

**TOWN OF MALONE
REGULAR MEETING
December 13, 2023**

A regular meeting of the Town Board of the Town of Malone, County of Franklin and State of New York was held at the Town Offices, 27 Airport Road, Malone, NY on the 13th day of December 2023 at 6:00 p.m.

PRESENT:

Andrea Stewart, Supervisor
Jody Johnston, Councilor
Paul Walbridge, Councilor

Terrence Maguire, Deputy Supervisor
Brian Taylor, Councilor

ALSO PRESENT:

Abby Monica, Town Clerk
Michael Andrews, Highway Superintendent
Michael McMahon, Code Officer
Bruce Burditt, Airport Manager

Denice Hudson, Budget Officer
John Manley, Deputy Highway Superintendent
Alex Violo, Malone Telegram

CALL TO ORDER: Supervisor Stewart called the Regular Meeting to order at 6:00 PM with the Pledge of Allegiance.

MINUTES: For review and approval

RESOLUTION 332-2023 – Minutes

Upon motion by Deputy Maguire, second by Councilor Taylor the following resolution was ADOPTED Ayes 5 Taylor, Maguire, Stewart, Johnston, Walbridge
Nays 0

Resolved to approve November 15, 2023 Regular meeting minutes

RESOLUTION 333-2023 – Minutes

Upon Motion made by Councilor Taylor, seconded by Deputy Maguire the following resolution was

ADOPTED Ayes 4 Stewart, Maguire, Taylor, Walbridge

Nays 0

Abstain 1 Johnston

Resolved to approve November 27, 2023 Special meeting minutes.

Reports:

RESOLUTION 334-2023 - Reports

Upon motion by Councilor Walbridge, second by Councilor Johnston the following resolution was

ADOPTED Ayes 5 Stewart, Taylor, Johnston, Walbridge, Maguire

Nays 0

Resolved to approve the following reports

Supervisors Report- October 2023

Code Office- November 2023

Justice Fisher- November 2023

Airport Manager- November 2023

Town Clerk- November 2023

Budget to Actual- November 2023

Supervisor's Report- November 2023

Airport Lease Manager- October/November 2023

Justice Main- November 2023

OLD BUSINESS:

RESOLUTION 335-2023 – EMS Contract Public Hearing

Upon motion made by Supervisor Stewart seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Walbridge, Johnston, Taylor

Nays 0

Reschedule EMS Contract Public Hearing for December 27th, 2023 at 6:15 P.M

**TOWN OF MALONE
REGULAR MEETING
December 13, 2023**

RESOLUTION 336-2023 – Spray Foam Insulation BID

Upon Motion made by Councilor Walbridge seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 5 Stewart, Johnston, Maguire, Taylor, Walbridge

Nays 0

Resolved to accept the spray foam BID from Warner Enterprise at \$31,050.00.

SUPERVISORS REPORTS:

RESOLUTION 337-2023 – Volunteer Fire Department Roster

Upon motion made by Councilor Walbridge seconded by Deputy Maguire the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Walbridge, Taylor, Johnston

Nays 0

Approval for Supervisor Stewart to sign Malone Volunteer Fire Department Roster.

RESOLUTION 338-2023 – MCF Physicals

Upon Motion made by Councilor Johnston seconded by Councilor Taylor the following resolution was

ADOPTED Ayes 5 Maguire, Stewart, Johnston, Taylor, Walbridge

Nays 0

Approval for Supervisor Stewart to sign MCF Physical for Nathan Mulverhill and Alex Monette and add them to the Franklin County Self Insurance Plan.

RESOLUTION 339-2023 – BID

Upon motion made by Supervisor Stewart seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Taylor, Walbridge

Nays 0

Resolved to place a BID on the lease for Town of Malone Land for agricultural use.

RESOLUTION 340-2023 – Airport Drainage Study

Upon motion made by Councilor Walbridge seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 5 Walbridge, Stewart, Maguire, Johnston, Taylor

Nays 0

Adopt the Airport Drainage Study acceptance of Aviation Capital Project Grant, resolution attached, NYS Pin 7901.16

RESOLUTION 341-2023 – SEQOR

Upon motion made by Councilor Walbridge seconded by Deputy Maguire the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Johnston, Walbridge, Taylor

Nays 0

Permission for Supervisor Stewart to sign the SEQOR Form.

RESOLUTION 342-2023 – Airport Perimeter Fence

Upon motion made by Councilor Taylor seconded by Deputy Maguire the following resolution was

ADOPTED Ayes 5 Walbridge, Stewart, Maguire, Johnston, Taylor

Nays 0

Adopt the Perimeter Fence, Phase 1 (Design) acceptance of Aviation Capital Project Grant resolution attached, NYS Pin 7901.24.

**TOWN OF MALONE
REGULAR MEETING
December 13, 2023**

RESOLUTION 343-2023 – SEQR

Upon motion made by Councilor Walbridge seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 5 Stewart, Walbridge, Maguire, Johnston, Taylor
Nays 0

Permission for Supervisor Stewart to sign the SEQR Form

RESOLUTION 344-2023 – 2022 Audit

Upon motion made by made Supervisor Stewart seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Johnston, Maguire, Taylor, Walbridge
Nays 0

Approval to accept the completed (including single audit requirements: Airport and CDBG project) 2022 Audit.

BOARD MEMBER/COMMITTEE ITEMS:

Councilor Taylor states Johnson Road looks very nice. Superintendent Andrews and Taylor went and checked out Mattimore and Brockway Road and stated those roads are not safe for the highway crew to continue plowing on and believes Superintendent Andrews has made a right decision by wanting to consider them two roads abandoned, as they also do not get traffic and is wasting taxpayers' money every time they have to maintain in. Councilor Johnston states the baseball and recreation committee are doing great and moving along nicely. Wants to give thanks to everyone involved with getting the baseball field and everything to do with it started and all the work they are continuing to do. Councilor Walbridge wants to give a huge shout out to Eric Ashlaw from Franklin Essex Boces for what he is doing with his students. Walbridge states Ashlaw and his students made 140 reefs and delivered them to graveyards and put them on veterans' graves. Walbridge also wants to give a shout out to Earls Tree Farm for donating all 140 reefs. Deputy Maguire states he is incredibly happy with the new Flow Boy, and it will save one driver, 2 dump trucks from getting a beating on every day. It was a very smart decision Superintendent Andrews made.

SUPERINTENDENT OF HIGHWAY REPORTS:

Superintendent Andrews talks about his new employee Matt Perry and how he is doing an amazing job and is fitting right in with the rest of the crew. Superintendent Andrews speaks on how the highway has been a lot of communication issues on the radio station they have been using forever. They started getting random static, random people talking, could not hear each other and started getting to the point where they had to shut the phones off because the noises were getting that bad and unbearable to listen to. Andrews states he did get into contact with Bearcom and came to find out the Town of Malone never had a license for this certain channel. It was not a problem before but sense we are so close to the Canadian Border we are interfering with channels with St. Lawrence County. Bearcomm did state it could take several months to get a license with them due to Canada. Councilor Johnston expressed his concern with the safety of the employees, especially during the winter months with not being able to use radios or get into touch with anybody. Johnston and Andrews spoke on doing check-ins more often than usual and both agreed to do thirty (30) minute check-ins until the radios are fixed correctly.

CORRESPONDENCE:

- From Erin Donhauser, NYS DEC:*** Waste Stream management Transfer Station
- From Justices Fisher and Main:*** Records and docket for the Town of Malone Court for Calendar Year 2023 are available to be presented for examination.
- From TRC:*** Visual Impact Survey Request- Fort Covington Solar
- From Charter Communications:*** Update to carriage of channels.
- From Charter Communications:*** Dropping of channels to lineup
- From Friends of the North Country:*** NYS Office of Community Renewal 2021 Housing Grant Update (689HR305-21)
- From NYS DOT:*** Proposed Sidewalk Project 2024

**TOWN OF MALONE
REGULAR MEETING
December 13, 2023**

NEW BUSINESS:

RESOLUTION 345-2023 – Journal Entry

Upon motion by Councilor Taylor, second by Councilor Walbridge the following resolution was ADOPTED Ayes 5 Stewart, Taylor, Johnston, Walbridge, Maguire
Nays 0

Permission for Budget Officer to make the following journal entry for payroll: From A1410.1 (Town Clerk Personal Services) to A1220.1 (Supervisor Personal Services) \$4,500.00.

RESOLUTION 346-2023- MSD-222 Form

Upon Motion made by Deputy Maguire seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Taylor, Maguire, Walbridge, Johnston
Nays 0

Permission to mail in the MSD-222 New Position Duties Statement Form to Franklin County Personal Office.

EXECUTIVE SESSION:

RESOLUTION 347-2023-Executive Session

Upon Motion Made by Supervisor Stewart seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Taylor, Johnston, Walbridge
Nays 0

Permission to enter executive session at 6:38 P.M

RESOLUTION 348-2023-Executive Session

Upon Motion Made by Supervisor Stewart seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 5 Stewart, Maguire, Taylor, Johnston, Walbridge
Nays 0

Permission to return to regular session at 6:56 P.M

BILLS FOR AUDIT & PAYMENT:

*Batch No. 1316
Voucher Nos. 1018-1101. 1105-1110*

<i>General Fund (A)</i>	<i>\$84,265.26</i>
<i>Part Town General Fund (B)</i>	<i>5,328.52</i>
<i>Highway Outside (DB)</i>	<i>26,710.58</i>
<i>Highway Town Wide (DA)</i>	<i>11,818.22</i>
<i>Trust & Agency (T)</i>	<i>35,259.73</i>
<i>Airport Capital Project</i>	<i>5,642.45</i>
<i>Escrow Capital Project (H2)</i>	<i>1,241.75</i>
<i>Landfill Closure Capital Project</i>	<i>575.00</i>
<i>East Water (FE)</i>	<i>243.56</i>
<i>West Water (FW)</i>	<i>1,518.75</i>

GRAND TOTAL ***\$172,603.82***

RESOLUTION 349 -2023 Bills

Upon Motion by Deputy Maguire, second by Councilor Walbridge the following resolution was. ADOPTED Ayes 5 Stewart, Johnston, Taylor, Walbridge, Maguire
Nays 0

Resolved to pay the bills listed.

**TOWN OF MALONE
REGULAR MEETING
December 13, 2023**

RESOLUTION 350 -2023 *Adjourn*

Upon Motion of Councilor Walbridge, second by Deputy Maguire the following resolution was
ADOPTED Ayes 5 Stewart, Johnston, Taylor, Walbridge, Maguire
Nays 0.

The next Regular Board Meeting will be December 27, 2023, at 6:00 P.M. at 27 Airport Rd.
Malone, NY 12953.

RESPECTFULLY SUBMITTED,


Abby Monica, Town Clerk