

TOWN OF MALONE  
REGULAR MEETING  
April 27, 2022

A Regular Meeting of the Town Board of the Town of Malone, County of Franklin and the State of New York was held at the Town Offices, 27 Airport Road, Malone, NY on the 27th day of April 2022.

**PRESENT:** Terry Maguire Deputy Supervisor  
Jody Johnston Councilor  
Brian Taylor Councilor  
Paul Walbridge Councilor

**ABSENT:** Andrea Stewart Supervisor

**ALSO PRESENT:** Denice Hudson, Budget Officer  
Jean Marlow, Town Clerk  
Mike Andrews, Highway Superintendent  
John Manley, Deputy Highway Superintendent  
Alex Violo, Malone Telegram

Deputy Supervisor Maguire called the Regular Meeting to order with the Pledge of Allegiance.

There was a moment of silence in honor of former Town Supervisor Howard Maneely.

**MINUTES:**

**RESOLUTION 107 - 2022 – Minutes**

On a motion of Councilor Johnston seconded by Councilor Taylor the following resolution was ADOPTED Ayes 4 Maguire, Johnston, Taylor, Walbridge

Nays 0

Resolved to approve the following minutes:

*April 13, 2022 – Regular Meeting*

**REPORTS:**

**RESOLUTION 108 - 2022 – Reports**

On a motion of Councilor Taylor seconded by Councilor Johnston the following resolution was ADOPTED Ayes 4 Maguire, Johnston, Taylor, Walbridge

Nays 0

Resolved to approve the following reports:

*Office of the State Comptroller, Justice Court Fund – March 2022*

**SUPERVISOR REPORT:**

FY22 Army Corps of Engineers River Inspection is Wednesday, May 11, 2022. It will begin at the Town Offices at 9:00 a.m. All are welcome to attend.

**RESOLUTION 109 - 2022 – Malone Adult Center 2022 Agreement**

On a motion of Councilor Walbridge seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 4 Maguire, Johnston, Taylor, Walbridge

Nays 0

Resolved to give permission for Deputy Supervisor Maguire to sign the 2022 Agreement with Malone Adult Center as budgeted for \$10,000.00.

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**SUPERINTENDENT OF HIGHWAYS:**

- Superintendent Andrews discussed the Sand and Gravel Bid with the Board. He is proposing new wording to the method of award and changing the quantities. The Board will review.
- Superintendent Andrews and Budget Officer Hudson received emails from NYS DOT regarding a POP Grant. (Pave our Potholes). When speaking with them, they explained it is a grant like CHIPS that will be paid out annually. This POP Grant has been approved as a 5 year program and the paperwork should be processed the same as Pave NY. Malone is eligible for \$52,770.00.
- The highway crew has been sweeping and they are caught up on culverts.
- The rental excavator has been delivered. It is the same as the one that is on order. This will allow the crew to get started on some of the bigger projects.
- Superintendent Andrews is working on pictures for the items going up on Auctions International.

**BOARD MEMBER / COMMITTEE ITEMS:**

*Councilor Walbridge* wanted to acknowledge the great work of everyone in the office and highway.

*Deputy Supervisor Maguire* met with EMS and Attorney Brad Pinsky. Attorney Pinsky assists with set up of Special Districts. The new Malone EMS District would be a separate line item on the tax bills and the Village would have to opt in on this program. The Attorney fee to process all the necessary paperwork to set up a Malone EMS District is \$3,000.00. As a result, the following resolution was adopted:

**RESOLUTION 110 - 2022 – Malone EMS District - Attorney Fees**

On a motion of Councilor Walbridge seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 4 Maguire, Johnston, Taylor, Walbridge  
Nays 0

Resolved to give permission to Deputy Supervisor Maguire to sign a contract with Attorney Brad Pinsky to start Malone EMS District for Town and Village in the amount of \$3,000.00.

**CORRESPONDENCE:**

*Letter of Interest Joint Recreation Commission:* Stephanie Bannon & Kellie Tavernia

*From NYS Ag & Markets:* Municipal Shelter Inspection Report with a rating of “Satisfactory”.

*From Friends of the North Country:* Grant Progress Housing Rehabilitation Program 2021 Grant.

*From James Snyder:* FOIL Request dated April 19, 2022.

*From Dana Langdon:* 2022 Memorial Day Parade May 30<sup>th</sup> at 10:00 a.m.

*From Malone Chamber of Commerce:* 2<sup>nd</sup> Annual Fly-In August 27 and 28, 2022.

**NEW BUSINESS:**

**RESOLUTION 111 - 2022 – Journal Entry**

On a motion of Councilor Walbridge seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 4 Maguire, Johnston, Taylor, Walbridge  
Nays 0

Resolved to give permission for Budget Officer to make the following Journal Entry for Brush and Weeds expenditures: From DA9060.8 (Hospital & Medical Insurance) to DA5140.4 (Brush & Weeds Contractual) \$3,000.00.

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**RESOLUTION 112- 2022 – Standard Work Day Reporting**

On a motion of Councilor Taylor seconded by Councilor Johnston the following resolution was  
ADOPTED Ayes 4 Maguire, Johnston, Taylor, Walbridge  
Nays 0

Resolved to approve the Standard Work Day Reporting for Employees (RS2418).

**RESOLUTION 113- 2022 – Journal Entry**

On a motion of Councilor Johnston seconded by Councilor Taylor the following resolution was  
ADOPTED Ayes 4 Maguire, Johnston, Taylor, Walbridge  
Nays 0

Resolved to give permission for Budget Officer to make the following Journal Entry as Per  
Comptroller Notice for March 2022: From A690 Clearinghouse \$7,603.00 to A980 Revenues  
\$7,603.00 (A2610 court fines & fees).

**RESOLUTION 114- 2022 – Journal Entry**

On a motion of Councilor Walbridge seconded by Councilor Taylor the following resolution was  
ADOPTED Ayes 4 Maguire, Johnston, Taylor, Walbridge  
Nays 0

Resolved to give permission for the Budget Officer to make the following Journal Entries to  
accommodate Payroll decisions made at Budget Time: from A1330.1 Tax Receiver Personal  
Services to A1410.1 Town Clerk Personal Services for \$20,078.00; from A13551.1 Assessor  
Personal Services to A1410.1 Town Clerk Personal Services for \$3,768.00; from A1460.1  
Records Management Personal Services to A1410.1 Town Clerk Personal Services for  
\$1,100.00; and from A1220.1 Supervisor Personal Services to A1410.1 Town Clerk Personal  
Services for \$3,000.00.

**RESOLUTION 115- 2022 – Journal Entry**

On a motion of Councilor Walbridge seconded by Councilor Taylor the following resolution was  
ADOPTED Ayes 4 Maguire, Johnston, Taylor, Walbridge  
Nays 0

Resolved to give permission for Budget Officer to make the following Journal Entry to  
accommodate Payroll decisions made at Budget Time: from B3620.1 Safety Inspection Personal  
Services to B8010.1 Zoning Personal Services for \$21,810.00.

**RESOLUTION 116- 2022 – Airport Manager Posting**

On a motion of Councilor Walbridge seconded by Councilor Taylor the following resolution was  
ADOPTED Ayes 4 Maguire, Johnston, Taylor, Walbridge  
Nays 0

Resolved to approve posting an ad for Airport Manager, accepting applications until May 6,  
2022. This ad is to be posted on the sign board.

**EXECUTIVE SESSION:**

**RESOLUTION 117- 2022 – Executive Session**

On a motion of Councilor Johnston seconded by Councilor Walbridge the following resolution  
was  
ADOPTED Ayes 4 Maguire, Johnston, Taylor, Walbridge  
Nays 0

Resolved to go in to Executive Session at 6:29 p.m. to discuss the employment history of, and  
matters leading to, the employment, discipline, suspension, dismissal or removal of a particular  
person and proposed, pending or current litigation, to include the Board members present, Budget  
Officer Hudson and Highway Superintendent Andrews.

*\*Town Clerk Marlow entered the Executive Session at 6:50 p.m.*

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*\*Superintendent Andrews and Town Clerk Marlow left the Executive Session at 6:55 p.m.*

**RESOLUTION 118- 2022 – Executive Session**

On a motion of Councilor Johnston seconded by Councilor Walbridge the following resolution was

ADOPTED Ayes 4 Maguire, Johnston, Taylor, Walbridge  
Nays 0

Resolved to return to Regular Session at 7:05 p.m., with no action taken in Executive Session.

**RESOLUTION 119- 2022 – Appoint Stephanie Bannon to the Joint Recreation Commission**

On a motion of Councilor Johnston seconded by Councilor Taylor the following resolution was

ADOPTED Ayes 4 Maguire, Johnston, Taylor, Walbridge  
Nays 0

Resolved to appoint Stephanie Bannon to the Joint Recreation Commission with a term ending 3/1/2029.

**RESOLUTION 120 - 2022 – Bills for Audit and Payment**

On a motion of Deputy Supervisor Maguire seconded by Councilor Johnston the following resolution was

ADOPTED Ayes 4 Maguire, Johnston, Taylor, Walbridge  
Nays 0

Resolved to approve the following:

**BILLS FOR AUDIT & PAYMENT:**

*Batch No. 901  
Voucher Nos. 385-423*

<i>General Fund (A)</i>	<i>\$12,906.95</i>
<i>Part Town (B)</i>	<i>127.82</i>
<i>Highway Town Wide (DA)</i>	<i>83.74</i>
<i>Highway Outside (DB)</i>	<i>13,906.95</i>
<i>Trust &amp; Agency (TA)</i>	<i>1,622.25</i>

***GRAND TOTAL*** *\$28,454.23*

**RESOLUTION 121 - 2021 – Adjourn**

On a motion of Councilor Walbridge seconded by Councilor Taylor the following resolution was

ADOPTED Ayes 4 Maguire, Johnston, Taylor, Walbridge  
Nays 0

Resolved to adjourn the Regular Meeting at 7:09 p.m. The next Regular Town Board Meeting is scheduled for May 11, 2022 at 6:00 p.m., preceded by the IDA Meeting at 5:45 p.m.

**RESPECTFULLY SUBMITTED,**

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**JEAN MARLOW, TOWN CLERK**

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