

**TOWN OF MALONE
REGULAR MEETING
July 26, 2023**

A regular meeting of the Town Board of the Town of Malone, County of Franklin and State of New York was held at the Town Offices, 27 Airport Road, Malone, NY on the 26th day of July 2023 at 6:00 p.m.

PRESENT:

Andrea Stewart, Supervisor
Jody Johnston, Councilor
Paul Walbridge, Councilor

Terrence Maguire, Deputy Supervisor
Brian Taylor, Councilor

ALSO PRESENT:

Denice Hudson, Budget Officer, Town Clerk
Michael Andrews, Highway Superintendent
Michael McMahon, Code Officer
Matt Maguire, Sid G. Spear Insurance
Barry Armstrong, Chamber of Commerce
Janet Tracey, Burke Resident

Abby Monica, Deputy Town Clerk
John Manley, Deputy Highway Superintendent
Alex Violo, Malone Telegram
Pat Maguire, Sid G. Spear Insurance
Ken Tracey, Burke Resident
Tim Crippen, Morning Side Cemetery

CALL TO ORDER: Supervisor Stewart called the Regular Meeting to order at 6:00 PM with the Pledge of Allegiance.

Pat & Matt Maguire - Insurance:

Pat & Matt Maguire discussed the Town of Malone's options for the insurance policy prices for the upcoming year. Matt stated The Town of Malone has been with NYMIR Insurance program for years and is the best one for municipalities. Unfortunately, NYMIR Building Insurance increased by nine (9) percent. Pat and Matt both discussed what the insurance would cover and broke it down with each group such as Municipal Property, Boiler & Machinery, Municipal Crime & Fidelity and more. In the packet they have provided us with there are three different quotes. Matt explained which each Aggregate Limit of Liability Quote will cover.

RESOLUTION 209-2023 – Insurance 8/1/2023-8/1/2024

Upon motion by Supervisor Stewart, second by Councilor Johnston the following resolution was ADOPTED Ayes 5 Stewart, Johnston, Taylor, Walbridge, Maguire
Nays 0

Approval for the upcoming year insurance of Aggregate Limit of Liability Quoted: \$500,000

Barry Armstrong- 2024 Solar Eclipse:

Vice President Barry Armstrong from the Chamber of Commerce spoke about the Solar Eclipse that is happening on April 8th, 2024, in the afternoon. He stated we will receive our first one on this day in the Adirondacks and it will not happen again for centuries. We are in the direct path of totality, and everyone will want to come up here and watch it. If we have clear skies, we will have a total eclipse for a total of three minutes and fifteen seconds, if we have cloudy skies, we will still be able to see it but not for the whole time. He speaks on how you can look right at it while it is happening with the “bare eye” and only need to wear the “solar eclipse” glasses the hour before and hour after. Barry states the Chamber of Commerce, and he as well wants to work with the Town of Malone and have events on Monday April 8, 2024, for the eclipse and make it a weekend long celebration for this event, as it is a once and a lifetime opportunity. Doing this will also help our local businesses by bringing people in to stay in our hotels and shop in our stores. Barry states Boces is buying all the student's glasses to watch the Eclipse and has been in touch with different school districts. The library is doing activities as well. People will be looking for towns to come to watch it and we just want to have activities and events for this day. Barry has asked the board to donate \$300 to have a zoom call with Kate Russo and she is an expert on preparing communities for events such as this. Deputy Maguire states Barry should reach out to the Malone School District for the science clubs because they are interested in this and get everyone on board. The board thanks Barry for speaking to us about this and everything they do for us.

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RESOLUTION 210-2023 – Chamber of Commerce Money Donation

Upon motion by Deputy Maguire, second by Councilor Taylor the following resolution was ADOPTED Ayes 5 Stewart, Johnston, Taylor, Walbridge, Maguire
Nays 0

Approval to provide the Malone Chamber of Commerce \$300

Tim Crippen- Morning Side Cemetery:

Tim spoke to the board on how Morning Side Cemetery is hurting, and they need support. Tim asked the board if we can help money wise every year if possible. They pay around \$30,000 a year for upkeep and maintenance. Tim stated even \$10,000 a year will help them. Next year there will be another donation drive to help. Tim states last year they started contracting it out as it is cheaper because there is 30 something acres to care for. He states if you provide money, it will be for maintenance and upkeep. We currently pay five thousand a month for a company to come in and mow the lawn every two weeks. Supervisor Stewarts states we will give it consideration and figure out ways to help. Superintendent Andrews states reaching out to Kevin St. Hilaire he could send his Boces students to help.

MINUTES: For review and approval

RESOLUTION 211-2023 - Minutes

Upon motion by Councilor Walbridge, second by Councilor Johnston the following resolution was

ADOPTED Ayes 4 Stewart, Johnston, Taylor, Walbridge
Nays 0

ABSTAIN Maguire

Resolved to approve the following minutes:

July 12, 2023 - Regular Board Meeting Minutes

Reports:

NYS Comptroller, Justice Court Fund- June 2023

RESOLUTION 212-2023- Airport Lease Manager

On a motion by Councilor Johnston, seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Walbridge Johnston, Taylor
Nays 0

Acceptance for the February, March, April, May, June 2023 Airport Lease Manager Report

OLD BUSINESS:

Auctions International Proceeds received 7/17/2023

Superintendent Andrews states we received the final check from Auctions International. There are still a few items that have not been picked up yet, I got with Deputy Town Clerk Abby, and she sent out letters to everybody and gave them a deadline of August 10 by 4:30. If they do not pick it up, we keep it, and it is considered surplus for the Town of Malone.

SUPERVISORS REPORTS:

August 2, 2023, Public Hearing Local Law #2-2023 Site Plan Review

RESOLUTION 213-2023- Special Event Permit Application: Kaneb Orchards, LLC.

On a motion by Councilor Johnston, seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Walbridge Johnston, Taylor
Nays 0

Approval for Supervisor Stewart to sign the Special Event Permit Application

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BOARD MEMBER/COMMITTEE ITEMS:

Councilor Taylor states the courts are doing good as always. Deputy Maguire congratulated Councilor Johnston on his promotion at his job. Councilor Johnston states we are on a 1.5-day winning streak, and this is better than we all expected it to be and more. Kids and adults love this. A lot of the players have asked to play here again next year and not on another team. States we are hoping to be able to add things to the park and I want to thank everyone for their help with this. Councilor Walbridge states I agree with Councilor Johnston it is amazing.

SUPERINTENDENT OF HIGHWAYS REPORTS:

Superintendent Andrews states the 284-agreement plan is complete and under budget. All the new signs are up and the signs for the trucks have been ordered as well. Denise, Cindy, and my goal is to have everything ready to present to CHIPS by August 11th.

CORRESPONDENCE:

From Kristopher Charland: Notification to Municipality of Adult-Use retail Dispensary License Application

From C.T Male Associates: FOIL Request pertaining to property located at 3350 State Route 11.

From Friends of the North Country: NYS Office of Community Renewal 2021 Housing Rehab Grant (689HT305-21) update.

RESOLUTION 214-2023: Board Motion:

On a motion made by Councilor Walbridge, seconded by Councilor Taylor the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Walbridge, Taylor
Nays 0

Resolved to authorize a change order expenditure of \$3,200.00, in accordance with the Town of Malone Housing Rehabilitation Program, for project # MA-21-03.

From Abby Monica: Interest in serving as Secretary of the Board of Variance and Appeals.

RESOLUTION 215-2023: Board of Variance and Appeals

On a motion made by Deputy Maguire, seconded by Councilor Taylor the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Walbridge, Taylor
Nays 0

Accept Abby Monica as the Board of Variance and Appeals Secretary

NEW BUSINESS:

RESOLUTION 216-2023 Board Motion

On a motion by Deputy Maguire seconded by Councilor Taylor the following resolution was

ADOPTED Ayes 5 Stewart, Johnston, Walbridge, Taylor, Maguire
Nays 0

Permission for Budget Officer to make the following Journal Entry as Per Comptroller Notice for June 2023 from A690 Clearinghouse \$4,420.00 to A980 Revenues \$4,420.00 (A2610 court fines & fees).

RESOLUTION 217-2023 Board Motion

On a motion by Councilor Walbridge seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 5 Stewart, Johnston, Walbridge, Taylor, Maguire
Nays 0

Permission for Budget Officer to make the following Journal Entry for Justice Court Expenditure form A1110.4 (Justice Contractual) to A1110.2 (Justice Equipment) \$18.00

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RESOLUTION 218-2023 Board Motion

On a motion by Councilor Johnston seconded by Deputy Maguire the following resolution was ADOPTED Ayes 5 Stewart, Johnston, Walbridge, Taylor, Maguire

Nays 0

Permission to Remove Nicole Guerin as signatory on Town Clerk, Receiver of Taxes, DEC, and Shelter Rent Banking Accounts

RESOLUTION 219-2023 Board Motion

On a motion by Councilor Walbridge seconded by Councilor Johnston the following resolution was

ADOPTED

Ayes 5 Stewart, Johnston, Walbridge, Taylor, Maguire

Nays 0

RESOLUTION

Use of ARPA Coronavirus Local Fiscal Recovery Funds

WHEREAS, the American Rescue Plan (ARPA) Coronavirus Local Fiscal Recovery Fund, enacted in June, 2021 provides funding to State, Local and Tribal governments to address the myriad of economic, financial, and public safety needs due to the Covid 19 pandemic, and

WHEREAS, the Town of Malone submitted a request to receive funds under this program, and

WHEREAS, the Town of Malone has been allocated \$869,535.84 as follows: \$434,767.91 was received in July, 2021 and July 2022, respectively, by the Office of the NYS Comptroller, and

WHEREAS, specific criteria for use of these monies include a response to the public health emergency and its negative economic impacts and loss of revenue, capital improvements in public facilities to meet pandemic operational needs and/or mitigation tactics, with monies to be obligated by the end of 2024, and expended by the end of 2026, and

WHEREAS, on May 10, 2023, \$317,425.37 of remaining ARPA Funds were designated to Capital Improvements to Town of Malone facilities, roads, and infrastructure.

NOW, THEREFORE, be it

RESOLVED, that the Town Board of the Town of Malone does hereby designate \$3,325.00 of the designated funds for Town of Malone Welcome Signs.

EXECUTIVE SESSION:

RESOLUTION 220-2023

On a motion by Supervisor Stewart called for Executive session to discuss personnel matters, at 6:55 P.M. Including Town Board and Budget Officer seconded by Councilor Walbridge

ADOPTED Ayes 5 Stewart, Johnston, Taylor, Walbridge, Maguire

Nays 0

Resolved Return to Regular Session at 7:12 P.M. No action taken.

BILLS FOR AUDIT & PAYMENT:

Batch No. 1214, 1217

Voucher Nos. 613-646, 648-656, 658

<i>General Fund (A)</i>	<i>\$40,074.14</i>
<i>Part Town General Fund (B)</i>	<i>39.61</i>
<i>Highway Townwide (DA)</i>	<i>78.02</i>
<i>Highway Outside (DB)</i>	<i>23,838.68</i>
<i>West Side Water Fund (FW)</i>	<i>17,462.51</i>
<i>Trust & Agency (T)</i>	<i>30,049.23</i>
<i>GRAND TOTAL</i>	<i>\$114,542.19</i>

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RESOLUTION 221-2023 Bills

Upon Motion by Deputy Maguire, second by Councilor Walbridge the following resolution was.
ADOPTED Ayes 5 Stewart, Johnston, Taylor, Walbridge, Maguire
Nays 0
Resolved to pay the bills listed.

RESOLUTION 222-2023

Upon Motion by Deputy Maguire, second by Councilor Johnston the following resolution was.
ADOPTED Ayes 5 Stewart, Johnston, Taylor, Walbridge, Maguire
Nays 0
Approval to accept a donated piece of property for Town of Malone

RESOLUTION 223-2023

Upon Motion by Supervisor Stewart, second by Councilor Johnston the following resolution was.
ADOPTED Ayes 5 Stewart, Johnston, Taylor, Walbridge, Maguire
Nays 0
Accept Abby Monica's Resignation as Deputy Town Clerk effective at 4:30 PM Friday July 29, 2023.

RESOLUTION 224-2023

Upon Motion by Councilor Johnston, second by Councilor Taylor the following resolution was.
ADOPTED Ayes 5 Stewart, Johnston, Taylor, Walbridge, Maguire
Nays 0
Accept Denice Hudson's Resignation as Town Clerk effective Monday July 31, 2023.

RESOLUTION 225-2023

Upon Motion by Supervisor Stewart, second by Councilor Walbridge the following resolution was.
ADOPTED Ayes 5 Stewart, Johnston, Taylor, Walbridge, Maguire
Nays 0
Acceptance to appoint Abby Monica as the Town Clerk at pay starting at \$23 an hour. Effective Monday July 31.

RESOLUTION 226-2023

Upon Motion by Councilor Johnston, second by Councilor Taylor the following resolution was.
ADOPTED Ayes 5 Stewart, Johnston, Taylor, Walbridge, Maguire
Nays 0
Approval to post Help Wanted for Deputy/ Floater Town Clerk on the website, Facebook, and on the board.

RESOLUTION 227-2023

Upon Motion by Councilor Taylor, second by Councilor Walbridge the following resolution was.
ADOPTED Ayes 5 Stewart, Johnston, Taylor, Walbridge, Maguire
Nays 0
Approval to add Abby Monica as signatory on Town Clerk, Receiver of Taxes, DEC, and Shelter Rent Banking Accounts

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RESOLUTION 228-2023 Adjourn

Upon Motion of Councilor Walbridge, second by Councilor Johnston the following resolution was.

ADOPTED Ayes 5 Stewart, Johnston, Taylor, Walbridge, Maguire

Nays 0

Resolved to adjourn regular board meeting at 7:15 PM on July 26, 2023

The next Public Meeting will be August 2, at 6:00 P.M at 27 Airport Road. Malone, NY 12953.

The next Regular Board Meeting will be August 23, at 6:00 P.M. at 27 Airport Rd. Malone, NY 12953. Preceded by IDA Meeting at 5:45 PM.

RESPECTFULLY SUBMITTED,


Abby Monica, Deputy Town Clerk