

TOWN OF MALONE
REGULAR MEETING
February 8, 2023

A Regular Meeting of the Town Board of the Town of Malone, County of Franklin and the State of New York was held at the Town Offices, 27 Airport Road, Malone, NY on the 8th day of February 2023.

PRESENT:

Andrea Stewart	Supervisor
Terry Maguire	Deputy Supervisor
Jody Johnston	Councilor
Brian Taylor	Councilor
Paul Walbridge	Councilor

ALSO PRESENT:

Denice Hudson, Budget Officer
Nicole Guerin, Town Clerk
Alex Violo, Malone Telegram
Michael McMahon Code Officer
Mike Andrews Superintendent
John Manley, Deputy Superintendent
Emilee Brand, Resident

Supervisor Stewart called the Regular Meeting to order with the Pledge of Allegiance.

MINUTES:

RESOLUTION 43 - 2023 – Minutes

On a motion of Supervisor Stewart seconded by Deputy Supervisor Maguire the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to waive the approval the following minutes:

January 25, 2023 – Regular Meeting

The minutes from January 25, 2023 will be tabled until the next meeting, as they were not completed entirely.

REPORTS:

RESOLUTION 44 - 2023 – Reports

On a motion by Councilor Johnston seconded by Councilor Taylor the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to approve the following reports:

*Airport Manager - January 2023
Code Officer - January 2023
Town Clerk - January 2023
Justice Fisher/Justice Main - January 2023
Airport Lease Manager - December 2022 and January 2023*

SUPERVISOR REPORT:

RESOLUTION 45 - 2023 – MCF Physical

On a motion by Deputy Supervisor Maguire seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to give permission for Supervisor Stewart to sign MCF Physical for Eric Allen and Mark Perry adding them to the Franklin County Self Insurance Plan.

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RESOLUTION 46 - 2023 - NYSDOT Aviation Project Taxiway

On a motion by Councilor Johnston seconded by Deputy Maguire the following resolution was
ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0

Resolved to authorize Supervisor Stewart to sign attached Resolution.

ACCEPT NYSDOT AVIATION CAPITAL PROJECT AGREEMENT

WHEREAS: the Town of Malone has received a grant from the Federal Aviation Administration to pay 90% of the allowable costs incurred in accomplishing the following project for Malone-Dufort Airport:

Taxiway A Pavement Rehabilitation - Design (Rehabilitate the existing Taxiway A pavement).

FAA AIP Project No. 3-36-0053-043-2022 NYS PIN 7901.48

WHEREAS, the New York State Department of Transportation is offering a matching grant to the federal grant for 50% of the non-federal share of eligible costs.

WHEREAS, the Town of Malone has committed funds for the local share of project costs. Funding shares for project costs are as follows:

Federal	\$	91,558
State	\$	5,087
Local	\$	5,087
Total Project Cost	\$	101,732

WHEREAS, if the Town of Malone and/or the FAA notifies the NYSDOT that the Town of Malone has requested and received an increase in federal funding for the project based on increased eligible costs and has authorized the proportionate increase in local funding, the New York State share noted above shall be increased proportionately up to a maximum increase of 15%.

NOW, THEREFORE, BE IT RESOLVED that the Town of Malone enter into an agreement with the State of New York for financial assistance for the project described above for Malone-Dufort Airport;

RESOLVED, that the Supervisor of the Town of Malone be authorized to execute all necessary documents on behalf of the Town of Malone with NYS in connection with the project; and be it further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary documents in connection with the project.

RESOLUTION 47-2023- NYSDOT Aviation Project Lighting

On a motion by Councilor Taylor seconded by Councilor Johnston the following resolution was
ADOPTED Ayes 5 Stewart, Maguire, Johnston, Walbridge, Taylor
Nays 0

Resolved to authorize Supervisor Stewart to sign the attached resolution.

ACCEPT NYSDOT AVIATION CAPITAL PROJECT AGREEMENT

WHEREAS: the Town of Malone has received a grant from the Federal Aviation Administration to pay 90% of the allowable costs incurred in accomplishing the following project for Malone-Dufort Airport:

Airport Lighting & Signage Improvements - Construction (Reconstruct existing Runway 5/23 edge lighting system, Reconstruct existing Taxiway A lighting system, Reconstruct

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existing Taxiway A Airfield Guidance Signs (3 Lighted Signs). Replace Primary Wind Cone, Replace Supplemental Wind Cone).
FAA AIP Project No. 3-36-0053-044-2022 NYS PIN 7901.49

WHEREAS, the New York State Department of Transportation is offering a matching grant to the federal grant for 50% of the non-federal share of eligible costs.

WHEREAS, the Town of Malone has committed funds for the local share of project costs. Funding shares for project costs are as follows:

Federal	\$	768,090
State	\$	42,672
Local	\$	42,672
Total Project Cost	\$	853,434

WHEREAS, if the Town of Malone and/or the FAA notifies the NYS DOT that the Town of Malone has requested and received an increase in federal funding for the project based on increased eligible costs and has authorized the proportionate increase in local funding, the New York State share noted above shall be increased proportionately up to a maximum increase of 15%.

NOW, THEREFORE, BE IT RESOLVED that the Town of Malone enter into an agreement with the State of New York for financial assistance for the project described above for Malone-Dufort Airport;

RESOLVED, that the Supervisor of the Town of Malone be authorized to execute all necessary documents on behalf of the Town of Malone with NYS in connection with the project; and be it further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary documents in connection with the project.

RESOLUTION 48-2023- 2024 Western Star Plow Truck

On a motion by Deputy Maguire seconded by Councilor Johnston the following resolution was ADOPTED Ayes 5 Stewart, Maguire, Walbridge, Taylor, Johnston
Nays 0

Resolved to allow Supervisor Stewart to sign the attached Obligor resolution.

SUPERINTENDENT OF HIGHWAYS:

Superintendent Andrews spoke about the work being done around the garage. He states the new lift is in, 6 new lights are in. Hurteau's will be coming to install the new overhead door. The culverts are all in to begin the spring road work when weather permits. Robert Hammond the mechanic at the garage has gave his retirement notice as of April 28th 2023 will be his last day.

RESOLUTION 49-2023- Power Authority Agreement for Town Roads

On a motion by Deputy Maguire seconded by Councilor Walbridge the following resolution was ADOPTED Ayes 5 Stewart, Maguire, Johnston, Walbridge, Taylor
Nays 0

Resolved to allow Supervisor Stewart to sign Road use agreement for Goodman Rd for the Power Authority when the time comes.

CORRESPONDENCE:

From friends of the North Country: Community Renewal 2021 Housing Rehabilitation Grant Update- Projects MA-21-01 and MA-21-04 authorizing capital expenditures

RESOLUTION 50-2023 MA-21-01

On a motion by Deputy Maguire seconded by Councilor Walbridge the following resolution was ADOPTED Ayes 5 Stewart, Maguire, Walbridge, Johnston, Taylor

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Nays 0

Resolved to allow Supervisor Stewart to sign the attached resolution for the MA-21-01 project.

BOARD RESOLUTION
Town Board of the
Town of Malone

At a regular Meeting of the Town Board of the Town of Malone, a Municipality with offices at 27 Airport Road, Malone, New York, duly called (a quorum being present) and held at the Town Hall, located in the Town of Malone, County of Franklin, State of New York, on **February 8, 2023**, the following **Resolution** was duly adopted and is now in full force and effect:

A Motion was made by Deputy Terrance Maguire and Seconded by Councilor Paul Walbridge, to authorize the capital expenditure of **\$43,800.00**, plus administrative, project delivery, and other soft costs, in accordance with the Town of Malone Housing Rehabilitation Program, for project # **MA-21-01**.

Motion Carried.

In Witness Whereof, I have hereunto set my hand as Town Clerk of the Town of Malone, on this 8th day of February, in the year 2023.

Nicole Guerin, Town Clerk

RESOLUTION 51-2023- MA-21-04

On a motion by Councilor Walbridge seconded by Councilor Taylor the following resolution was ADOPTED Ayes 5 Stewart, Maguire, Walbridge, Johnston, Taylor
Nays 0

Resolved to allow Supervisor Stewart to sign the attached resolution MA-21-04.

BOARD RESOLUTION
Town Board of the
Town of Malone

At a regular Meeting of the Town Board of the Town of Malone, a Municipality with offices at 27 Airport Road, Malone, New York, duly called (a quorum being present) and held at the Town Hall, located in the Town of Malone, County of Franklin, State of New York, on **February 8, 2023**, the following **Resolution** was duly adopted and is now in full force and effect:

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A Motion was made by Councilor Paul Walbridge and Seconded by Councilor Brian Taylor, to authorize the capital expenditure of **\$80,500.00**, plus administrative, project delivery, and other soft costs, in accordance with the Town of Malone Housing Rehabilitation Program, for project # **MA-21-04**.

Motion Carried.

In Witness Whereof, I have hereunto set my hand as Town Clerk of the Town of Malone, on this 8th day of February, in the year 2023.

Nicole Guerin, Town Clerk

From Malone Chamber of Commerce: Application and agreement for use of Town of Malone Facilities for Fly-In August 26 and 27, 2023.

RESOLUTION 52-2023

On a motion by Supervisor Stewart seconded by Deputy Maguire the following resolution was
ADOPTED Ayes 5 Stewart, Maguire, Walbridge, Johnston, Taylor
Nays 0
Resolved to allow Supervisor Stewart to sign the facilities agreement for the Chamber of Commerce Fly-In 08/26/2023-08/27/2023.

EXECUTIVE SESSION:

RESOLUTION 53- 2023 – Go Into Executive Session

On a motion of Supervisor Stewart seconded by Councilor Johnston the following resolution was
ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0
Resolved to go in to Executive Session at 6:25 p.m. for a personnel matter, to include the Town Board Members present and the Budget Officer, Highway Superintendent, Town Clerk.

RESOLUTION 54- 2023 – Return to Regular Session

On a motion of Supervisor Stewart seconded by Deputy Supervisor Maguire the following resolution was
ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0
Resolved to return from Executive Session and go back in to Regular Session at 7:05 p.m. There was no action taken in Executive Session.

RESOLUTION 55- 2023 – Bills for Audit and Payment

On a motion of Deputy Supervisor Maguire seconded by Councilor Johnston the following resolution was
ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge
Nays 0
Resolved to approve the following:

BILLS FOR AUDIT & PAYMENT:

Batch No. 1102, 1104
Voucher Nos. 92, 94-146, 148-149

General Fund (A)
Part Town (B)

\$ 24,153.54
119.42

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<i>Highway Town Wide (DA)</i>	9,421.39
<i>Highway Outside (DB)</i>	970.29
<i>Trust & Agency (TA)</i>	1,418.69
<i>Escrow Capital Project (H2)</i>	338.00
<i>Airport Capital Project Fund</i>	24,624.60
<i>Fire Protection (SF)</i>	477,611.00
<i>Highway Equipment Reserve (HI)</i>	1,705.82
<i>Landfill Closure Capital Project (H7)</i>	336.00
<i>Sewer Fund (G)</i>	193.60
<i>East Side Water (FE)</i>	5,218.47
<i>West Side Water (FW)</i>	1,034.80
<i>Other Approvals</i>	
<i>Airport Capital Project Fund (H4)</i>	\$7,303.41

GRAND TOTAL \$ 554,449.03

RESOLUTION 56- 2023 – Adjourn

On a motion of Deputy Maguire seconded by Councilor Taylor the following resolution was
ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge

Nays 0

Resolved to adjourn the Regular Meeting at 7:10 p.m. The next Regular Town Board Meeting is
scheduled for February 22, 2023 at 6:00 p.m.

RESPECTFULLY SUBMITTED,

Nicole Guerin, TOWN CLERK