

TOWN OF MALONE
REGULAR MEETING
March 9, 2022

A Regular Meeting of the Town Board of the Town of Malone, County of Franklin and the State of New York was held at the Town Offices, 27 Airport Road, Malone, NY on the 9th day of March 2022.

PRESENT: Andrea Stewart Supervisor
Terry Maguire Deputy Supervisor
Jody Johnston Councilor
Brian Taylor Councilor
Paul Walbridge Councilor

ALSO PRESENT: Denice Hudson, Budget Officer
Jean Marlow, Town Clerk
Alex Violo, Malone Telegram
Mike Andrews, Highway Superintendent
John Manley, Deputy Highway Superintendent

Supervisor Stewart called the Regular Meeting to order with the Pledge of Allegiance.

MINUTES:

RESOLUTION 66 - 2022 – Minutes

On a motion of Deputy Supervisor Maguire seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 3 Stewart, Maguire, Walbridge
Nays 0

Resolved to approve the following minutes:

February 1, 2022 – Special Meeting

Councilors Johnston and Taylor abstained from voting, as they were not present at this meeting.

RESOLUTION 67 - 2022 – Minutes

On a motion of Councilor Johnston seconded by Councilor Taylor the following resolution was

ADOPTED Ayes 4 Stewart, Maguire, Johnston, Taylor
Nays 0

Resolved to approve the following minutes:

February 9, 2022 – Regular Meeting

Councilor Walbridge abstained from voting, as he was not present at this meeting.

RESOLUTION 68 - 2022 – Minutes

On a motion of Councilor Taylor seconded by Deputy Supervisor Maguire the following resolution was

ADOPTED Ayes 3 Maguire, Johnston, Taylor
Nays 0

Resolved to approve the following minutes:

February 23, 2022 – Regular Meeting

Supervisor Stewart and Councilor Walbridge abstained from voting, as they were not present at this meeting.

TOWN OF MALONE
REGULAR MEETING
March 9, 2022

REPORTS:

RESOLUTION 69 - 2022 – Reports

On a motion of Councilor Walbridge seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to approve the following reports:

Airport Service Worker – February 2022
Justice Fisher – February 2022
Code Office – February 2022
Receiver of Taxes Report – January-February 2022
Supervisor Report – February 2022
Budget to Actual – February 2022
Town Clerk – February 2022
Justice Main – February 2022

OLD BUSINESS:

Bid Opening: Used Vibratory Roller: The bid opening was held at 9:30 a.m., February 25, 2022. There was one bid received, it was from Tracey Road Equipment in the amount of \$43,910.00. All required paperwork was provided. At the recommendation of Superintendent Andrews, the board accepted the bid and the following resolution was adopted:

RESOLUTION 70 - 2022 – Bid – Used Vibratory Roller

On a motion of Deputy Supervisor Maguire seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to accept the bid and purchase a Used Vibratory Roller from Tracey Road Equipment for \$43,910.00.

RESOLUTION 71 - 2022 – Appointment of Acting Assessor

On a motion of Supervisor Stewart seconded by Deputy Supervisor Maguire the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to appoint Matt Szeliga as the Acting Assessor at a rate of \$70.00 per hour to complete the assessment process through the filing of the tax roll. His start date is March 9, 2022.

SUPERVISOR REPORT:

Airport – Passero sent correspondence relating to additional Federal money available to the town, through the Infrastructure Bill; it could be \$210,000.00 per year for the next 5 years. We are still waiting on the details of what it can be used for, what the Town contribution will be, etc. There will be a Zoom call next week to discuss this as well as the Airport's current projects and the 5 year plan. Supervisor Stewart will notify the board when the date and time of the call is finalized.

RESOLUTION 72 - 2022 – Suspension of COVID-19 Reopening Safety Plan

On a motion of Deputy Supervisor Maguire seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to suspend the COVID-19 Reopening Safety Plan that was adopted on May 27, 2020, and its amendments from June 10, 2020 and June 23, 2021, unless and until future guidance is received from NYS / CDC.

Justice Fisher wanted to let the Board know that New York State has not lifted the mask mandate; there is still a requirement to wear them in the courtroom.

TOWN OF MALONE
REGULAR MEETING
March 9, 2022

RESOLUTION 73 - 2022 – Roemer, Wallens, Gold & Mineaux Agreement

On a motion of Councilor Walbridge seconded by Deputy Supervisor Maguire the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to renew the agreement with Roemer, Wallens, Gold & Mineaux, at the same rate as last year and give Supervisor Stewart permission to sign the Agreement.

RESOLUTION 74 - 2022 – SymQuest Agreement

On a motion of Deputy Supervisor Maguire seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to enter in to and give permission for Supervisor Stewart to sign a 5 year Lease and Maintenance Agreement for a new copier.

RESOLUTION 75 - 2022 – MCF Physical

On a motion of Deputy Supervisor Maguire seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to give permission to Supervisor Stewart to sign the MCF Physical for Malcolm Jones, and add him to the County Self Insurance Plan.

SUPERINTENDENT OF HIGHWAYS:

Superintendent Andrews met with Pat Curran regarding the water issues on the Goodman Road. He is taking full responsibility and he has already started the work to fix the problem.

Superintendent Andrews would like to go out to sealed bid for interested buyers of the Stone Crusher, it has already been declared surplus. After board discussion, the following resolution was adopted:

RESOLUTION 76 - 2022 – Bid – 1998 Portable Stone Jaw Crusher

On a motion of Councilor Johnston seconded by Deputy Supervisor Maguire the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to put out for bid the 1998 Portable Stone Jaw Crusher with a minimum bid amount of \$120,000.00. Bids will be advertised in the Malone Telegram, Watertown Daily Times and the Plattsburgh Press Republican as well as social media, website and signboard. Bids will be accepted until 9:30 a.m., Friday, April 8, 2022, at which time they will be opened.

BOARD MEMBER / COMMITTEE ITEMS:

Councilor Walbridge thanked the Town Highway Crew who assisted the Village of Malone on their overnight water project.

Councilor Johnston has been meeting with the Baseball Committee. They are working with the Chamber of Commerce to have community involvement to name the team we have here in Malone and they are hoping to get a local artist to create the mascot images. Work on the field will begin after the American Legion and High School season.

CORRESPONDENCE:

FOIL Response to request for information pertaining to 15061 & 15059 NY-30, Malone.

From Charter Communications: Upcoming Changes.

TOWN OF MALONE
REGULAR MEETING
March 9, 2022

From Denice Hudson: Request to attend 2022 Town Finance School May 16th and 17th, all expenses paid by the Town.

RESOLUTION 77 - 2022 – 2022 Town Finance School

On a motion of Councilor Walbridge seconded by Councilor Taylor the following resolution was ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to give permission for Budget Officer Hudson to attend the 2022 Town finance School on May 16th and 17th, with all expenses paid by the Town.

NEW BUSINESS:

RESOLUTION 78- 2022 – Journal Entry

On a motion of Councilor Walbridge seconded by Deputy Supervisor Maguire the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to give permission for the Budget Officer to make the following journal entry pertaining to JCAP grant monies: Increase Revenue A3989 (State Aid-Home & Community Services) to \$8,097.78 and Increase Expenditure A1110.2 (Justice/Equipment) to \$8,097.78, pertaining to JCAP Grant Monies received.

RESOLUTION 79- 2022 – 2021 Draft Landfill Monitoring Report

On a motion of Deputy Supervisor Maguire seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to give permission to submit the 2021 Draft Landfill Monitoring Report to the DEC.

Justice Fisher said things are going very well in the Court. They have purchased a new shredder and will be getting new filing cabinets with a JCAP grant that they have received. They will also be instituting a new filing system in the Court. She and Judge Main have been cleaning up and closing out a lot of old cases. The Court has started to accept cash and has recently received permission to accept debit/credit card payments. They will work on having that up and running as soon as possible. She thanked Supervisor Stewart and Budget Officer Hudson for all their help through the process.

EXECUTIVE SESSION:

RESOLUTION 80- 2022 – Executive Session

On a motion of Supervisor Stewart seconded by Deputy Supervisor Maguire the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to go in to Executive Session at 6.40 p.m. to discuss the employment of a particular person. To include the Board Members, Budget Officer Hudson and Justice Fisher.

RESOLUTION 81- 2022 – Executive Session

On a motion of Supervisor Stewart seconded by Councilor Walbridge the following resolution was ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge

Nays 0

Resolved to return to Regular Session at 6:58 p.m., with no action taken in Executive Session.

RESOLUTION 82- 2022 – Extension of Part Time Temporary Position in Justice Court

On a motion of Supervisor Stewart seconded by Deputy Supervisor Maguire the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to extend the Part Time Temporary Court Clerk position in the Justice Court for an additional 3 months, through the end of June. This will be the final extension.

TOWN OF MALONE
REGULAR MEETING
March 9, 2022

RESOLUTION 83- 2022 – ARPA funds for Part Time Position in Justice Court

On a motion of Supervisor Stewart seconded by Deputy Supervisor Maguire the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to use ARPA monies in the amount of \$5,849.07 to alleviate the cost of the Temporary Part Time Court Clerk position in the Justice Court.

RESOLUTION 84 - 2022 – Bills for Audit and Payment

On a motion of Deputy Supervisor Maguire seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to approve the following

BILLS FOR AUDIT & PAYMENT: *Batch No. 876*
Voucher Nos. 219-277

<i>General Fund (A)</i>	<i>\$ 12,147.20</i>
<i>Part Town (B)</i>	<i>285.48</i>
<i>Highway Town Wide (DA)</i>	<i>10,174.63</i>
<i>Highway Outside (DB)</i>	<i>693.98</i>
<i>Trust & Agency (TA)</i>	<i>1,660.59</i>
<i>Airport Capital Project Fund (H4)</i>	<i>8,079.09</i>
<i>Landfill Closure Capital Project (H7)</i>	<i>1,290.65</i>
<i>East Side Water Fund (FE)</i>	<i>446.34</i>

GRAND TOTAL ***\$34,777.96***

RESOLUTION 85 - 2021 – Adjourn

On a motion of Councilor Johnston seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to adjourn the Regular Meeting at 7:00 p.m. The next Regular Town Board Meeting is scheduled for March 23, 2022 at 6:00 p.m.

RESPECTFULLY SUBMITTED,

JEAN MARLOW, TOWN CLERK

TOWN OF MALONE
REGULAR MEETING
March 9, 2022