

TOWN OF MALONE
REGULAR MEETING
February 9, 2022

A Regular Meeting of the Town Board of the Town of Malone, County of Franklin and the State of New York was held at the Town Offices, 27 Airport Road, Malone, NY on the 9th day of February 2022.

PRESENT: Andrea Stewart Supervisor
Terry Maguire Deputy Supervisor
Jody Johnston Councilor
Brian Taylor Councilor

ABSENT: Paul Walbridge Councilor

ALSO PRESENT: Denice Hudson, Budget Officer
Jean Marlow, Town Clerk
Alex Violo, Malone Telegram
Bruce Burditt, Airport Manager
Mike Andrews Superintendent
John Manley, Malone

Supervisor Stewart called the Regular Meeting to order with the Pledge of Allegiance.

MINUTES:

RESOLUTION 50 - 2022 – Minutes

On a motion of Councilor Johnston seconded by Deputy Supervisor Maguire the following resolution was

ADOPTED Ayes 4 Stewart, Maguire, Johnston, Taylor
Nays 0

Resolved to approve the following minutes:

January 26, 2022 – Regular Meeting

The minutes from the February 1, 2022 Special Meeting minutes were tabled until the next meeting, as not all that attended were present to approve.

REPORTS:

RESOLUTION 51 - 2022 – Reports

On a motion of Deputy Supervisor Maguire seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 4 Stewart, Maguire, Johnston, Taylor
Nays 0

Resolved to approve the following reports:

NYS Comptroller, Justice Court Fund – November 2021

Budget to Actual – December 2021

Airport Service Worker – January 2022

Town Clerk – January 2022

2022 Receiver of Taxes Report – January 2022

Justice Fisher – January 2022

Supervisor's Report – January 2022

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SUPERVISOR REPORT:

RESOLUTION 52 - 2022 – MCF Physical

On a motion of Councilor Taylor seconded by Deputy Supervisor Maguire the following resolution was

ADOPTED Ayes 4 Stewart, Maguire, Johnston, Taylor
Nays 0

Resolved to give permission for Supervisor Stewart to sign MCF Physical for Steven Savage, and add him to the County Self Insurance Plan.

NYS Office of Community Renewal 2021 Housing Rehab Grant status report as of February 2, 2022.

RESOLUTION 53 - 2022 – CDBG – Section 3 Coordinator

On a motion of Deputy Supervisor Maguire seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 4 Stewart, Maguire, Johnston, Taylor
Nays 0

Resolved to authorize Supervisor Stewart to act as Section 3 Coordinator for the Town's Office for Community Renewal Community Development Block Grant Housing Rehabilitation Program.

SUPERINTENDENT OF HIGHWAYS:

Superintendent Andrews would like to purchase a Vibratory Roller, to be paid for with the money we received from the auction of surplus items.

RESOLUTION 54 - 2022 – Bid Notice – Vibratory Roller

On a motion of Deputy Supervisor Maguire seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 4 Stewart, Maguire, Johnston, Taylor
Nays 0

Resolved to approve the bid notice for a Vibratory Roller as presented by Superintendent Andrews. The bid opening will be Friday, February 25, 2022 at 9:30 a.m., and advertised in the Malone Telegram and the Watertown Times.

With the break in the weather, the Highway Department has been doing some cleanup on the bridges. In addition, some culvert cleanup has been done.

The Highway Department has been working with Bruce Burditt to be sure the Airport is being cleared properly.

Superintendent Andrews is still accepting applications for the open position in the Highway Department.

BOARD MEMBER / COMMITTEE ITEMS:

Airport Manager, Bruce Burditt had a meeting with a representative from Homeland Security regarding the World University Games that are coming to the Lake Placid area next January. This event will increase traffic to all of the local airports. In addition to the airport traffic, Homeland Security is warning of possible terrorism traffic as well. There are See Something Say Something posters that they would like to have posted at the airport and around town.

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CORRESPONDENCE:

FOIL From Partner Engineering and Science, Inc. dated January 26, 2022, with response.

FOIL From Partner Engineering and Science, Inc. dated January 27, 2022, with response.

Planning Board Minutes from January 5, 2022

From Assessor James Snyder dated February 7, 2022, resignation effective February 14, 2022.

From Unified Court System – 2021-2022 Justice Court Assistance Program (JCAP) award of \$8,097.78.

NEW BUSINESS:

RESOLUTION 55 - 2022 – Journal Entry

On a motion of Councilor Taylor seconded by Deputy Supervisor Maguire the following resolution was

ADOPTED Ayes 4 Stewart, Maguire, Johnston, Taylor
Nays 0

Resolved to give permission for Budget Officer to make the following Journal Entry as Per Comptroller Notice for November 2021: From A690 Clearinghouse \$3,548.00 to A980 Revenues \$3,548.00 (A2610 court fines & fees).

EXECUTIVE SESSION:

RESOLUTION 56 - 2022 – Go Into Executive Session

On a motion of Supervisor Stewart seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 4 Stewart, Maguire, Johnston, Taylor
Nays 0

Resolved to go in to Executive Session at 6:16 p.m. for a personnel matter, to include the Town Board Members present and the Budget Officer.

RESOLUTION 57 - 2022 – Return to Regular Session

On a motion of Supervisor Stewart seconded by Deputy Supervisor Maguire the following resolution was

ADOPTED Ayes 4 Stewart, Maguire, Johnston, Taylor
Nays 0

Resolved to return from Executive Session and go back in to Regular Session at 7:03 p.m. There was no action taken in Executive Session.

RESOLUTION 58 - 2022 – Resignation of Town Assessor James Snyder

On a motion of Supervisor Stewart seconded by Councilor Taylor the following resolution was

ADOPTED Ayes 4 Stewart, Maguire, Johnston, Taylor
Nays 0

Resolved to accept the resignation submitted by Town Assessor, James Snyder effective close of business Friday, February 11, 2022.

RESOLUTION 59 - 2022 – Hire Martin Tichenor as Acting Town Assessor

On a motion of Supervisor Stewart seconded by Deputy Supervisor Maguire the following resolution was

ADOPTED Ayes 4 Stewart, Maguire, Johnston, Taylor
Nays 0

Resolved to hire Martin Tichenor as the Acting Assessor to perform the duties required to file the Tax Roll, at a rate of pay of \$70.00/hour.

The search will continue for a permanent Assessor. Supervisor Stewart will update the advertisement and send the Board the list of qualification to become an Assessor.

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RESOLUTION 60- 2022 – Bills for Audit and Payment

On a motion of Deputy Supervisor Maguire seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 4 Stewart, Maguire, Johnston, Taylor
Nays 0

Resolved to approve the following:

BILLS FOR AUDIT & PAYMENT: *Batch No. 857*
Voucher Nos. 122-159

<i>General Fund (A)</i>	<i>\$ 34,367.63</i>
<i>Part Town (B)</i>	<i>63.93</i>
<i>Highway Town Wide (DA)</i>	<i>7,359.77</i>
<i>Highway Outside (DB)</i>	<i>1,501.76</i>
<i>Airport Capital Project (H4)</i>	<i>5,188.51</i>
<i>Landfill Capital Project (H7)</i>	<i>1,179.00</i>
<i>Trust & Agency (TA)</i>	<i>1,784.97</i>
<i>East Side Water Fund (FE)</i>	<i>364.90</i>
<i>Fire Protection (SF)</i>	<i>463,700.00</i>

GRAND TOTAL \$515,510.47

RESOLUTION 61 - 2021 – Adjourn

On a motion of Councilor Johnston seconded by Councilor Taylor the following resolution was

ADOPTED Ayes 4 Stewart, Maguire, Johnston, Taylor
Nays 0

Resolved to adjourn the Regular Meeting at 7:06 p.m. The next Regular Town Board Meeting is scheduled for February 23, 2022 at 6:00 p.m.

RESPECTFULLY SUBMITTED,

JEAN MARLOW, TOWN CLERK

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