

Jody Johnston, Councilor

Brian Taylor, Councilor

Denice Hudson, Budget Officer

Nicole Guerin, Town Clerk

Michael Andrews, Highway Superintendent

John Manley, Deputy Highway Superintendent

Michael McMahon, Building Code Inspector

Alex Violo, Malone Telegram

Bruce Burditt Airport Manager

Supervisor Stewart called the Regular Meeting to order with the Pledge of Allegiance.

Moment of Silence for Kenneth Cring.

ORGANIZATIONAL MEETING:

Supervisor Stewart appointed Terry Maguire as the Deputy Supervisor. The Town Clerk administered the Oath of Office to Deputy Supervisor Maguire.

Highway Superintendent Mike Andrews appointed John Manley as Deputy Highway Superintendent. The Town Clerk administered the Oath of Office to Deputy Highway Superintendent Manley.

RESOLUTION 1-2023 – Official Newspaper – The Malone Telegram

On a motion of Councilor Johnston, seconded by Councilor Taylor the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge

Nays 0

Resolved to designate the Malone Telegram as the official newspaper for the Town of Malone.

RESOLUTION 2-2023 – Official Depositories – Community Bank & NBT Bank

On a motion of Councilor Taylor, seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge

Nays 0

Resolved to designate Community Bank and NBT Bank as the official depositories for the Town of Malone.

RESOLUTION 3-2023 – 2023 Holiday Schedule

On a motion of Councilor Walbridge, seconded by Deputy Supervisor Maguire the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge

Nays 0

Resolved to adopt the 2023 Holiday Schedule as follows:

<i>New Year's Day</i>	<i>January 2</i>	<i>(Monday)</i>
<i>Martin Luther King Jr. Day</i>	<i>January 16</i>	<i>(Monday)</i>
<i>President's Day</i>	<i>February 20</i>	<i>(Monday)</i>
<i>Good Friday</i>	<i>April 7</i>	<i>(Friday)</i>
<i>Memorial Day</i>	<i>May 29</i>	<i>(Monday)</i>
<i>Independence Day</i>	<i>July 4</i>	<i>(Tuesday)</i>
<i>Labor Day</i>	<i>September 4</i>	<i>(Monday)</i>
<i>Columbus Day</i>	<i>October 09</i>	<i>(Monday)</i>

RESOLUTION 4-2023 – 2023 Meeting Dates and Times

On a motion of Deputy Maguire, seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge

Nays 0

Resolved to adopt the 2023 Meeting Dates and Times as follows:

2023 Meeting Dates

Board meeting starts at 6:00 p.m. in the Town Hall

January 11 and 25, 2023

February 8 and 22, 2023

March 8 and 22, 2023

April 12 and 26, 2023

May 10 and 24, 2023

June 14 and 28, 2023

July 12 and 26, 2023

August 23, 2023

September 13 and 27, 2023

October 11 and 25, 2023

November 15, 2023

December 13 and 27, 2023

Last Meeting of the year is December 27th

RESOLUTION 5-2023 – 2023 Salary Schedule

On a motion of Councilor Walbridge, seconded by Councilor Taylor the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to adopt the following 2023 Salary Schedule as budgeted:

Supervisor	\$20,000.00
Councilor (4@)	8,000.00
Town Justice (2@)	33,250.00
Supt. of Highways	62,000.00
Landfill Overseer	6,000.00
Deputy Supt. of Highways	7,000.00
Secretary/Bookkeeper	\$33.29/Hour
Budget Officer	6,000.00
Assessor	\$42.44/Hour
Town Clerk/Rec. of Taxes	\$26.00/Hour
Records Management Officer	1,100.00
Registrar	1,500.00
Deputy/Floater Clerk	\$22.00/Hour
Code Secretary	4,320.00
Highway Clerk	\$24.00/Hour
Airport Manager	4,980.00

Town Constable	100.00
Town Attorney	100.00
Health Officer	\$200.00/Hour
	750.00

\$2,000 Stipends, to cover all water district work for the East Side and West Side Water Districts, distributed to the Assessor, Town Clerk/Tax Receiver, and the Bookkeeper/Budget Officer.

Highway rates are in accordance with CSEA Contract.

RESOLUTION 6-2023 – 2023 Mileage Rate

On a motion of Deputy Maguire, seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to adopt the 2023 Mileage Rate at \$ 0.65.5 per mile, the new Internal Revenue Service

RESOLUTION 7-2023 – Franklin County Historical Society – Town Historian

On a motion of Councilor Johnston, seconded by Deputy Maguire the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to designate the Franklin County Historical Society as the Town of Malone Historian.

RESOLUTION 8-2023 – Mike Andrews-Landfill Overseer

On a motion of Councilor Walbridge, seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to appoint Mike Andrews as the Landfill Overseer, at a salary of \$6,000.00 for 2023.

RESOLUTION 9-2023- Standard Work Day

On a motion of Supervisor Stewart to accept the Standard work day (RS2418), seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Walbridge, Taylor, Johnston
Nays 0

RESOLUTION 10-2023- Road Specifications

On a motion by Supervisor Stewart, seconded by Councilor Taylor the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Reaffirm Road specifications for Town of Malone Acceptance of a Private Road.

SUPERVISOR'S ANNOUNCEMENT:

Annual Statements and all records have been made available by all departments that handle cash for Town Board review, as required by Town Law.

Transportation and Infrastructure: Maguire/Johnston
(Airport, Highways, Landfill, Buildings & grounds, Union Negotiations)

Recreation/Tourism: Walbridge/Johnston
(Golf Club, Malone Recreation Park, Recreation for the Elderly, Parks, Chamber of Commerce)

Public Safety: Maguire/Johnston
(Fire Protection, Disaster Planning, Town Court, Taxi Licenses, Salmon River flooding)

Policy, Grants & Records: Johnston/Taylor
(Records Management Advisory, Cable Franchise, EE Handbook, Dog Control, grants)

Assessment/ Zoning & Code: Walbridge/Taylor

Town Clerk, Rec. of Taxes, Historian: Walbridge/Taylor

Personnel: Maguire/Walbridge
(Staff Meetings/Employee Concerns (not department related)/Employee Handbook)

REGULAR MEETING:

RESOLUTION 11-2023 – Minutes for review and approval

On a motion of Deputy Maguire, seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 3 Stewart, Maguire, Walbridge
Nays 0

Resolved to approve the following minutes:

December 19, 2022– Special Meeting
Councilor Johnston & Taylor abstained from voting, as they were not present at these meetings.

RESOLUTION 12-2023 – Minutes for review and approval

On a motion of Councilor Johnston, seconded by Councilor Taylor the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to approve the following minutes:

December 28, 2022 – Regular Meeting

REPORTS:

RESOLUTION 13-2023 – Reports

On a motion of Councilor Walbridge, seconded by Deputy Supervisor Maguire the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to approve the following reports:

<i>Airport Manager</i>	-	<i>December 2022</i>
<i>Justices Main and Fisher</i>	-	<i>December 2022</i>
<i>Code Office</i>	-	<i>December 2022</i>
<i>Town Clerk</i>	-	<i>December 2022</i>
<i>Code Office</i>	-	<i>Yearly 2022</i>

Town Clerk to present Bids from Paver Trailer opening. We received 2 Bids, 1 from John Deere and 1 From Tracey Road. Tracey Road was not honored due to not having the correct specifications on Bid notice.

RESOLUTION 14-2023 Paver Trailer Bid

On a motion of Supervisor Stewart, seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Walbridge, Taylor, Johnston

Nays 0

The Town of Malone accepted trailer bid from United Construction and Forestry (John Deere) in the amount of \$122,983.00. Bids were opened on Jan 11th 2022 at 10:00 AM.

SUPERVISOR REPORTS:

RESOLUTION 15 -2023 – 2023 Life Flight Contract

On a motion of Councilor Walbridge, seconded by Councilor Johnston, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge

Nays 0

Resolved to approve and give permission to Supervisor Stewart to sign the 2023 Life Flight Contract, as presented, for the amount of \$2,000.00 as budgeted.

RESOLUTION 16 -2023 – 2023 Chamber of Commerce Agreement

On a motion of Deputy Maguire, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge

Nays 0

Resolved to approve and give permission to Supervisor Stewart to sign the agreement between the Town of Malone and The Chamber of Commerce for \$5,500.00, as budgeted.

RESOLUTION 17 -2023– 2023 Adult Center Agreement

On a motion of Councilor Johnston, seconded by Councilor Walbridge, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge

Nays 0

Resolved to approve and give permission to Supervisor Stewart to sign the agreement between The Town of Malone and the Malone Adult Center for \$10,000.00 as budgeted. Shout out from Councilor Walbridge to the Adult Center on what a terrific job they do.

RESOLUTION 18-2023 Online Auction

On a motion by Councilor Taylor, seconded by Deputy Maguire the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge

Nays 0

Approval of Agreement for Sale of Government Assets by online Auction for 2023.

RESOLUTION 19-2023 MCF Physicals

On a motion by Deputy Maguire, seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge

Nays 0

Permission to sign the following physicals for MCF, John Russell, Barry Stickle, Brian

Highway funds (284 Agreement)

RESOLUTION 20-2023 Agreement for expenditure of Highway Monies

On a motion by Councilor Johnston, seconded by Deputy Maguire the following resolution
was

ADOPTED Ayes 5 Stewart, Johnston, Maguire, Taylor, Walbridge
Nays 0

Agreement for the expenditure of Highway monies is, \$590,575.20. This is for general repairs and improvements on roads.

Supervisor Andrews talked about Barnhart Power Authority wanting us to do a road agreement with them. We have invited them to attend the next meeting to discuss these matters. Which will be held Jan 28th 2023. Supervisor Andrews also inquired about getting a credit card for the highway to make online purchases for parts/equipment if cheaper and faster than buying local, more to come on that at the next meeting. Supervisor Andrews also stated that the deadline for Chips is March 20th 2023. Highway Supervisor is confident that the crew can get all roadwork done that is specified in expenditure agreement.

EXECUTIVE SESSION:

Supervisor Stewart called for session to discuss and proposed, pending, or current litigation and the employment history of, and matters leading to, the employment, discipline, suspension, dismissal or removal of a particular person @ 6:50 PM.

RESOLUTION 21-2023

ADOPTED Ayes 5 Stewart, Johnston, Walbridge, Taylor, Maguire
Nays 0

Resolved to return to regular session at 7:15 PM, no action taken.

BOARD MEMBER/COMMITTEE ITEMS:

Councilor Walbridge wishes all a Good New Year.

CORRESPONDENCE:

From Friends of the North Country: 2021 Housing rehabilitation program status report.

From Division of Mineral Resources: Mined Land inspection report.

From TRC Companies: FOIL request, response done.

From Malone Farmers Market: Application and Agreement for use of Town of Malone Facilities.

RESOLUTION 22-2023

On a motion by Deputy Maguire, seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Johnston, Walbridge, Maguire, Taylor
Nays 0

Agreement to take place from May 24th 2023-October 4th 2023.

RESOLUTION 23-2023 Code Officer

On a motion from Supervisor Stewart, seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Taylor, Johnston, Walbridge
Nays 0

Permission to attend Code Officer Training in Lake Placid with all expenses paid by the Town.

On a motion by Deputy Maguire, seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Advertise to hire a Deputy Clerk with hours up to 35 and pay based on experience.

RESOLUTION 25-2023 Clerk

On a motion by Supervisor Stewart, seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Town Clerk to work up to 40 hours if need be.

BILLS FOR AUDIT & PAYMENT:

*Voucher Nos. 3-53
Batch Nos. 1081*

<i>General Fund (A)</i>	\$	16,101.05
<i>General Fund – Part Town (B)</i>		977.86
<i>Highway Townwide (DA)</i>		5,913.52
<i>Highway Outside (DB)</i>		4,970.22
<i>Trust & Agency (T)</i>		182,318.42
<i>Escrow Capital Project (H2)</i>		2,485.00
<i>Landfill Closure Capital Project (H7)</i>		784.00

GRAND TOTAL \$213,550.07

RESOLUTION 26-2023 Bills

On a motion by Deputy Maguire, seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Pay the bills listed.

RESOLUTION 27-2023 – Adjourn

On a motion of Councilor Johnston seconded by Deputy Supervisor Maguire, the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to adjourn the meeting at 7:40. Public Hearing to be held be held on January 25th 2023 followed by Regular Meeting.

RESPECTFULLY SUBMITTED,


Nicole Guerin, TOWN CLERK