. Mr. Violo further asked for confirmation on the Village and Town rates for the tentative budget, and if there were specifics as to the contribution to the increase. Mr. Violo was provided the tax levy and revenue information, and it was stated new vehicle purchases and long-term financing for the west water project were the more significant reasons for the increase.

Budget Officer Hudson thanked the Department Heads for their work during the budget process stating it was a collaboration of efforts.

**ADJOURN:**

At 1:57 p.m.

**Motion** – Councilor Paul Walbridge

**Second** – Councilor Terry Maguire

**Resolved (#279-2022)** there being no further business to come before the Board that it adjourn.

**CARRIED (4-0)** Supervisor Stewart – Aye Councilor Maguire – Aye

Councilor Walbridge – Aye Councilor Taylor – Absent Councilor Johnston - Aye

**RESPECTFULLY SUBMITTED,**



**DENICE A. HUDSON, TOWN CLERK**